

**From:** Raquel Flores-Clemons <rklemons@chipublic.org>  
**Sent:** Monday, September 30, 2024 4:58 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Subject:** Re: Official Travel Disclosure September 2024

Hi Steve,

I'm contacting you to confirm that I did attend the 109th Annual Conference of the Association for the Study of African American Life and History (ASALH) in Pittsburgh, PA. I went in my official capacity as Head of the Harsh Research Collection of Chicago Public Library and as Vice Chair of the board of the Black Metropolis Research Consortium (BMRC). This conference happened place on Wednesday, September 25th through Sunday, September 29th, 2024 at the Omni William Penn Hotel. However, I attended on Thursday, September 26<sup>th</sup> and returned to Chicago on Sunday, September 29th. BMRC sponsorship will cover the following costs:

- Registration
- Lodging
- Flight
- Commute costs to/from airport (in Pittsburgh)
- Commute to/from hotel
- Meal costs prepaid and/or reimbursement (reimbursement costs to be paid to City of Chicago to be distributed to Flores-Clemons)

The Black Metropolis Research Consortium believes that this opportunity aligned with the Consortium's mission to "connect all who seek to document, share, understand and preserve Black experiences and it vision of being essential to promoting discovery, preservation, and use of Black historical collections. BMRC fully supported my attendance in my role as BMRC's Vice Board Chair and as representative of one of its consortium members, Chicago Public Library, in my role as Head of the Vivian G. Harsh Research Collection of Chicago Public Library.

Please let me know if anything else is needed.

Thanks!

**Raquel Flores-Clemons** (she/her) | Unit Head

[Vivian Harsh Research Collection](#)

[Woodson Regional Library](#) | 9525 S. Halsted St. | Chicago, IL 60628

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**From:** Raquel Flores-Clemons <[rclemons@chipublic.org](mailto:rclemons@chipublic.org)>

**Sent:** Tuesday, August 27, 2024 3:46 PM

**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>

**Subject:** Official Travel Disclosure September 2024

Hi Steve,

I've been invited by the Black Metropolis Research Consortium (BMRC) to attend the 109th Annual Conference of the Association for the Study of African American Life and History (ASALH) in Pittsburgh, PA. This conference takes place on Wednesday, September 25th through Sunday, September 29th, 2024 at the Omni William Penn Hotel. BMRC sponsorship will cover the following costs:

- Registration (enter costs)
- Lodging (enter costs)
- Flight (enter costs)
- Commute/parking costs to/from airport (enter costs)
- Commute to/from hotel (enter costs)
- Meal costs prepaid and/or reimbursement (reimbursement costs to be paid to City of Chicago to be distributed to Flores-Clemons)

The Black Metropolis Research Consortium feels that this opportunity aligns with the Consortium's mission to "connect all who seek to document, share, understand and preserve Black experiences and its vision of being essential to promoting discovery, preservation, and use of Black historical collections. BMRC fully supports my attendance in my role as BMRC's Vice Board Chair and as representative of one

of its consortium members, Chicago Public Library, in my role as Head of the Vivian G. Harsh Research Collection of Chicago Public Library.

I'm inquiring to find out if this trip meets with approval?

Thanks,

**Raquel Flores-Clemons** (she/her) | Unit Head

**[Vivian Harsh Research Collection](#)**

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