

**JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT**

**COMPLETE THIS SECTION IF NEW CONTRACT**

For contract(s) in this request, answer applicable questions in each of the four (4) major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with MINEOLA SPECIALTY CO. for the product and/or services described herein.

This is a request for 1 (One-Time Contractor Requisition # \_\_\_\_\_, copy attached) or \_\_\_\_\_ Term Agreement or \_\_\_\_\_ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the \_\_\_\_\_ (Attach List)

Program Name \_\_\_\_\_

Pre-Assigned Specification No. \_\_\_\_\_

Pre-Assigned Contract No. \_\_\_\_\_

**COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT**

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following: **S. S. R. B.**

Contract #: \_\_\_\_\_ Company or Agency Name: \_\_\_\_\_ DATE \_\_\_\_\_  
 Specification #: \_\_\_\_\_ Contract or Program Description: \_\_\_\_\_ APPROVED \_\_\_\_\_  
 Model #: \_\_\_\_\_ (Attach List, if multiple) \_\_\_\_\_ CONDITIONALLY APPROVED \_\_\_\_\_

Originator Name \_\_\_\_\_ Telephone \_\_\_\_\_ Signature \_\_\_\_\_ Department \_\_\_\_\_ RETURN TO DEPT \_\_\_\_\_  
 DISAPPROVED \_\_\_\_\_

Indicate "SEE ATTACHED" in each box below if additional space is needed:

<p><input checked="" type="checkbox"/> <b>PROCUREMENT HISTORY - WET/DRY BARREL HYDRANT HANDLER MACHINES -</b>                  In 1990, the Bureau of Operations and Distribution worked in conjunction with the Engineers of the Bureau of Engineering to purchase and implement a hydraulic disassembly wrench, known as wet/dry Barrel Hydrant Handler Machines for the removal of frozen seats in a Chicago Fire Hydrant. This wrench replaced a manually operated wrench which in many cases could not remove the damaged hydrant seats. It also improved work safety by eliminating the use of the hydrant truck to put additional force on the manual wrench to remove difficult seats. The Bureau of Operations &amp; Distribution purchased six (6) hydraulic wrenches and they were received in January 1991 and are continually in use. Four (4) new units were ordered in 1993. Three (3) old units were sent back to the manufacturer for rehab at no expense to the Bureau of Operations &amp; Distribution. The three (3) old units were rehabed and returned to Bureau of Operations &amp; Distribution in "1995". Five (5) new units were purchased in May of 2002.</p>
<p><input checked="" type="checkbox"/> <b>ESTIMATED COST - \$345,850</b></p>
<p><input checked="" type="checkbox"/> <b>SCHEDULE REQUIREMENTS -</b> Mineola specialty is the sole source for the hydrant machines. The machines are expected to be delivered within three (3) days of the signed contract.</p>
<p><input type="checkbox"/> <b>EXCLUSIVE OR UNIQUE CAPABILITY -</b> Mineola is the exclusive manufacturer of the wet/dry barrel handler machines. They have previously rehabed old machines and returned them to Water Management at no cost.</p>
<p><input type="checkbox"/> <b>OTHER</b></p>

APPROVED BY: [Signature] Date 7/11/06 Board Chairperson \_\_\_\_\_ Date \_\_\_\_\_  
 Dept. Head or Designee



City of Chicago  
Richard M. Daley, Mayor

Department of Water Management

Brian S. Murphy  
Commissioner

Bureau of Administrative Support

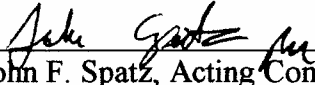
Julie Hernandez-Tomlin  
Deputy Commissioner

DePaul Center, Suite 410  
333 South State Street  
Chicago, Illinois 60604  
(312) 747-7089  
(312) 747-7889 (FAX)

<http://www.cityofchicago.org/watermanagement>

## MEMORANDUM

TO: Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement

FROM:   
John F. Spatz, Acting Commissioner  
Department of Water Management

SUBJECT: Sole Source Procurement  
Hydraulic Disassembly wrench, known as Wet/Dry Barrel Hydrant  
Handler Machines  
Requisition Number 28860

DATE: July 13, 2006

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The Department of Water Management is requesting a Sole Source Purchase Justification for Mineola Specialty. In 9090, the Bureau of Operations and Distribution worked in conjunction with the Engineers of the Bureau of Engineering to purchase and implement a hydraulic disassembly wrench, known as wet/dry Barrel Hydrant Handler Machines for the removal of frozen seats in a Chicago Fire Hydrant. This wrench replaced manually operated wrench which in many cases could not remove the damaged hydrant seats. Mineola Specialty is the sole source for hydrant machines. They are the exclusive manufacturer they have also previously rehabbed old machines and returned them to Water Management at no cost. Please see attachment.

CC: Julie Hernandez-Tomlin  
Barrett Murphy  
Mark O'Malley  
Jeff Sebek

## ATTACHMENT

### Justification for Non-Competitive Procurement Mineola Specialty Services Procurement Contract

#### Procurement History

In 1990, the Bureau of Operations and Distribution worked in conjunction with the Engineers of the Bureau of Engineering to purchase and implement a hydraulic disassembly wrench, known as wet/dry Barrel Hydrant Handler Machines for the removal of frozen seats in a Chicago Fire Hydrant. This wrench replaced a manually operated wrench which in many cases could not remove damaged hydrant seats. It also improved work safety by eliminating the use of the hydrant truck to put additional force on the manual wrench to remove difficult seats. The Bureau of Operations & Distribution purchased six(6) hydraulic wrenches and they were received in January 1991 and are continually in use. Four(4) new units were ordered in 1993. Three(3) old units were sent back to the manufacturer for rehab at no expense to the Bureau of Operations & Distribution. The Three(3) old units were rehabbed and returned to Bureau of Operations & Distribution in "1995". Five (5) new units were purchased in May of 2002.

#### Schedule Requirements

Mineola speciality is the sole source for hydrant machines. The machines are expected to be delivered within three(3) days of the signed contract.

#### Exclusive or Unique Capability

Mineola is the exclusive manufacturer of the wet/dry barrel handler machines. They have previously rehabbed old machines and returned them to Water Management at no cost.

# Mineola Specialty Services

1113 CR 2220 Mineola, TX 75773

(903)569-0400

Fax (903)569-0410

## Fire Hydrant Repair Machine Pricing

### **8 – New Wet Barrel Hydrant Handler Machines:**

**\$35,000.00 each -- \$280,000.00**

### **3 – Re-Manufactured Wet Barrel Machines: To New Specifications**

**(1) Back-up machine for each district**

**\$19,500.00 each -- \$58,500.00**

### **3 – New Dry Hydrant Handler Machine Plates:**

**(1 for each district)**

**\$2,450.00 each -- \$7350.00**

**FOB Chicago**

**Contract Total: \$345,850.00**

Note: (2) New Wet Barrel Hydrant Handler Machines could be delivered 30 days from time of contract.

Each Wet Barrel Hydrant Handler Machine sent to Mineola Specialty Services to be re-manufactured would be rebuilt to new specifications at a cost of \$19,500.00 each and be sent back to Chicago freight prepaid.

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## History

History of Wet Barrel Hydrant Handler Machine to repair fire hydrants goes back to approximately 1990. I (Waymon Ragsdale) was at an equipment trade show in Cincinnati Ohio, and at this show was contacted by Mr. Bob Butterworth with City of Chicago. He was researching a way to safely repair Chicago fire hydrants.

The patented Hydrant Handler machine had already developed a history and record for hydraulically repairing fire hydrants safely with no isolation valve.

Working with Mr. Bob Harmining and Bob Butterworth, I was informed the City of Chicago had lost the life of 2 men in past years using Chicago's old repair system.

City of Chicago started using Wet Barrel Hydrant Handler machine in 1990. To my knowledge no accidents have occurred with the use of this machine.

It has been estimated that City of Chicago Water Department has repaired approximately (2400) fire hydrants a year in the three Districts. The greatest accomplishment is no loss of life or serious injury.

We have worked with City of Chicago Water Department closely since our first contact and continue to do so today.

The Hydrant Handler Machine eliminates shutting off water to customers, contaminating the water supply when changing fire hydrant. Repair takes approximately (3) hours to complete with no interruption of water service.

This is in comparison to customer having water supply interrupted to change fire hydrant using several trucks, digging equipment, more workers, locating electrical and gas lines, materials for repair for street or property repair. This could take 2 or more days running into thousands of dollars for each fire hydrant.

Our history with City of Chicago speaks for itself and our goal at Mineola Specialty Services is to continue our support with Wet Barrel Hydrant Handler Machine to safely and cost effectively repair City of Chicago Water Department fire hydrants.

