

From: Enrique Ramirez <Enrique.Ramirez@cityofchicago.org>
Sent: Tuesday, June 25, 2024 10:45 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: RE: Travel Approval Request

Hi Steve

Sorry for the late notice.

I have returned from the CSTE Annual Conference held in Pittsburgh, PA. I attended the conference in my official capacity from 6/9/2024-6/13/2024 and all related expenses (conference registration, airfare, hotel, per diem, and ground transportation) were paid for by CSTE. I am the designated Influenza Surveillance Coordinator for Chicago, which is a CDC funded position (through the ELC grant), which requires, as part of the grant objectives, attendance at the Influenza Surveillance Coordinators Annual Meeting (held during the CSTE Conference).

Thank you

Enrique

Epidemiologist/Influenza Surveillance Coordinator

Vaccine-Preventable Diseases Surveillance | Disease Control Bureau

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(pronouns – he, him)



