

**From:** Eduardo Munoz <Eduardo.Munoz@cityofchicago.org>  
**Sent:** Wednesday, October 30, 2024 10:59 AM  
**To:** Lisa Eilers <Lisa.Eilers@cityofchicago.org>; Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Cc:** Meghan Marth <Meghan.Marth@cityofchicago.org>  
**Subject:** Re: Justification letter for IL-Minority Health Conference

Hello Lisa and Steve,

I am confirming that the conference took place at the IL-Minority Health Conference in Naperville, IL.

- **Who:** Meghan Marth and Eduardo Munoz
- **When:** Oct 23, 2024
- **Where:** NIU conference center, Naperville IL
- **Who paid for what:** As presenters at the IL-Minority Health Planning committee (IDPH) awarded two complementary registration passes with a value of \$150 dollars per person.

Please let me know if you need additional information.

Thank you,

**Eduardo Muñoz, MUPP (he, him, él)**

**Coordinating Planner, Health Equity in All Policies**

**Chicago Department of Public Health**

**e: Eduardo.Munoz@cityofchicago.org**

**111 W Washington Street, 4<sup>th</sup> Floor**

Chicago, IL 60602



**From:** Eduardo Munoz <Eduardo.Munoz@cityofchicago.org>  
**Sent:** Monday, September 16, 2024 11:06:52 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Subject:** Justification letter for IL-Minority Health Conference

Hello Steve,

My name is Eduardo, I am from CDPH and wanted to ask if my co-worker and I, require submitting a justification letter for the 2024 IL-Minority Health Conference in Naperville, IL which will take place on Wednesday, Oct 23.

**Who:** Meghan Marth and Eduardo Munoz

**When:** Oct 23, 2024

**Where:** Naperville, IL

**Why:** Our abstract was accepted by the IL-Minority Health Conference planning committee, and we have been awarded two complimentary registration passes with a value of \$150 per person. Our presentation title is "Transforming Chicagoans through Collaborative Innovation: Uniting Diverse Partners to address Health Equity and Chronic Disease.

Please let me know if you have any questions or concerns, Thank you!

**Eduardo Muñoz, MUPP (he, him, él)**

**Coordinating Planner, Health Equity in All Policies**

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