

From: Sean Guzik <Sean.Guzik@cityofchicago.org>
Sent: Friday, March 14, 2025 2:38 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: RE: Request for review of 3rd party expense (IAPA Annual Conference)

Steve,

Thank you for your response.

I am sending you this email to confirm that I attended the Illinois Asphalt Pavement Association Annual Conference in Springfield, IL on Monday March 10th and Tuesday March 11th. I attended on behalf of the Department of Transportation in my capacity as the Assistant Chief Engineer for Quality Assurance. The conference is a two-day program covering asphalt technology, performance and best practices. I manage and oversee operations at both asphalt producer facilities and job site placements. This conference is beneficial to keeping CDOT informed of changing material requirements, ongoing concerns and improved technologies in the industry.

Travel costs, including meals not provided during the conference, and hotel will be covered by CDOT's travel budget.

Thank you,

Sean Guzik, P.E. | Assistant Chief Engineer - Quality Assurance
Chicago Department of Transportation - Division of Engineering
2 N. LaSalle Street, Suite 820 | Chicago, IL 60602
Direct 312-744-1861 | Cell 312-720-0334

From: Sean Guzik <Sean.Guzik@cityofchicago.org>
Sent: Friday, February 21, 2025 11:49 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Request for review of 3rd party expense (IAPA Annual Conference)

Steve,

In the past, I have submitted a request to Richard Superfine for the ethics review/approval of 3rd party expenses to attend a technical conference on behalf of CDOT. I have attached the most recent similar request. I don't see Richard on the City outlook anymore and your office directed me to send this request to you.

The Illinois Asphalt Pavement Association has invited me as their guest to attend their annual meeting in Springfield, IL. This includes the conference registration fee and attendance to the Awards Reception/Exhibit, Breakfast and Presidential Luncheon during the conference. Travel and hotel costs will not be covered by IAPA – I will submit a travel request form to OBM for approval under CDOT's budget for those expenses.

I attached a scan of the invitation that I received along with the agenda for the conference.

Let me know if you need any additional information to review/approve this.

Thank you,

Sean Guzik, P.E. | Quality Assurance Manager

CDOT - Division of Engineering

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