# *Mineola Specialty Services*

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**Mineola Specialty Services purchases its metal manufacturing materials from Tubular Steel, Inc. (see attachment)**

**Mineola Specialty Services is committed to purchasing any materials or services from companies that follow the WME and MBE requirements by City of Chicago when possible.**



**Waymon Ragsdale  
Owner, President**



**Tubular Steel, Inc.**

*Performance you can count on*

**Statement from Tubular Steel, Inc. Employee Handbook(pg.6):**

**1. Equal Employment Opportunity Policy Statement**

At Tubular Steel, Inc. placements, promotions and other conditions of employment will conform to our policy of providing equal employment opportunities to all without regard to race, color, religion, gender, national origin, or mental or physical disabilities.

1031 Executive Parkway Drive, St. Louis, Missouri 63141-6351

Telephone (314) 851-9200 Fax (314) 851-9336

St. Louis, MO Staunton, IL Philadelphia, PA Houston, TX Seattle, WA Cleveland, OH Los Angeles, CA Savannah, GA

[www.tubularsteel.com](http://www.tubularsteel.com)

# *Mineola Specialty Services*

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Fax (903)569-0410

## **Fire Hydrant Repair Machine Proposal**

**After meeting with City of Chicago Water Department and Mr. Tally, it was determined that the Chicago Water Department needed to purchase (8) new Wet Barrel Hydrant Handler Machines and (3) Dry Barrel Hydrant Handler Machines.**

**After the purchase of (8) new machines, a re-manufacture plan would be implemented. City of Chicago Water Department would send in (6) used machines to Mineola Specialty Services.**

**Mineola Specialty Services would re-manufacture (3) machines and return to Chicago.**

**Mineola Specialty Services would re-manufacture (3) machines and hold for will-call by Chicago Water Department. At time of call for (3) machines, Chicago Water Department would send (3) more machines to Mineola Specialty Services for re-manufacture that would be held for will-call by Water Department.**

**The re-manufacture time of Hydrant Machines would be at Chicago Water Department's discretion.**

**By starting a re-manufacturing process while machines can still be re-built, will save the City of Chicago Water Department a considerable amount of money over time.**



*Mineola Specialty Services*  
**Wet Barrel Hydrant Handler Machines**  
**City of Chicago Water Department**  
**Proposal**

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# *Mineola Specialty Services*

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Fax (903)569-0410

June 14, 2006

City of Chicago  
Department of Water Management  
333 South State St.  
DePaul Center Suite #410  
Chicago, IL 60604

Mineola Specialty Services is the owner and Sole Source Provider of the Wet Barrel Hydrant Repair Machine, Patent No. 4,748,997.

No other company or person is authorized to manufacture, market, or service the Wet Barrel Hydrant Repair Machine.



Waymon Ragsdale  
President, owner

# DISCLOSURE AFFIDAVIT FOR CONTRACTS AND CONCESSION AGREEMENTS NOT INVOLVING FEDERAL FUNDS

Every individual or entity submitting a bid or proposal to the City of Chicago for a contract or concession agreement not involving federal funds must complete this Disclosure Affidavit (hereafter "Disclosure Affidavit" or "Affidavit"). If the bidder/proposer is a joint venture, the joint venture and each of the joint venture partners must complete a Disclosure Affidavit.

Please print or type all responses clearly and legibly. If you need additional space for a response, attach extra pages. Please indicate the question to which you are responding on any extra pages you attach.

For purposes of this Disclosure Affidavit, the term "Contract" refers to the contract, concession, modification, amendment, extension, or other action in connection with which you are submitting the Disclosure Affidavit.

Please note that this Disclosure Affidavit requires bidders/proposers to obtain various certifications from their subcontractors before the subcontractors may perform any work under the Contract. The terms of the required subcontractor certifications are set forth below in Parts II and IV.

After reviewing your completed Disclosure Affidavit, the Corporation Counsel or the Chief Procurement Officer may require additional information to achieve full disclosure relevant to the bid, proposal, or other application.

**Bidder/Proposer Name:** d.b.a. Mineola Specialty Services **Project Name:** Hydrant Disassembly Wrenches  
Waymon D. Ragsdale

**Bidder/Proposer Business Address:** 1113 CR 2220 Mineola TX 75773 **Specification No.:** \_\_\_\_\_

**Goods or services to be provided under this Contract:** Hydrant Disassembly Wrenches

City department to which you are submitting this form (check one):

- Procurement
- Other: \_\_\_\_\_

The undersigned, Waymon D. Ragsdale, as President, and on behalf of Mineola Specialty Services ("Bidder/Proposer" or "Contractor"), having been duly sworn under oath certifies as follows:

## PART I. DISCLOSURE OF OWNERSHIP INTERESTS

Indicate below whether the bidder/proposer is an individual or a legal entity and, if a legal entity, indicate the type of entity. Then complete Part (A), (B), (C), or (D) below, as applicable. All bidders/proposers must complete Part (E). For bidders/proposers that are sole proprietorships, Part (E) is the only section of Part I that must be completed.

- Individual
- Business corporation
- Not-for-profit corporation
- Sole proprietorship
- Limited liability company
- Partnership
- Joint venture
- Other: \_\_\_\_\_

**A. CORPORATIONS (FOR-PROFIT AND NOT-FOR-PROFIT)**

1. Incorporated in the State of \_\_\_\_\_

2. List below the name and title of all officers of the corporation:

Name	Title
_____	_____
_____	_____
_____	_____

3. List below the name and title of all directors of the corporation:

Name	Title
_____	_____
_____	_____
_____	_____

**TO BE COMPLETED BY FOR-PROFIT CORPORATIONS ONLY:**

If there are fewer than 100 shareholders, list below the name, business address, and percentage of ownership interest of each shareholder:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

If there are 100 or more shareholders, list below the name, business address, and percentage of ownership interest for each shareholder who owns shares equal to or in excess of 7.5% of the proportionate ownership of the corporation:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

**TO BE COMPLETED BY NOT-FOR-PROFIT CORPORATIONS ONLY:**

List below the name, business address, and percentage of control of each member. If there are no members, write "none."

Name	Business Address	Percentage Control
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

**B. PARTNERSHIPS**

List below the name and business address of each partner and the percentage of ownership interest of each therein:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

**C. LIMITED LIABILITY COMPANIES**

1. List below the names and titles of the officers, if any. If there are no officers, write "none."

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____

2. List below the name, business address, and percentage of ownership interest of each (i) member and (ii) manager:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

**D. LAND TRUSTS, BUSINESS TRUSTS, ESTATES AND OTHER SIMILAR ENTITIES**

1. Trust name and number, or other information identifying the trust: \_\_\_\_\_

2. List below the name and business address of all trustees:

Name	Business Address
_____	_____
_____	_____
_____	_____
_____	_____

3. List below the name, business address, and percentage of ownership interest of all beneficiaries:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

**E. ADDITIONAL INFORMATION -- TO BE COMPLETED BY ALL BIDDERS/PROPOSERS**

1. Is any ownership interest in the bidder/proposer held by one or more agents or nominees on behalf of another individual or legal entity?

Yes       No

If so, list below each principal's name, business address, percentage of ownership interest, and the name of the principal's agent or nominee:

Name	Business Address	Ownership Interest	Agent/Nominee
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Is the bidder/proposer, or any ownership interest in the bidder/proposer, constructively controlled by another individual or legal entity, other than an agent or nominee disclosed above?

Yes       No

If so, list below the name and business address of each individual or entity possessing constructive control, the party whose interest is controlled, and the relationship between the two under which the control is or may be exercised:

Name	Business Address	Name of Party Whose Interest is Controlled	Agent/Nominee
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Is any stock or beneficial interest in the bidder/proposer held by a corporation or other legal entity?

