

From: John Rich <John.Rich@cityofchicago.org>
Sent: Wednesday, June 26, 2024 5:22 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: John Rich attendance at TCG conference June 20-22 in City capacity

Hello Steve,

From June 20-22 I attended the [Theatre Communications Group](#) national conference which took place here in Chicago. I accepted free registration from the host, and attended in my official DCASE/City of Chicago capacity.

Because this event occurred in Chicago, my attendance was hybrid with some of my regular work duties at the Chicago Cultural Center. I attended conference programs at the main conference hotel, the Hyatt Regency on Wacker Drive, as well as at sites across the city, including: Steppenwolf Theatre, Fine Arts Building, Court Theatre, Green Line Performing Arts Center, Arts Incubator, Harold Washington Cultural Center, Timeline Theatre, Den Theatre, and several virtual meetings.

My active scheduled engagement over these 3 days included: Thur June 20, 9am-9pm; Fri June 21 9am-9:15pm; and Sat June 22 9:30am-6pm.

Please let me know if you require additional detail or documentation.

Thank you,

John

John Rich (he/him)

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