

**From:** Kathleen Ritger <Kathleen.Ritger@cityofchicago.org>  
**Sent:** Monday, July 1, 2024 7:11 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Subject:** RE: Request for sponsored travel - follow up

Hello Steve,

Confirming that I did accept sponsored travel from the Centers for Disease Control and Prevention, June 24-26, 2024. However, it turned out that I was only able to accept the airfare provided by CDC, as their reimbursement process does not allow for a check to be written to the City of Chicago. So instead of CDC reimbursement for the remainder of my travel expenses (i.e., lodging, meals, and ground transportation), I am using local program funds. Let me know if you need additional details.

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