Yes       No

*If Yes, each such corporation or other legal entity must make all disclosures requested in Part I (Disclosure of Ownership Interests) of this Disclosure Affidavit and must certify all information provided.*

**NOTE: Pursuant to Section 2-154-020 of the Municipal Code of Chicago, the information provided in Part I above must be kept current. In the event of material changes, the bidder/proposer must supplement this Affidavit, up to the time the City takes action on the bid, proposal, or other application for which this Affidavit is being submitted.**

**PART II. CERTIFICATION REGARDING PROHIBITED CONDUCT**

**A. CONTRACTOR**

1. The Contractor or any subcontractor to be used by the Contractor in the performance of this Contract, or any affiliated entity<sup>1</sup> of the Contractor or any such subcontractor, or any responsible official thereof, or, if acting pursuant to the direction or authorization of a responsible official thereof, any official, agent or employee of the Contractor, any such subcontractor or any such affiliated entity, has not, during a period of three years prior to the date of execution of this Affidavit or, if a subcontractor or subcontractor's affiliated entity, during a period of three years prior to the date of award of the subcontract:
  - a. Bribe or attempted to bribe, or been convicted of bribery or attempting to bribe, a public officer or employee of the City of Chicago, the State of Illinois, any agency of the federal government or any state or local government in the United States, in that officer's or employee's official capacity; or
  - b. Agreed or colluded with other bidders or prospective bidders, or been a party to any such agreement, or been convicted of agreement or collusion among bidders or prospective bidders, in restraint of freedom of competition by agreement to bid a fixed price or otherwise; or
  - c. Made an admission of guilt of any conduct described in 1(a) and (b) above which is a matter of record but has not been prosecuted for such conduct.
2. Neither the Contractor nor any employee, official, agent, or, for partnerships and joint ventures, partner of the Contractor is barred from Contracting with any unit of state or local government as a result of engaging in or being convicted of (a) bid-rigging in violation of 720 ILCS 5/33E-3; (b) bid-rotating in violation of 720 ILCS 5/33E-4; or (c) any similar offense of any state or the United States which contains the same elements as either bid-rigging or bid-rotating.
3. The Contractor and its principals, as defined in 49 CFR Sec. 29.105:
  - a. Are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal, state or local department or agency;
  - b. Have not within a three-year period preceding this Affidavit been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, local) transaction or Contract under a public transaction; a violation of federal or state antitrust statutes; fraud; embezzlement; theft; forgery; bribery; falsification or destruction of records; making false statements; or receiving stolen property; or had a civil judgment rendered against them for commission of fraud;
  - c. Are not currently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (3)(b) above; and
  - d. Have not within a three-year period preceding the date of this Affidavit had one or more public transactions (federal, state or local) terminated for cause or default.
4. If the Contractor is unable to certify to any of the above statements [Part II(A)(1)-(3)], Contractor shall explain below. Attach additional pages if necessary. \_\_\_\_\_  
\_\_\_\_\_

[If no explanation appears or begins on the lines above, it shall be conclusively presumed that the Contractor certifies to each of the above statements.]



**B. SUBCONTRACTORS**

1. The Contractor has obtained certifications in form and substance equal to Part II(A)(1)-(3) of this Affidavit from all subcontractors that the Contractor presently intends to use to perform this Contract. As to subcontractors to be used to perform this Contract who are not yet known by the Contractor, the Contractor will obtain certifications in form and substance equal to Part II(A)(1)-(3) of this Affidavit prior to using them as subcontractors.
2. The Contractor shall not, without the prior written consent of the City, use any subcontractors to perform this Contract if the Contractor, based on information contained in the subcontractor certification or any other information known or obtained by the Contractor, has reason to believe that, within three years prior to the award of any subcontract, the subcontractor or such subcontractor's affiliated entity, or any official, agent, or employee of such subcontractor or subcontractor's affiliated entity, has engaged in, been convicted of, or made an admission of guilt of any of the conduct listed in Part II(A)(1); or that the subcontractor, an employee, official, agent, or, for partnerships and joint ventures, partner thereof is barred from Contracting with any unit of state or local government as a result of engaging in or being convicted of bid-rigging, bid-rotating, or any similar offense; or that any of the circumstances set forth in Part II (A)(3) applies to the subcontractor or its principals. Furthermore, the Contractor shall not, without the prior written consent of the City, use as a subcontractor any individual, firm, partnership, corporation, joint venture or other entity from which the Contractor is unable to obtain a certification in form and substance equal to Part II(A)(1)-(3) of this Affidavit or which the Contractor has reason to believe cannot provide a truthful certification.
3. The Contractor shall maintain all subcontractors' certifications required by Paragraph (1) above for the duration of the Contract and shall make such certifications promptly available to the City upon request.

**PART III. CERTIFICATION REGARDING TAXES, FEES, AND LITIGATION**

**A. STATE TAX DELINQUENCIES**

Contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or, if delinquent, Contractor is contesting its liability for the tax or the amount of the tax in accordance with the procedures established by the appropriate Revenue Act. Alternatively, Contractor has entered into an agreement with the Illinois Department of Revenue for the payment of all such taxes that are due and is in compliance with such agreement.

**B. OTHER TAXES/FEES**

Contractor is not delinquent in paying any fine, fee, tax or other charge owed to the City of Chicago.

**C. JUDICIAL OR ADMINISTRATIVE PROCEEDINGS**

Contractor is not a party to any pending lawsuits against the City nor has Contractor been sued by the City or its agents in any judicial or administrative proceeding within the ten-year period preceding execution of this Affidavit.

**D. EXCEPTIONS**

If the Contractor is unable to certify to any of the above statements [Part III (A)-(C)], Contractor shall explain below. In the case of any judicial or administrative proceedings, provide the (1) case name; (2) docket number; (3) court in which the action is or was pending; and (4) a brief description of each proceeding. Attach additional pages if necessary.

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[If no explanation appears or begins on the lines above, it shall be conclusively presumed that the Contractor certifies to each of the above statements.]

**PART IV. CERTIFICATION REGARDING ENVIRONMENTAL COMPLIANCE**

**A. CONTRACTOR**

1. Neither the Contractor nor any affiliated entity of the Contractor has, during a period of five years prior to the date of execution of this Affidavit, (a) violated or engaged in any conduct which violated Sections 7-28-440 or 11-4-1500 or Article XIV of Chapter 11-4 or Chapters 7-28 or 11-4 of the Municipal Code or any other Environmental Restriction<sup>2</sup>; (b) received notice of any claim, demand or action, including but not limited to citations and warrants, from the City of Chicago, the State of Illinois, the federal government, any state or political subdivision thereof, or any agency, court or body of the federal government or any state or political subdivision thereof, exercising executive, legislative, judicial, regulatory or administrative functions, relating to a violation or alleged violation of Sections 7-28-440 or 11-4-1500 or Article XIV of Chapter 11-4 or Chapters 7-28 or 11-4 of the Municipal Code or any other Environmental Restriction; or (c) been subject to any fine or penalty of any nature for failure to comply with Sections 7-28-440 or 11-4-1500 or Article XIV of Chapter 11-4 or Chapters 7-28 or 11-4 of the Municipal Code or any other Environmental Restriction.

If the Contractor is unable to certify to any of the above statements [Part IV(A)(1)(a)-(c)], Contractor shall identify all exceptions and indicate whether any such exceptions occurred within the City or otherwise pertain to the City. Attach additional pages if necessary. \_\_\_\_\_

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[If no explanation appears or begins on the lines above, it shall be conclusively presumed that the Contractor certifies to the above statements.]

2. Contractor shall comply with all requirements of the Clean Air Act ("CAA"), 42 U.S.C. §7401-7642, and the Clean Water Act ("CWA"), 33 U.S.C. §1251-1387, including the requirements of section 114 of the CAA and section 308 of the CWA, and all other applicable clean air standards and clean water standards in performing the Contract.
3. Until completion of the Contractor's performance under the Contract, if the Contractor violates Sections 7-28-440 or 11-4-1500, any other provisions of Chapters 7-28 or 11-4 of the Municipal Code, or any other Environmental Restrictions, whether in the performance of the Contract or otherwise, such violation shall be considered an event of default under the Contract.

**B. SUBCONTRACTORS**

1. The Contractor has obtained certifications in form and substance equal to Part IV(A)(1) and (2) of this Affidavit from all subcontractors that the Contractor presently intends to use to perform this Contract. As to subcontractors to be used to perform this Contract who are not yet known by the Contractor, the Contractor will obtain certifications in form and substance equal to Part IV(A)(1) and (2) of this Affidavit prior to using them as subcontractors.
2. The Contractor shall not, without the prior written consent of the City, use any subcontractors to perform this Contract if the Contractor, based on information contained in the subcontractor certification or any other information known or obtained by Contractor, has reason to believe that the subcontractor has, within the preceding five years, been in violation of any Environmental Restriction, received notice of any claim relating to a violation of an Environmental Restriction, or been subject to any fine or penalty for a violation of an Environmental Restriction. Furthermore, the Contractor shall not, without the prior written consent of the City, use as a subcontractor any individual, firm, partnership, corporation, joint venture or other entity from which the Contractor is unable to obtain a certification in form and substance equal to Part IV(A)(1) and (2) of this Affidavit or which the Contractor has reason to believe cannot provide a truthful certification.
3. The Contractor shall maintain all subcontractors' certifications required by Paragraph (1) above for the duration of the Contract and shall make such certifications promptly available to the City upon request.

