

**From:** Garien Gatewood <Garien.Gatewood@cityofchicago.org>  
**Sent:** Wednesday, October 30, 2024 3:13 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Subject:** Return from Sierra Leone

**Steve,**

**I hope you are doing well. I am back from my trip to Sierra Leone. The trip was for the 'Constellating Peace from the Inside Out' conference hosted by the Catalyst for Peace, Fambul Tok and the government of Sierra Leone. I attended in my official capacity. I covered the cost of my food outside of what was provided at by organizers or the conference and my transportation.**