

**JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT**

**COMPLETE THIS SECTION IF NEW CONTRACT**

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with LAND & LAKES (Name of Person or Firm) for the product and/or services described herein.

This is a request for  (One-Time Contractor Requisition # 29274, copy attached) or \_\_\_\_\_ Term Agreement or \_\_\_\_\_ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the \_\_\_\_\_ (Attach List)

RECYCLING - YARD WASTE Pre-Assigned Specification No. \_\_\_\_\_  
COMPOSTING - LOT PROGRAM Pre-Assigned Contract No. \_\_\_\_\_  
COMPOST FACILITY FOR YARD WASTE

**COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT**

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: \_\_\_\_\_ Company or Agency Name: LAND & LAKES CO  
Specification #: \_\_\_\_\_ Contract or Program Description: FACILITY (COMPOST) FOR YARD WASTE  
Mod. #: \_\_\_\_\_ (Attach List, if multiple)

VALLETA H. SMITH 312/744-2881 Valletta H Smith DSS 08-01-2006  
Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

( ) PROCUREMENT HISTORY	SEE ATTD	
( ) ESTIMATED COST	SEE ATTD	S. S. R. B. DATE <u>8-17-06</u> APPROVED <u>S-O DWY</u>
( ) SCHEDULE REQUIREMENTS	SEE ATTD	CONDITIONALLY APPROVED _____ RETURN TO DEPT. _____ DISAPPROVED _____
( ) EXCLUSIVE OR UNIQUE CAPABILITY	SEE ATTD	
( ) OTHER		

APPROVED BY: [Signature] 8/1/06 [Signature] 8/29/06  
DEPARTMENT HEAD OR DESIGNEE DATE BOARD CHAIRPERSON DATE

\* Conditions have been met by submission of competitive pricing information. Board approval is granted.  
DWY



Mr. Chris Sauve  
City of Chicago  
Department of Streets and Sanitation  
City Hall, 7<sup>th</sup> Floor  
121 N. La Salle Street  
Chicago, Illinois 60602

Dear Chris:

In response to the questions about yard waste pricing for the Sole Source Board:

1. \$45.00 per ton charge to other municipalities for disposal of yard waste at Harbor View.
2. \$56.00 per ton to private vendors to dispose of yard waste at Harbor View.
3. \$130.00 per ton to collect and dispose of yard waste material.

Sincerely,

Phil Donegan  
Land and Lakes  
Special Project Manager  
708-955-0458

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<input type="checkbox"/> <b>PROCUREMENT HISTORY</b>  SEE ATTD	S. S. R. B.
<input type="checkbox"/> <b>ESTIMATED COST</b>  SEE ATTD	DATE _____ APPROVED _____
<input type="checkbox"/> <b>SCHEDULE REQUIREMENTS</b>  SEE ATTD	CONDITIONALLY APPROVED _____ RETURN TO DEPT _____
<input type="checkbox"/> <b>EXCLUSIVE OR UNIQUE CAPABILITY</b>  SEE ATTD	DISAPPROVED _____
<input type="checkbox"/> <b>OTHER</b>	

APPROVED BY: [Signature] 8/1/06 DATE  
 DEPARTMENT HEAD OR DESIGNEE BOARD CHAIRPERSON DATE

# Sole Source Recycling Yard Waste Composting Pilot Program

In order to develop a clear understanding of the existing local yard waste disposal options, the Department of Streets and Sanitation requested professional services, from Camp Dressler & McKee Inc. (CDM) for technical assistance prior to preparation of the Sole Source Recycling Yard Waste Composting Pilot Program. Please review attachment.

## Procurement History

The City of Chicago has experienced a successful working relationship with Land and Lakes since the late sixties with refuse and bulk. The City of Chicago utilized Land and Lakes as a refuse transfer station.

The Department of Streets and Sanitation partnering with Land and Lakes is taking a comprehensive approach to recycling residential waste. With the cost of waste disposal constantly escalating, this program will not only save money but also assist the City of Chicago in keeping landfills free of yard waste, which consists of grass, leaves and brush.

Yard waste composting is 100% recycling which means all materials collected and processed in composting is recycled into a viable and useful product. The compost finish product is used to improve soil structure, improves water retention, which provides greater growth for plants, planting of trees, bushes and flowers.

Since the landfills are unable to accept yard waste, due to a statewide ban, the City of Chicago must have a program in place by October 1, 2006 in conjunction with any separate recycling collection system.

The Pilot Program will be twenty-four (24) months with the first, fifth, eighth, nineteenth, thirty-seventh, forty-six and forty-seventh wards as starting participants. At any time, the program will be expanded to additional ward participation as seen appropriate by the department.

The Pilot Program will assist the department in the preparation of detailed specifications for future procurement services.

Prior to the close of the Pilot Program, Detailed Specifications, FMPS Requisition and the DPS Checklist will be submitted to the Department of Procurement Services for citywide open competitive bids for a Blanket Agreement.