**PART V. CERTIFICATION REGARDING ETHICS AND INSPECTOR GENERAL**

The Contractor understands and will abide by all provisions of Chapter 2-56 of the Municipal Code, entitled "Office of Inspector General," and all provisions of Chapter 2-156 of the Municipal Code, entitled "Governmental Ethics."

**PART VI. CERTIFICATION REGARDING COURT-ORDERED CHILD SUPPORT COMPLIANCE**

For purposes of this PART VI, PART VII, PART VIII, PART IX, PART X, "Substantial Owner" means any person who owns or holds a 10% or more percentage of interest in the Contractor. If the Contractor is an individual or sole proprietorship, the substantial owner is the individual or sole proprietor. Percentage of interest includes direct, indirect and beneficial interests in the Contractor. An indirect or beneficial interest is an interest in the Contractor held either by a corporation, joint venture, trust, partnership, estate or other legal entity in which the individual holds an interest, or by agent(s) or nominee(s) on behalf of an individual or entity. For example, if Corporation B holds or owns a 20% interest in the Contractor, and an individual has a 50% interest in Corporation B, then such individual indirectly has a 10% interest in the Contractor and the individual is a Substantial Owner of the Contractor. If Corporation B is held by another entity, then this analysis must be applied to that entity.

If Contractor's response below is #1 or #2, then all of the Contractor's Substantial Owners must remain in compliance with any such child support obligations (A) throughout the term of the Contract and any extensions thereof; or (B) until the performance of the Contract is completed, whichever is later. Failure of Contractor's Substantial Owners to remain in compliance with their child support obligations in the manner set forth in either (A) or (B) constitutes an event of default.

DISCLOSURE AFFIDAVIT FOR CONTRACTS AND CONCESSION AGREEMENTS NOT INVOLVING FEDERAL FUNDS

Check one:

- 1.  No Substantial Owner has been declared in arrearage on any child support obligations by the Circuit Court of Cook County or by another Illinois court of competent jurisdiction.
- 2.  The Circuit Court of Cook County or another Illinois court of competent jurisdiction has issued an order declaring one or more Substantial Owners in arrearage on child support obligations. All such Substantial Owners, however, have entered into court-approved agreements for the payment of all such child support owed, and all such Substantial Owners are in compliance with such agreements.
- 3.  The Circuit Court of Cook County or another Illinois court of competent jurisdiction has issued an order declaring one or more Substantial Owners in arrearage on child support obligations and (1) at least one such Substantial Owner has not entered into a court-approved agreement for the payment of all such child support owed; or (2) at least one such Substantial Owner is not in compliance with a court-approved agreement for the payment of all such child support owed; or both (1) and (2).
- 4.  There are no Substantial Owners.

**PART VII. CERTIFICATION REGARDING INTEREST IN CITY BUSINESS**

Any words or terms that are defined in Chapter 2-156 of the Chicago Municipal Code have the same meanings when used in this PART VII.

Complete BOTH sections 1 and 2.

In accordance with Section 2-156-110 of the Municipal Code of Chicago:

- 1. Does any official or employee of the City of Chicago have a financial interest in his or her own name or in the name of any other person in this contract, work, business, or transaction?

No.  
 Yes.

If yes, identify the officials or employees having such interest and the nature of such interest:

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- 2. Unless sold pursuant to a process of competitive bidding, no official or employee shall have a financial interest in his or her own name or in the name of any other person in the purchase of any property that (i) belongs to the city, or (ii) is sold for taxes or assessments, or (iii) is sold by virtue of legal process at the suit of the city (collectively, "City Property Sale"). Compensation for property taken pursuant to the city's eminent domain power does not constitute a financial interest within the meaning of this section.

**DISCLOSURE AFFIDAVIT FOR CONTRACTS AND CONCESSION AGREEMENTS NOT INVOLVING FEDERAL FUNDS**

If the contract, work, business, or transaction involves a City Property Sale does any official or employee have a financial interest in his or her own name or in the name of any other person in the City Property Sale?

- N/A (i.e., the contract, work, business, or transaction is not for a City Property Sale)
- No.
- Yes.

If yes, identify the officials or employees having such interest and the nature of such interest:

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3. Contractor further certifies that no such financial interest in this contract, work, business, or transaction will be acquired by any official or employee of the City of Chicago.

**PART VIII. AFFIDAVIT OF LOCAL BUSINESS**

If this is a competitively bid Contract funded in whole by City funds, Contractor should complete this section.

1. Is bidder/proposer a "Local Business" as defined by the provisions of this Specification?  
 Yes       No

2. How many persons are currently employed by bidder/proposer? \_\_\_\_\_

3. Does bidder/proposer have business locations outside the City of Chicago?  
 Yes       No      We are located in Texas

If so, list such bidder/proposer's business addresses:

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4. How many of bidder/proposer's current employees work at City of Chicago locations?   n/a  

5. Is bidder/proposer subject to City of Chicago taxes (including the Head Tax)?  
 Yes       No

**PART IX. CERTIFICATION REGARDING ELECTED OFFICIALS' BUSINESS RELATIONSHIPS**

An ordinance approved by the City Council of the City of Chicago on December 2, 1998, requires that all persons or entities submitting this statement shall indicate whether they had a business relationship with a city elected official in the 12 months prior to the date upon which the statement is signed. A "business relationship" means any contractual or other private business dealing of an official, or his or her spouse, or of any entity in which an official or his or her spouse has a financial interest, with a person or entity which entitles an official to compensation or payment in the amount of \$2,500 or more in a calendar year; provided, however, a financial interest shall not include: (i) any

**DISCLOSURE AFFIDAVIT FOR CONTRACTS AND CONCESSION AGREEMENTS NOT INVOLVING FEDERAL FUNDS**

ownership through purchase at fair market value or inheritance of less than one percent of the shares of a corporation, or any corporate subsidiary, parent or affiliate thereof, regardless of the value of or dividends on such share, if such shares are registered on a securities exchange pursuant to the Securities Exchange Act of 1934, as amended; (ii) the authorized compensation paid to an official or employee for his office or employment; (iii) any economic benefit provided equally to all residents of the city; (iv) a time or demand deposit in a financial institution, or (v) an endowment or insurance policy of annuity contract purchased from an insurance company. A "contractual or other private business dealing" shall not include any employment relationship of an official's spouse with an entity when such spouse has no discretion concerning or input relating to the relationship between that entity and the city. **Please indicate below whether the person or entity submitting this statement had a business relationship with a city elected official in the 12 months prior to the date upon which this statement is signed.**

Has the Contractor had a "business relationship" with any City elected official(s) in the 12 months prior to the date of execution of this Disclosure Affidavit?

[ ] Yes      [ X ] No

If yes, please identify below the name(s) of such City elected official(s) and describe such relationship(s):

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**PART X. INCORPORATION INTO CONTRACT, COMPLIANCE, AND PENALTIES**

The bidder/proposer understands and agrees that:

- A. The above certifications [Parts I-VIII] shall become part of any Contract awarded to the bidder/proposer and are a material inducement to the City's execution of the Contract or other action with respect to which this Disclosure Affidavit is being executed and delivered on behalf of the bidder/proposer. Furthermore, the bidder/proposer shall comply with these certifications during the term and/or performance of the Contract or other action.
- B. If the City determines that any information provided herein is false, incomplete, or inaccurate, the City may terminate the Contract or other transaction, terminate the applicant's participation in the Contract or other transaction, and/or decline to allow the applicant to participate in other Contracts or transactions with the City.
- C. Contractor will terminate its subcontract with any subcontractor, if the City so demands, if the City determines that any information provided by a subcontractor in any of the subcontractor certifications required by this Affidavit is false, incomplete, or inaccurate. Contractor shall insert adequate provisions in all subcontracts to allow it to terminate subcontracts as required by this paragraph.
- D. The following civil and criminal penalties, among others, may apply:

A Contractor who makes a false statement material to Part II(A) (2) of this certification commits a Class 3 Felony. 720 ILCS 5/33E - 11(b). Making a false statement concerning Part III(A) of this certification is a Class A misdemeanor, voids the Contract and allows the City to recover all amounts paid to the Contractor under the Contract in a civil action. 65 ILCS 5/11-42. 1-1.

DISCLOSURE AFFIDAVIT FOR CONTRACTS AND CONCESSION AGREEMENTS NOT INVOLVING FEDERAL FUNDS

E. This Disclosure Affidavit, some or all of the information provided herein, and any attachments may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. By completing and signing this Disclosure Affidavit, bidder/proposer waives and releases any possible rights or claims it may have against the City in connection with the public release of any information contained in the completed Disclosure Affidavit and any attachments.

