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**Sent:** Tuesday, May 7, 2024 9:52 AM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Subject:** Official City Travel Disclosure June 2024

Hi Steve,

This is a disclosure of official travel for me. I will travel on June 16-22, 2024, to Charlottesville, Virginia to participate in the Archives Leadership Institute. I was selected as part of the 2024 cohort and will represent the Chicago Public Library. My expenses (air, lodging, and some meals) will be covered by the Archives Leadership Institute. The Archives Leadership Institute is offering a stipend, which will be mailed to the Chicago Public Library, for additional costs related to ground transportation, meals, and air.

Best regards,

Chianta

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