## ESTIMATED COSTS

The estimated cost for the twenty-four (24) months Sole Source Yard Waste Composting Pilot Program is \$1,000,000.00

Per attached written documentation from Land and Lakes, the City of Chicago's negotiation reduced the cost per tonnage from \$45.00 to \$38.00.

## SCHEDULED REQUIREMENTS

The department was unable to prepare specific detailed specifications without a pilot program experience. It was extremely necessary to obtain this experience from the best company in the State of Illinois with an excellent composting history.

**Year One of Pilot Program**

<b>Waste Collection Ward</b>	<b>Yard Waste Recycled (tons/ months)</b>	<b>Months</b>	<b>Total Yard Waste</b>	<b>Disposal Cost Yard Waste</b>
19	417.000	8	3336.00	\$38.00
5	174.13	8	1393.00	\$38.00
8	304.63	8	2437.00	\$38.00
1	182.63	8	1461.00	\$38.00
37	161.63	8	1293.00	\$38.00
47	253.88	8	2031.00	\$38.00
46	86.13	8	689.00	\$38.00
<b>Total</b>	<b>1.580.00</b>	<b>8</b>	<b>12640.00</b>	<b>\$ 480,320.00</b>

**EXCLUSIVE OR UNIQUE CAPABILITIES**

**Land and Lakes is the largest and most experienced composter in the State of Illinois. Land and Lakes yard waste facilities are fully permitted by IEPA and the City of Chicago's Department of Environment with a stellar compliance record. Their facilities are located within the Chicago area and surrounding areas. Land and Lakes finished recycled products are approved by the IEPA and meets national accreditation by the US Composting Council.**

**Land and Lakes produces a valuable finished product, which is utilized by the local communities, landscapers, local businesses and park districts. Land and Lakes facilities also have the capability to accept 2,154 yards of yard waste per day.**

# DPS PROJECT CHECKLIST

For DPS Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____
CA/CN's Name	_____

**IMPORTANT:** PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

**GENERAL INFORMATION:**

Date: 08-01-2006

REQ No.: 29224

SOLE SOURCE

PO No.: (if known):

Contact Person: VALLETA H. SMITH  
 Tel: 42881 Fax: 43467 E-mail: 5500107

@cityofchicago.org

Project Manager: CHRIS SAUVE

Tel: 44616 Fax:

E-mail: @cityofchicago.org

Modification No.: (if known):

Previous PO No.: (if known):

Project Description: SOLE SOURCE RECYCLING YARD WASTE COMPOSTING PILOT PROGRAM - (COMPOST FACILITY FOR YARD WASTE)

**FUNDING:**

- |          |   |                                       |                                     |                                 |                                |
|----------|---|---------------------------------------|-------------------------------------|---------------------------------|--------------------------------|
| City:    | <input checked="" type="checkbox"/> Corporate | <input type="checkbox"/> Bond         | <input type="checkbox"/> Enterprise | <input type="checkbox"/> Grant* | <input type="checkbox"/> Other |
| State:   | <input type="checkbox"/> IDOT/Transit         | <input type="checkbox"/> IDOT/Highway | <input type="checkbox"/> FAA        | <input type="checkbox"/> Grant* | <input type="checkbox"/> Other |
| Federal: | <input type="checkbox"/> FHWA                 | <input type="checkbox"/> FTA          |                                     | <input type="checkbox"/> Grant* | <input type="checkbox"/> Other |

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
	<u>006</u>	<u>0100</u>	<u>081</u>	<u>4037</u>	<u>0185</u>		<u>0185</u>			<u>1,000,000</u>

Estimated Value \$ 1,000,000

\*IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply.

**SCOPE STATEMENT:**

Attached is a Detailed Scope of Services and/or Specification

**IMPORTANT:** THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification:

A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

**TYPE OF PROCUREMENT REQUESTED (check all that apply):**

**NEW REQUEST**

- Blanket Agreement
- Standard Agreement
- Small Orders

**MOD/AMENDMENT**

- Time Extension
- Vendor Limit Increase
- Scope Change/Price Increase/Additional Line Item(s)
- Other (specify):

FORMS:  Requisition  Special Approvals  Non-Competitive Review Board (NCRB)

CONTRACT TERM: Requested Term (number of months): 24 MONTHS

**PRE BID/SUBMITTAL REQUIREMENTS:**

Requesting Pre Bid/Submittal Conference?  Yes  No Requesting Site Visit?  Yes  No

# DPS PROJECT CHECKLIST

## ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

**Required Attachments:** Scope of Services, including location, description of project, services required, deliverables, and other information as required

**Risk Management**

Will services be performed within 50 feet of CTA train or other railroad property?

Yes  No

Will services be performed on or near a waterway?