PART XI. VERIFICATION

Under penalty of perjury, I certify that I am authorized to execute this Disclosure Affidavit on behalf of the Contractor, that I have personal knowledge of all the certifications made in it, and that they are complete and true.

Waymon D. Ragsdale  
Signature of Authorized Officer

President  
Title

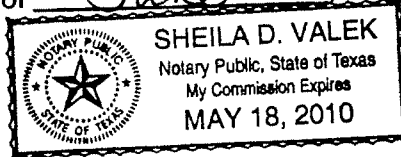
Waymon D. Ragsdale  
Name of Authorized Officer (Print or Type)

903-569-0400  
Business Telephone Number

State of Texas  
County of Wood

Subscribed and sworn to before me this 15 day of June, 2006.

Sheila D. Valek  
Notary Public



Notes

1. Business entities are affiliated if, directly or indirectly, one controls or has the power to control the other, or if a third person controls or has the power to control both entities. Indicia of control include without limitation: interlocking management or ownership identity of interests among family members; shared facilities and equipment; common use of employees; or organization of another business entity using substantially the same management, ownership or principals as the first entity.
2. "Environmental Restriction" means any statute, ordinance, rule, regulation, permit, permit condition, order or directive relating to or imposing liability or standards of conduct concerning the release or threatened release of hazardous materials, special wastes or other contaminants into the environment, and to the generation, use, storage, transportation, or disposal of construction debris, bulk waste, refuse, garbage, solid wastes, hazardous materials, special wastes or other contaminants, including but not limited to (1) the Comprehensive Environmental Response Compensation and Liability Act (42 U.S.C. § 9601 et seq.); (2) the Hazardous Material Transportation Act (49 U.S.C. § 1801 et seq.); (3) the Resource Conservation and Recovery Act of 1976 (42 U.S.C. § 6901 et seq.); (4) the Clean Water Act (33 U.S.C. § 1251 et seq.); (5) the Clean Air Act (42 U.S.C. § 7401 et seq.); (6) the Toxic Substances Control Act of 1976 (15 U.S.C. § 2601 et seq.); (7) the Safe Drinking Water Act (42 U.S.C. § 300f); (8) the Occupational Health and Safety Act of 1970 (29 U.S.C. § 651 et seq.); (9) the Emergency Planning and Community Right to Know Act (42 U.S.C. § 11001 et seq.); and (10) the Illinois Environmental Protection Act (415 ILCS 5/1 through 5/56.6).

# *Mineola Specialty Services*

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1113 CR 2220 Mineola, TX 75773

(903)569-0400

Fax (903)569-0410

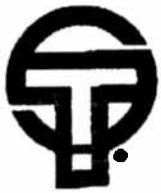
**Mineola Specialty Services purchases its metal manufacturing materials from Tubular Steel, Inc. (see attachment)**

**Mineola Specialty Services is committed to purchasing any materials or services from companies that follow the WME and MBE requirements by City of Chicago when possible.**



**Waymon Ragsdale  
Owner, President**





**Tubular Steel, Inc.**

*Performance you can count on*

**Statement from Tubular Steel, Inc. Employee Handbook(pg.6):**

**1. Equal Employment Opportunity Policy Statement**

At Tubular Steel, Inc. placements, promotions and other conditions of employment will conform to our policy of providing equal employment opportunities to all without regard to race, color, religion, gender, national origin, or mental or physical disabilities.

1031 Executive Parkway Drive, St. Louis, Missouri 63141-6351

Telephone (314) 851-9200 Fax (314) 851-9336

*St. Louis, MO Staunton, IL Philadelphia, PA Houston, TX Seattle, WA Cleveland, OH Los Angeles, CA Savannah, GA*

[www.tubularsteel.com](http://www.tubularsteel.com)

# *Mineola Specialty Services*

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(903)569-0400

Fax (903)569-0410

## History

**History of Wet Barrel Hydrant Handler Machine to repair fire hydrants goes back to approximately 1990. I (Waymon Ragsdale) was at an equipment trade show in Cincinnati Ohio, and at this show was contacted by Mr. Bob Butterworth with City of Chicago. He was researching a way to safely repair Chicago fire hydrants.**

**The patented Hydrant Handler machine had already developed a history and record for hydraulically repairing fire hydrants safely with no isolation valve.**

**Working with Mr. Bob Harmining and Bob Butterworth, I was informed the City of Chicago had lost the life of 2 men in past years using Chicago's old repair system.**

**City of Chicago started using Wet Barrel Hydrant Handler machine in 1990. To my knowledge no accidents have occurred with the use of this machine.**

**It has been estimated that City of Chicago Water Department has repaired approximately (2400) fire hydrants a year in the three Districts. The greatest accomplishment is no loss of life or serious injury.**

**We have worked with City of Chicago Water Department closely since our first contact and continue to do so today.**

**The Hydrant Handler Machine eliminates shutting off water to customers, contaminating the water supply when changing fire hydrant. Repair takes approximately (3) hours to complete with no interruption of water service.**

**This is in comparison to customer having water supply interrupted to change fire hydrant using several trucks, digging equipment, more workers, locating electrical and gas lines, materials for repair for street or property repair. This could take 2 or more days running into thousands of dollars for each fire hydrant.**

**Our history with City of Chicago speaks for itself and our goal at Mineola Specialty Services is to continue our support with Wet Barrel Hydrant Handler Machine to safely and cost effectively repair City of Chicago Water Department fire hydrants.**



# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/13/2006

**PRODUCER**  
 Bosworth & Associates, Inc.  
 1818 WSW Loop 323  
 Tyler TX 75701  
 (903) 561-2621 (903) 581-5369

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

**INSURED**  
 Mineola Specialty Service  
 1113 CR 2220  
 Mineola TX 75773

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: CMI Lloyds/Texas	42382
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b>	CLP7913646	9/15/2005	9/15/2006	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 5,000
					PERSONAL & ADV INJURY \$ 1,000,000
					GENERAL AGGREGATE \$ 1,000,000
					PRODUCTS - COMP/OP AGG \$ 1,000,000
					GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC
	<b>AUTOMOBILE LIABILITY</b>				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	<b>GARAGE LIABILITY</b>				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
					AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b>				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
					\$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATU-TORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E L. EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below				E L. DISEASE - EA EMPLOYEE \$
	<b>OTHER</b>				E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

City of Chicago is named as an additional insured as their interest may appear as respects to General Liability.

**CERTIFICATE HOLDER**

City of Chicago  
 Dept of Procurement  
 City Hall #403  
 121 N. LaSalle St  
 Chicago IL 60602

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
*Michael J. Bosworth*

# DETAILED SPECIFICATIONS

## SCOPE

The Contractor shall furnish and deliver F.O.B., City of Chicago, Department of Water, Central District, 2352 South Ashland Avenue, Chicago, IL 60608, the Disassembly Wrenches and Wrench Repair Parts all in accordance with the Special and General Conditions of this specification and as described herein.

The Hydraulic Hydrant Disassembly Wrenches must meet U.S. Patent #4,748,997 manufactured by Mineola Valve and Hydrant of Mineola, Texas. No equals or substitutes accepted. (See Exhibit 1 for Drawings and Exhibit 2 for Specifications and Exhibit 3 for lists of parts)

## DESCRIPTION

The wrench is an apparatus, used for removing and replacing the main water supply valve of a high pressure hydrant without the necessity of shutting off the supply of water to the hydrant.

## CAPACITY:

The Hydraulic Hydrant Disassembly Wrench is comprised of a Hydrant Adapter for interconnection of the apparatus to the hydrant, a screw valve assembly, a main body, a valve seat wrench and interconnected elongated wrench shaft moveable through the interior of the apparatus, an upper seal assembly to form a water tight sliding seal around the wrench shaft, a valve lifting tool moveable through the interior of the elongated wrench shaft in water tight relation therewith, a wrench activating assembly, a plurality of bleed valves for removal of water from selected portion of the apparatus, and a bypass valve assembly for equalization of water pressure between selected portions of the apparatus, a water hammer control device, a double-acting hydraulic cylinder, a ratchet wrench which interconnects with the elongated wrench shaft, a lifting bar and hand winch assembly which interconnects with the main body arm, one set of hold down winches, a magnetic pick-up device, a hydrant valve wrench hydraulic power unit for actuating movement of said hydrant valve wrench assembly for removal of hydrant valve and seat assembly, all in accordance with the attached drawings and list of components/parts.

