

From: Timothy Masterson <Timothy.Masterson@cityofchicago.org>
Sent: Friday, November 15, 2024 11:24 AM
To: Richard Superfine <Richard.Superfine@cityofchicago.org>
Cc: Saba Khorasgani <Saba.Khorasgani@cityofchicago.org>; Shilpa Patel <Shilpa.Patel@cityofchicago.org>
Subject: Memos explaining unsolicited gifts

Good morning, Richard:

It was a pleasure speaking with you earlier, thanks so much for your quick response and helpful information. As discussed, please find attached two memos explaining my receipt of two unsolicited gift cards and my return of both.

Please feel free to contact me with any questions or concerns.

Have a good weekend,

Tim

Tim Masterson

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DEPARTMENT OF LAW
CITY OF CHICAGO

To: Richard J. Superfine, Legal Counsel, Chicago Board of Ethics

From: Tim Masterson, Paralegal, City of Chicago Department of Law

Date: November 15, 2024

Subject: Return of gift card from U.S. Legal

CC: Saba Khorasgani, Shilpa Patel

On September 12, 2024, I received an unsolicited email from Jane Gacek, Director of Business Development for U.S. Legal Support. The email asked for feedback regarding U.S. Legal's work and contained a link to a \$35.00 gift card from Amazon.

After reporting the incident to my supervisors Saba Khorasgani and Shilpa Patel, I emailed Ms. Gacek on September 13, 2024 explaining that the City's ethics regulations did not allow me to accept the gift and that I was returning the card unused.



DEPARTMENT OF LAW
CITY OF CHICAGO

To: Richard J. Superfine, Legal Counsel, Chicago Board of Ethics

From: Tim Masterson, Paralegal, City of Chicago Department of Law

Date: November 15, 2024

Subject: Return of gift card from McCorkle Litigation Services

CC: Saba Khorasgani, Shilpa Patel

On November 13, 2024, I received an unsolicited thank-you note from McCorkle Litigation Services sent by U.S. Mail. Included with the note was a \$10.00 gift card for Starbucks.

After reporting the incident to my supervisors Saba Khorasgani and Shilpa Patel, I returned the gift card unused via U.S. Mail (certified mail # 9489 0090 0027 6261 3786 25) along with a cover letter explaining that the City's ethics regulations did not allow me to accept the gift and that I was returning the card unused.