

From: Clayton Oeth <Clayton.Oeth@cityofchicago.org>
Sent: Monday, July 8, 2024 8:39 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Meghan Marth <Meghan.Marth@cityofchicago.org>; Sydney Edmond <Sydney.Edmond@cityofchicago.org>; Genese Turner <Genese.Turner@cityofchicago.org>
Subject: Re: Travel Approval Request - Clayton Oeth - HESJ Regional Summit 2024

Hello Steve,

Following up to confirm that Meghan and myself traveled to the Health Equity and Social Justice Regional Summit in Washington, DC. We arrived on Wednesday June 26th and returned on Friday June 28th. The cost of hotel, conference registration, and airfare were all paid for by NAACHO, including per diem for food, which will be reimbursed to us as soon as is processed. We received no additional gifts during the Summit.

I apologize for the delay, I've been dealing with Covid shortly after we got back.

Please let me know if you need any additional information or follow-up action from us. Additionally, let us know if Meghan needs to send her own message confirming this.

Thank you! Have a great week.

Clayton Oeth, MSPPM (*he/him/his*)

Senior Policy Analyst, Health Equity in All Policies (HEiAP)

Chicago Department of Public Health (CDPH) | 111 W Washington St. Floor 4

Desk: 312-747-1446

From: Clayton Oeth <Clayton.Oeth@cityofchicago.org>
Sent: Thursday, May 30, 2024 5:05:31 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Meghan Marth <Meghan.Marth@cityofchicago.org>; Sydney Edmond

<Sydney.Edmond@cityofchicago.org>; Genese Turner <Genese.Turner@cityofchicago.org>

Subject: Travel Approval Request - Clayton Oeth - HESJ Regional Summit 2024

Hello Steve,

I am reaching out for a direct request for approval for travel to the Health Equity and Social Justice (HESJ) Regional Summit in Washington, DC, occurring on June 27-28.

My colleague Meghan Marth has already reached out for herself for your approval and our information will essentially be the same. That information is the following:

- Names of Travelers: Meghan Marth and Clayton Oeth
- Dates of event: Thursday, June 27 - Friday, June 28 (requesting leaving Wednesday 6/26 after work hours)
- Travel destination: The Royal Sonesta Capitol Hill, Washington, DC
- Name of the event: Health Equity and Social Justice 2024 Regional Summit hosted by the National Association of County and City Health Officials (NACCHO)
- This travel will come at no cost to the City of Chicago as the registration fee, hotel, air travel, baggage fee, ground transportation to/from airport, and per diem food expenses will all be covered by NACCHO.
- We have been invited to participate as part of the technical assistance provided through the OT21-2103 National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities grant. This event is an opportunity to grow our network with other OT21-2103 LHD grant recipients, connect on common challenges and shared strategies for success, and leave with new tools, resources, and relationships to sustain our health equity work beyond the grant period.

I am attaching the email Meghan and I received with these details for confirmation.

Please let me know if you need any additional information or follow-up action from me.

Thanks so much! Have a good one.

Clayton Oeth, MSPPM (*he/him/his*)

Senior Policy Analyst, Health Equity in All Policies (HEiAP)

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