## HYDRANT HANDLER STORAGE BOX:

1. 24 X 24 X 60 inch metal frame
2. Full top opening slide out lid allowing for easy removal of equipment
3. 1/2" plywood construction for durability and strength
4. Locking lid
5. Heavy duty lifting handles on each end of box

WRENCH REPAIR PARTS - SEE EXHIBIT III FOR LIST OF PARTS.

## DETAILED SPECIFICATIONS

### EXCEPTIONS

Any deviations from these specifications must be noted on the Proposal Page or Pages attached thereto, with the exact nature of the change outlined in sufficient detail. The reason for which deviations were made should also follow if not self-explanatory. Failure of a bidder to comply with the terms of this paragraph may be cause for rejection.

The City reserves the right to disqualify bids which do not completely meet outlined specifications. The impact of exceptions to the specification will be evaluated by the City in determining its need.

# Hydrant Handler™

## *Wet Barrel Wrench Repair Machine*

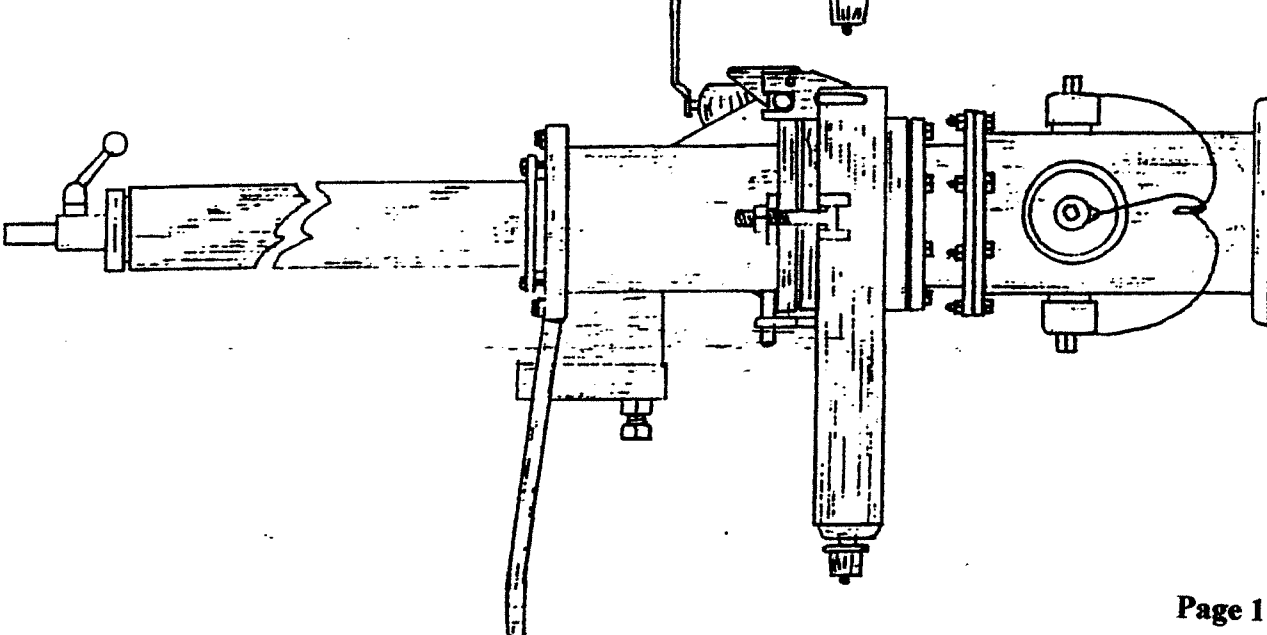
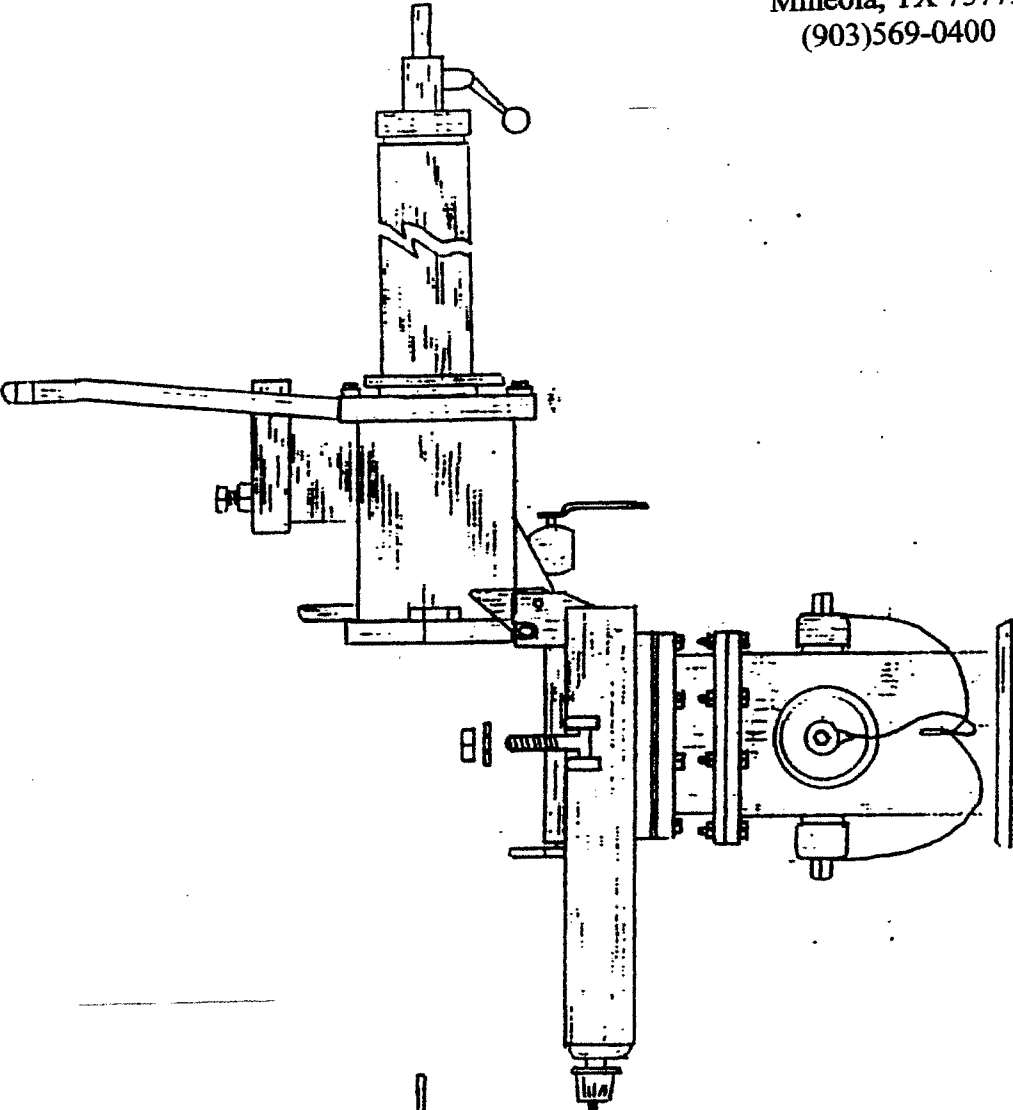
### *Patent No. 4,748,997*

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1. Must remove Hydrant valve seat and stem without shutting off water supply and pressure.
2. Must be a completely sealed unit when removing Hydrant seat and stems.
3. Must have adapters to attach to Chicago design hydrant.
4. Must have square elongated wrench shaft that connects with ratchet wrench when hydraulically removing seat.
5. Must be able to raise and lower wrench shaft, manually after seat has been screwed from Hydrant with water pressure/machine.
6. Must have picking rod stem attached to Hydrant stem to hold Hydrant seat and stem to control water hammer during repair.
7. Seat must be removed with a hydraulic cylinder attached to ratchet wrench with steady applied force.
8. No hammering shall be applied to hydrant seat to unscrew from hydrant (such as air or hydraulic power hammer wrench).
9. All pressure to unscrew hydrant seat must be applied between the barrel of hydrant and hydrant seat during removal. (No hammer wrenches or cheater bars to be used during initial loosening of hydrant seat.)
10. Must be able to manually install the new hydrant seat with pressure on hydrant.
11. Must be able to maintain and control water pressure with repair apparatus (Wet Barrel Tool during removal and installation of new hydrant seat).
12. Must have mechanisms to remove broken and loose parts left in hydrant after removing hydrant seat using a pick up device with hydrant under pressure.
13. Must be able to isolate water pressure between upper and lower section of Wet Barrel Machine using slide valve.
14. Must be able to relieve pressure from top section of Wet Barrel Machine during removal of hydrant seat and stem.
15. Must be able to re-pressure upper section of Wet Barrel Machine to equalize pressure before re-installing hydrant seat.
16. Must be hinged between upper and lower section to allow easy removal of seat and stem.

