



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

TO: Steven I. Berlin
Executive Director, Board of Ethics

Stephen Patton
Corporation Counsel, Department of Law

FROM: David L. Reifman
Acting Commissioner, Department of Planning and Development

Re: Notice of Recusal

Date: September 15, 2015

By this memorandum, I am informing you that:

1. Pursuant to an ordinance adopted on April 2, 2014 (the "Project Ordinance"), the City Council authorized a contract with Chicago Neighborhood Initiatives for the preparation of City-owned vacant land located at the northwest corner of West 63rd Street and South Halsted Street (the "Englewood Square Transaction").
2. The Project Ordinance authorizes the Commissioner of the Department of Planning and Development ("Department") or a designee of the Commissioner to negotiate, execute and deliver the aforementioned contract, and such other supporting documents as may be necessary or appropriate to carry out and comply with the provisions of the contract, with such changes, deletions and insertions as shall be approved by the persons executing the contract and such other supporting documents. The former commissioner of the Department previously signed the contract.
3. I became Acting Commissioner of the Department on September 1, 2015.
4. My immediate former employer was DLA Piper LLP (US).
5. As a partner at DLA Piper LLP (US), I represented a party that was involved in and thereby participated personally and substantially in the Englewood Square Transaction.

6. Consistent with Section 2-156-111(d) of the Municipal Code of Chicago, I hereby recuse myself fully from participating in the Englewood Square Transaction.

7. I hereby designate Aarti Kotak, Managing Deputy Commissioner of the Bureau of Economic Development in the Department, to make all decisions and take all actions with respect to the Englewood Square Transaction, and to execute on behalf of the Department all documents required to close the Englewood Square Transaction.

SIGNATURE OF ACTING COMMISSIONER

Date: 9-15-15



David L. Reifman
Acting Commissioner
Department of Planning and Development

SIGNATURE OF DESIGNEE

Date: 9-15-15



Aarti Kotak
Managing Deputy Commissioner
Bureau of Economic Development
Department of Planning and Development