

**From:** Melani Lopera <Melani.Lopera@cityofchicago.org>  
**Sent:** Friday, January 31, 2025 9:49 AM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Cc:** Sedy Soto <Sedy.Soto@cityofchicago.org>  
**Subject:** Re: International Journal on Homelessness and Vanguard Summit 2025

Hi Steve,

I am letting you know that Sedy attended the International Journal on Homelessness Biennial Conference in Santiago, Chile at Universidad Alberto Hurtado from January 20-23, 2025. She also attended the Vanguard Summit in Santiago, Chile at Universidad Alberto Hurtado from January 22-23, 2024. Sedy participated in her official capacity in these conferences and returned from her trip on January 25th. The travel and hotel were fully covered by The Ruff Institute of Global Homelessness. Also, some meals were covered by The Ruff Institute of Global Homelessness. Please let me know if there's additional information you may need.

Thank you,

**Melani Lopera, MSW/MPH** (she/her)  
*Executive Assistant*  
Office of the Mayor  
**Email:** [Melani.Lopera@cityofchicago.org](mailto:Melani.Lopera@cityofchicago.org)



**Follow Mayor Johnson on [Instagram](#), [Twitter](#), and [Facebook](#).**

**From:** Melani Lopera <[Melani.Lopera@cityofchicago.org](mailto:Melani.Lopera@cityofchicago.org)>  
**Sent:** Thursday, October 24, 2024 2:52 PM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Cc:** Sedy Soto <[Sedy.Soto@cityofchicago.org](mailto:Sedy.Soto@cityofchicago.org)>  
**Subject:** International Journal on Homelessness and Vanguard Summit 2025

Hi Steve,

I am reaching out to you on behalf of Chief Homelessness Officer, Sedy Soto. I am helping her prepare a travel memo for an upcoming conference. The International Journal on Homelessness Biennial Conference will take place in Santiago, Chile at Universidad Alberto Hurtado from January 20-23, 2025.

The Vanguard Summit will take place in Santiago, Chile at Universidad Alberto Hurtado from January 22-23, 2024. The travel and hotel are fully covered by The Ruff Institute of Global Homelessness. Also, some meals will be covered by The Ruff Institute of Global Homelessness. Please let me know if there's more information you need.

Thank you,

**Melani Lopera, MSW/MPH (she/her)**

*Executive Assistant*

Office of the Mayor

**Email:** [Melani.Lopera@cityofchicago.org](mailto:Melani.Lopera@cityofchicago.org)



**Follow Mayor Johnson on [Instagram](#), [Twitter](#), and [Facebook](#).**