

From: Raquel Flores-Clemons <rclemons@chipublib.org>
Sent: Tuesday, August 27, 2024 3:40 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Re: Official Travel Disclosure July 2024

Hello!

I'm sorry, I keep forgetting about the 10-day email notice post return. It is now beyond the 10 days, but I did complete this trip.

In my role as Head of Harsh Research Collection at Chicago Public Library (a city agency) and as the Project Lead/PI of the Getty grant that is funding the "Magnitude and Bond" project out of Harsh, I traveled Los Angeles to attend the Getty African American Visual Arts Archives Convening. The purpose of the convening was to gather members of the inaugural cohort of this initiative to discuss progress of the work that this initiative is supporting. Harsh, on behalf of CPL, was awarded a grant by Getty in 2023 to support the project. The convening was on Monday, July 8th-Tuesday, July 9th, and travel to/from Los Angeles was on Sunday, July 7th and Wednesday, July 10th. Getty Foundation covered the cost of airfare, hotel expenses, travel to/from airport as well as related expenses (meals) they were allowed to cover according to City of Chicago policies. Receipts for meals will be submitted to OBM for payment.

Please let me know if you need anything else from me!

Raquel Flores-Clemons (she/her) | Unit Head

[Vivian Harsh Research Collection](#)

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