*Mineola Specialty Services*

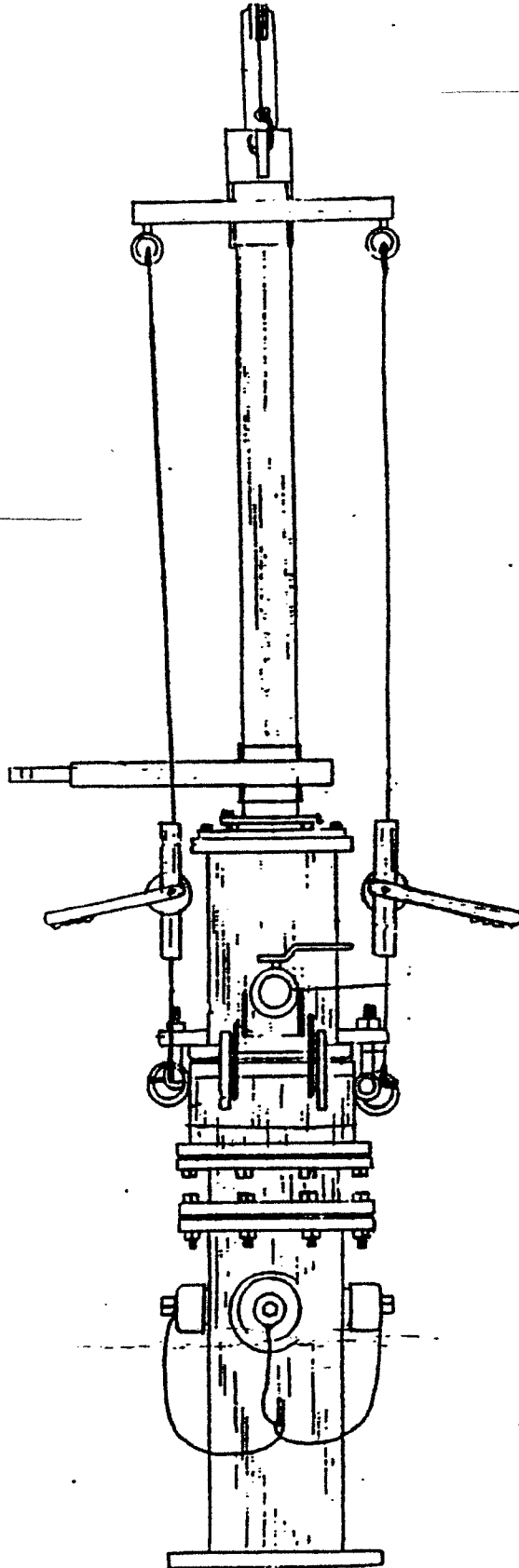
1113 CR 2220  
Mineola, TX 75773  
(903)569-0400

