

November 8, 2024

Addendum No. 1

For

Request for Proposal (RFP) for City of Chicago Green Stormwater Infrastructure Strategy

Department of Environment Project No. 01-2024

For which proposals are scheduled to be received electronically and sent to [environmentRFP@cityofchicago.org](mailto:environmentRFP@cityofchicago.org), no later than 11 PM, Central Time on November 15, 2024.

The following questions / answers will be incorporated in the above-referenced RFP as noted. All other provisions and requirements as originally set forth remain in full force and are binding.

**Any and all addenda must be acknowledged by the Respondent in the Cover Letter of their proposal.**

The following questions and requests for clarification were submitted in accordance with the instructions provided in the RFP documents. The City's response follows each question or request for clarification in the table below:

Question 1	Is there a budget or range for funding?
Answer	- Please refer to Exhibit 2 of the RFP. RFP respondents will be responsible for proposing their budget based on the scope of services in Exhibit 1.
Question 2	Do you anticipate any hydrologic and hydraulic modeling analysis of BMPs or to identify high flood areas, or if they have an existing source that they want us to use to prioritize GSI areas?
Answer	- Existing modeling analyses will be used to identify high flood areas.
Question 3	How much are you expecting this strategy to build on the 2014 strategy vs. starting fresh?

Answer	<ul style="list-style-type: none"><li>- In accordance with the NPDES Permit IL No. IL0045012, the City “shall update and expand its 2014 Green Stormwater Infrastructure strategy and establish initiatives with measurable goals and outcomes through incremental measures that will reduce CSOs, prioritizing sensitive areas and environmental justice communities.”</li><li>- Thus, the 2025 strategy will update and build upon the 2014 strategy, while including more specific goals and outcomes as well as prioritizing environmental justice communities and community engagement.</li></ul>
Question 4	Under task 7 on policy recommendations for equity, will there be considerations for displacement preventing (gentrification) potentially brought about by new GSI projects?
Answer	<ul style="list-style-type: none"><li>- RFP respondents are welcome to discuss displacement prevention strategies in their proposals.</li></ul>
Question 5	What is the rationale (drivers) and motivation for the completion date?
Answer	<ul style="list-style-type: none"><li>- Pursuant to the modified deadline approved by the Illinois Environmental Protection Agency (IEPA), the current deadline for updating the City’s Green Stormwater Infrastructure Strategy is October 1, 2025, under NPDES Permit No. IL0045012.</li></ul>

Question 6	We would like to request a deadline extension 2 weeks.
Answer	<ul style="list-style-type: none"> <li>- The Department will continue with the scheduled timeline for the RFP as noted in section IV D, on page 5, procurement timetable.</li> </ul>
Question 7	Task 6c indicates we will assist the City Project Manager with conducting a variety of committee meetings and stakeholder roundtables. Could you provide additional detail on the number of meetings we should expect to support throughout the project?
Answer	<ul style="list-style-type: none"> <li>- The city does not have an exact number of meetings to be conducted. There will be a minimum of 4 community engagement meetings. Internal city committee meetings could occur around one time per month beginning when the contract begins. External stakeholder meetings could occur around one time per month starting at least one month after the contract begins.</li> </ul>
Question 8	Section IIIB indicates that a contract awarded pursuant to this RFP shall be for a base contract period of one year plus extension options of up to two additional years, but the current deadline for updating the City's GSI Strategy is October 2025, which after contracting will result in a fairly short timeframe to complete the strategy. In considering our scope and budget, should we assume that we must complete all tasks by October 2025 regardless of the contract start date, or should we assume a 1 year scope per the contract length?
Answer	<ul style="list-style-type: none"> <li>- Pursuant to the modified deadline approved by the Illinois Environmental Protection Agency (IEPA), the current deadline for updating the City's Green Stormwater Infrastructure Strategy is October 1, 2025, under NPDES Permit No. IL0045012.</li> <li>- All tasks should be completed by October 2025.</li> </ul>

Question 9	For task 3a: are you looking for the consultant to specifically assess the co-benefits the existing GSI investments that have been identified in task 2, or of GSI in general? Can you provide more clarification on what you mean by "Exemplify the long-term financial and ecological impacts of GSI investments?"
Answer	<ul style="list-style-type: none"> <li>- The consultant will assess and explain the various co-benefits of GSI in general. The consultant will also identify city-specific case studies and the co-benefits of those projects.</li> <li>- By “exemplify the long-term financial and ecological impacts of GSI investments,” consultants will detail the long-term cost savings and other co-benefits of installing green infrastructure. For example, long-term financial savings due to reduction of flooding impacts.</li> </ul>
Question 10	A number of the tasks, like 2C and 2D, indicate a need for significant research; task 8 indicates the consultant will collaboratively build on existing research that City staff has conducted. How much additional research does DoE expect the consultant will need to conduct vs. rely on the existing research the City has already conducted?
Answer	<ul style="list-style-type: none"> <li>- DOE is working cross-departmentally and will be able to share background on city implemented green infrastructure.</li> <li>- The consultant will build upon background research done by DOE staff but will largely be expected to contribute subject matter expertise.</li> <li>- Please discuss your approach to collaboration in your proposal.</li> </ul>
Question 11	Can we include compensation for community organizations and/or community members in the budget?
Answer	<ul style="list-style-type: none"> <li>- Respondents are encouraged to propose a community engagement budget and strategy that they believe meets the objectives of Task 6 in the scope of services on community engagement.</li> </ul>

Question 12	Is the intent of Task 2A GSI Impact Evaluation, to provide a high level overview of GSI's impact on stormwater in general, or is the intent to have detailed modeling specific to the City of Chicago?
Answer	<ul style="list-style-type: none"><li>- Task 2A will include both a high-level overview of GSI's impact on stormwater in general, as well as specific examples and case studies of GSI impacts on stormwater in Chicago.</li></ul>
Question 13	For the Professional Qualifications, Specialized Experience and Local Availability of Key Personnel section -- what information should be provided in attached resumes and what information should be provided within the RFP response? Can you clarify on overall format for this section and what is meant by: "In addition to resumes, Respondent must provide a detailed description of the roles and responsibilities by job titles (service staff, supervisors, executive managers, etc.)
Answer	<ul style="list-style-type: none"><li>- For each team member in the proposal, please include a resume. Additionally, in the RFP response, include a paragraph for each team member, detailing a summary of the team member's experience and role in the project (for example, project manager).</li></ul>