

From: Deborah Witzburg <dwitzburg@igchicago.org>
Sent: Monday, November 25, 2024 4:11 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Following up re: Disclosure

[Warning: External email]

Steve –

I recently travelled to New Orleans for the annual training conference of the Association of Inspectors General (AIG). I sit on the board of that organization, in my official capacity, and the conference was preceded by an all-day board meeting on 11/12. Because the board meeting is combined with the annual conference, AIG offers to pay for roundtrip airfare and the first night of hotel lodging for board members.

I was doing some personal travel over the long holiday weekend preceding the conference, and so I booked and paid for my own airline ticket to New Orleans and modified the dates of my hotel stay, and I did not report sponsored travel to you in advance.

Upon reviewing the travel receipts, I realize that this was an error; AIG still paid for one night of my hotel lodging at the conference hotel, and paid for one-way coach airfare for me to travel back to Chicago. I apologize for not providing you this information sooner.

I am making this disclosure of sponsored travel now. Apologies again, please let me know if you need anything else from me.

Thanks so much,

Deborah