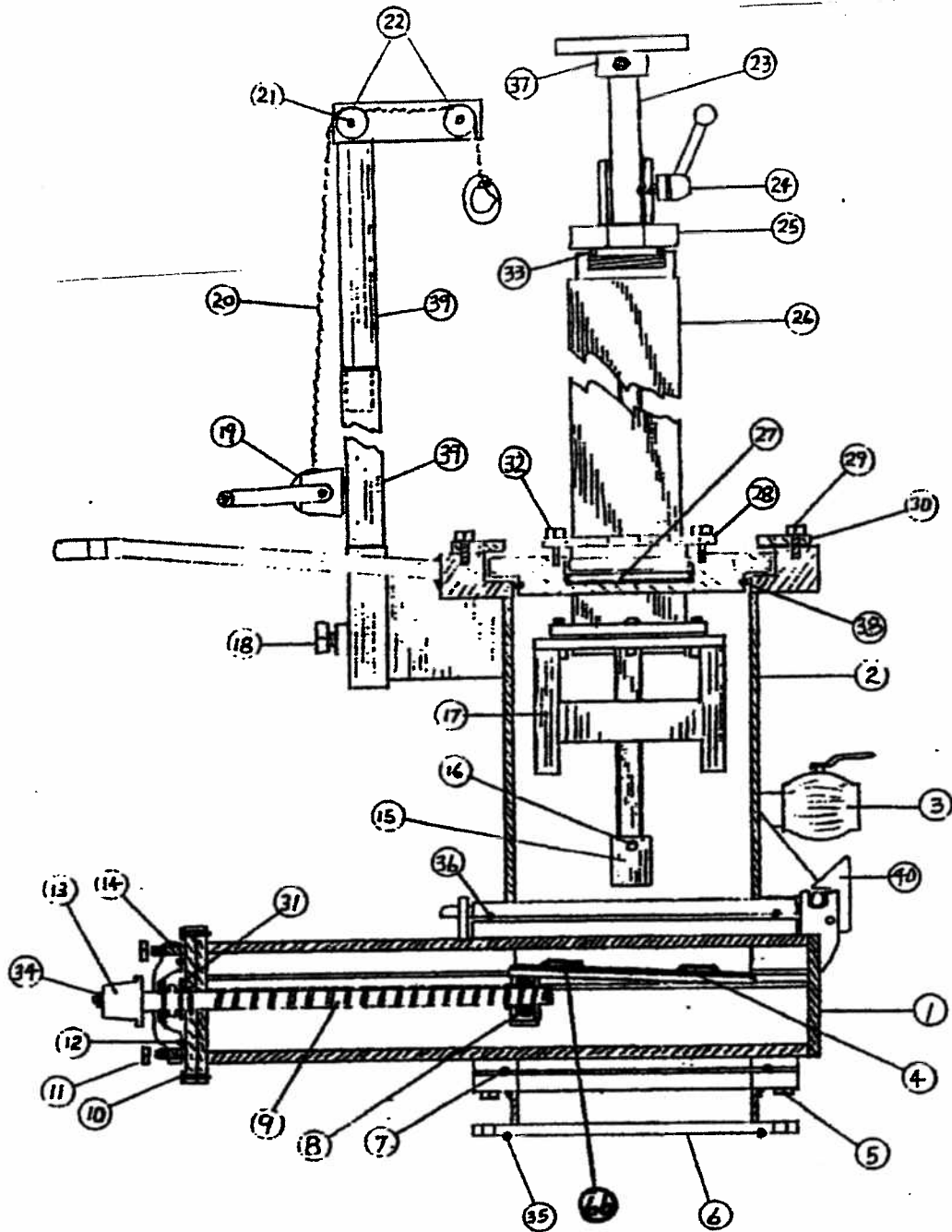




*Mineola Specialty Services*

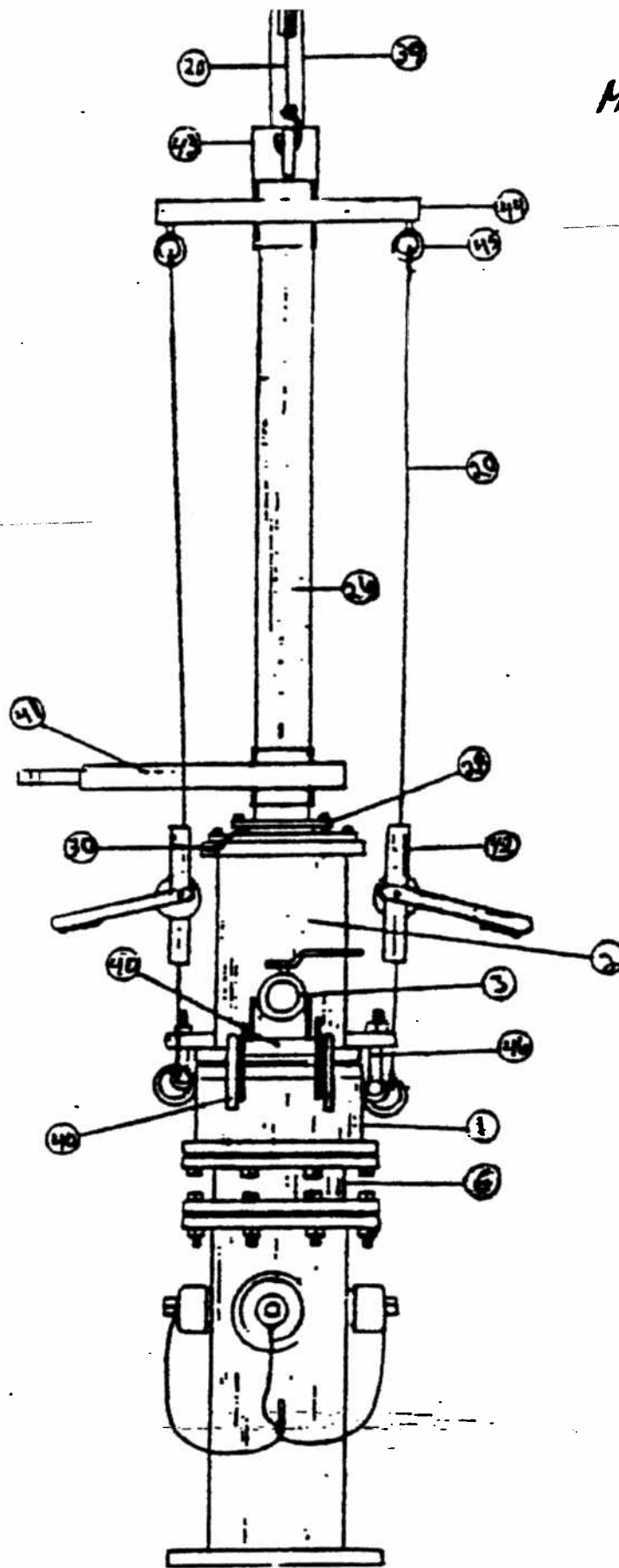
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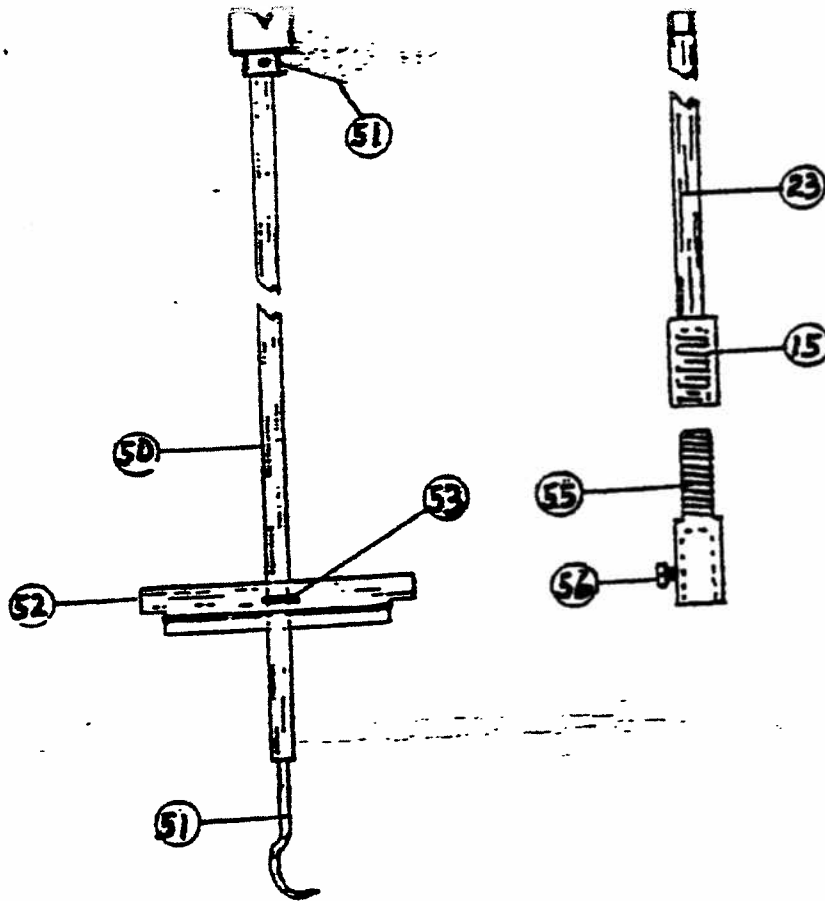
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# Mineola Specialty Services

1113 CR 2220 Mineola, TX 75773

(903)569-0400

Fax (903)569-0410

## Parts Breakdown – Hydrant Handler

Part #	Description	List
HH-3	Bleed Valve	128.29
HH-4	Slide Valve Seal Plate	1,659.21
HH-5	Adapter Bolt	2.89
HH-6	Adapter Flange	865.38
HH-7	Adapter Gasket	2.01
HH-8	Stem Nut	97.10
HH-9	Valve Stem	512.90
HH-10	End Plate Bolt	2.89
HH-11	Bonnet Nut	0.98
HH-12	Bonnet O-ring	14.21
HH-13	Operating Nut	21.31
HH-14	Bonnet	97.10
HH-15	Picking Rod Adapter	328.94
HH-16	Adapter Pin	6.91
HH-17	Valve Wrench	855.26
HH-18	Lift Bar Bolt	2.89
HH-19	Winch	568.43
HH-20	Winch Cable	66.11
HH-21	Pulley Bolt	3.35
HH-22	Cable Pulley	8.09
HH-23	Picking Rod	98.69
HH-24	Picking Rod Lock Bolt	105.26
HH-25	Picking Rod Nut & Seal	250.00
HH-26	Valve Wrench Stem	1,774.21
HH-27	Stem Packing	5.93
HH-28	Packing Gland	375.00
HH-29	Bar Bolt	1.98
HH-30	Hold Down Bar	78.95
HH-31	Teflon Bearing	4.58
HH-32	Gland Bolt	2.01
HH-33	Stem Adapter O'ring	1.61
HH-34	Valve Stem Nut	2.36
HH-35	Adapter Plate Gasket	2.01
HH-36	Chamber O'ring	9.44
HH-37	Picking Rod Toe Handle	177.64
HH-38	Swivel Plate O'ring	2.01

# Mineola Specialty Services

1113 CR 2220 Mineola, TX 75773

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<u>Part #</u>	<u>Description</u>	<u>List</u>
HH-39.....	Lift Bar.....	414.48
HH-40.....	Safety Lock Assembly.....	315.79
HH-41.....	Ratchet Wrench Assembly.....	5,219.13
HH-42.....	Cable Puller.....	255.04
HH-43.....	Lifting Lugs.....	157.90
HH-44.....	Stem Swivel Assembly.....	1,756.58
HH-45.....	Swivel Eye Bolt.....	59.21
HH-46.....	Chamber Bolt	
HH-48.....	Ratchet Lock Bolt.....	2.89
HH-49.....	Cap Screw.....	4.54
HH-50.....	Picking Shaft.....	177.64
HH-51.....	Shaft Magnet.....	276.31
HH-52.....	Picking Rod Plate.....	934.21
HHJ-53.....	Picking Rod O'ring.....	1.26
HH-54.....	Dry Plate.....	809.21
HH-55.....	Hydrant Shaft Adapter.....	335.53
HH-56.....	Set Screw.....	4.54
HH-57.....	Bolt & Nut Assembly.....	4.54
HHJ-HH-58.....	Hydraulic Cylinger.....	442.10
HHJ-HH-59.....	Hydraulic Hose w/fittings.....	740.53
HHJ-61.....	Dry Stem.....	1,736.84
HHJ-62.....	Dry Swivel Plate.....	335.53
HHJ-63.....	Extension Handle.....	552.64
HH-66.....	Flat Gasket.....	32.90

# Mineola Specialty Services

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## Parts Breakdown – HH#41 Ratchet Assembly

<u>Part #</u>	<u>Description</u>	<u>List</u>
41-2.....	Spring.....	14.49
41-3.....	1/4 x 1/2 Bolt (4).....	0.34
41-4.....	Spring Bracket.....	50.37
41-5.....	(HH-48) Lock Bolt (1).....	2.07
41-6.....	Torque tube assembly.....	584.96
41-7.....	5/16 x 2 3/4 Grade 8 Socket Head (12).....	0.83
41-8.....	5/16 x 1 3/4 Grade 8 Socket Head (11).....	0.53
41-9.....	Bracket Mount.....	51.59
41-10.....		
41-11.....	Upper Plate.....	581.81
41-12.....	Gear.....	2,169.33
41-13.....	Spacing Lug (10).....	38.07
41-14.....	5/16 Grade 8 Nut (23).....	0.13
41-15.....	Bottom Plate.....	576.80
41-16.....		
41-17.....	Ratchet Dog Pin.....	80.83
41-18.....	Cylinder Bracket.....	108.27
41-19.....	Ratchet Dog.....	697.70
41-20.....	Lift Handle.....	62.97
41-21.....	Spring Lever.....	100.57
41-22.....	1/2 Lock Washers (4).....	0.20
41-23.....	1/2 Grade 8 Nut (4).....	0.27
41-24.....	1/2 x 2 1/2 Grade Socket Head.....	0.94
41-25.....	Indicator.....	82.70
41-26.....	5/16 Lock Washers (23).....	0.13
41-27.....	Bottom Ring.....	396.17