

From: Juan Martinez-Aviles <Juan.Martinez-Aviles@cityofchicago.org>

Sent: Monday, August 19, 2024 1:39 PM

To: Richard Superfine <Richard.Superfine@cityofchicago.org>

Cc: Juan Martinez-Aviles <Juan.Martinez-Aviles@cityofchicago.org>

Subject: CDA | ACRP Panel Participation

Importance: High

Afternoon Richard,

As requested, I travelled to Washington DC on Thursday, August 15th and returned on Friday, August 16th, 2024.

This was to participate at a panel meeting with the Airport Cooperative Research Program (ACRP) with the National Academies Transportation Research Board.

The panel meeting was from 9:00AM to 3:00PM EST and was regarding *ACRP Synthesis 04-27 Airport Coordinated Programs for Ramp Safety*.

This meeting is to provide a synthesis report *re: Airport Coordinated Programs for Ramp Safety* – Which is directly related to my current role oversees for both O’Hare and Midway International Airports as we work on the implementation of a Safety Management System (SMS) per FAA Part 139 Regulation. The National Academies paid for lodging, transportation and provided boxed lunch on the day of the meeting. No other expenses were provided. Should you need further information, please let me know at your earliest convenience.

Thank you!

Juan

Juan F. Martínez-Avilés

Assistant Commissioner | Safety Management - SMS



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