Yes  No

**If applicable, Pre-Qualification Category No.** Category Description:

For Pre-Qualification Program, attach list of suggested firms to be solicited

**Other Agency Concurrence Required:**  None  State  Federal  Other (fill in)

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## AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents:  Yes  No

**Required Attachments:**

Copy of Draft Contract Documents and Detailed Specifications.

**Risk Management:**

Current Insurance Requirements prepared/approved by Risk Management: Yes  No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes  No

Will work be performed airside? Yes  No

**\*NOTE:** Any non-construction Aviation request, complete the applicable section.

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## COMMODITIES SUPPLEMENTAL CHECKLIST

**Required Attachments:** Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

**If Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

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## CONSTRUCTION SUPPLEMENTAL CHECKLIST

**Required attachments:**

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

**Risk Management**

Will services be performed within 50 feet of CTA train or other railroad property?

Yes  No

Will services be performed on or near a waterway?

Yes  No

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# DPS PROJECT CHECKLIST

## VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

### Required Attachments:

- Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- Special Provisions (Delivery, Warranty, Manuals, Training; Additional Unit Purchase Options, Bid Submittal Information, etc.)
- Delivery Location(s)
- Technical Literature
- Drawings, if any
- Part Number List (           Manufacturer; or           Dealer;           or Other Source:           )
- Current Price List(s)/Catalog(s)
- Special Approval Form
- Exhibits and Attachments

If **Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

---

## PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- Detailed description of project listing obligations of each party.
- The Schedule of Compensation
- Deliverables
- Request for individual contract services (if applicable)
- The appropriate EPS form
- ITSC (approved by BIS)
- OBM (approved by Budget form/memo)
- Grant document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

## TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

**Required Attachments:** Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS?           Yes   No

Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software?           Yes   No

If yes, is signed ITSC form attached?           Yes   No

Does the location involve:

A public way?   Yes   No

Any concession in the City's facilities?           Yes   No

Is it anticipated City Council approval of the project or contract will be required?           Yes   No



# DPS PROJECT CHECKLIST

## WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

**Required Attachments:** Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

**Risk Management:**

Will services be performed within 50 feet (50') of CTA train or other railroad property?  Yes  No

Will services be performed on or near a waterway?  Yes  No

Will services require the handling of hazardous/bio-waste material?  Yes  No

Will services require the blocking of streets or sidewalks which may affect public safety?  Yes  No

**If Modification or Amendment request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

**CITY OF CHICAGO  
 PURCHASE REQUISITION**

**Copy (Department)**

<b>DELIVER TO:</b>  081-4025 CH 704 121 N. LA SALLE ST. ROOM 704 Chicago, IL 60602	<b>REQUISITION:</b> 29224 <b>PAGE:</b> <b>DEPARTMENT</b> 1 : 81 - DEPT OF STREETS & SANITATION : Valleta H Smith <b>PREPARER:</b> 8/17/2006 <b>NEEDED:</b> 8/1/2006 <b>APPROVED:</b>
---	---

**REQUISITION DESCRIPTION**

Sole Source Recycling Yard Waste Composting Pilot Program  
 SPECIFICATION NUMBER: 49644

**COMMODITY INFORMATION**

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST							
1	9885910100	26,315.00	Ton	0.00	0.00							
MULCH/COMPOST PRODUCTION SERVICES - COMPOST FACILITY FOR YARD WASTE												
<b>SUGGESTED VENDOR:</b> LAND & LAKES CO						<b>REQUESTED BY:</b> Valleta H Smith						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	006	0100	0814037	0185	220185	0000	00000000	000000	00000	0000	0.00	
<b>LINE TOTAL:</b>											<b>0.00</b>	
<b>REQUISITION TOTAL:</b>											<b>0.00</b>	

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.  
 Requisitions prepared incorrectly will be returned to the using department.



## Memorandum

*To: Jonathon Ernst (Chicago DSS)  
Chris Sauve (Chicago DSS)*

*From: Chris Martel, P.E., DEE (CDM)*

*Date: March 16, 2006*

*Subject: Yard Waste Disposal Options for Phase II Test Recycling Program*

Beginning in June, the City of Chicago will gradually be extending the separate collection test recycling program, currently underway in a portion of the 19<sup>th</sup> Ward, to include seven wards, 1, 5, 16, 19, 37, 46, and 47. The program will collect recyclables on a biweekly basis throughout the year and yard waste on a weekly basis during the eight peak months of production (April through November) separate from each other and the remaining refuse. The schedule of implementation is as follows:

- 19<sup>th</sup> Ward in June,
- 5<sup>th</sup> and 16<sup>th</sup> Wards in August,
- 1<sup>st</sup> and 37<sup>th</sup> Wards in October, and
- 46<sup>th</sup> and 47<sup>th</sup> Wards in December.

### **Yard Waste Collection**

In support of the Phase II Separate Collection of Recyclables Test Program, Camp Dresser & McKee Inc. (CDM), in order to develop an understanding of the existing local yard waste recycling infrastructure, reviewed available data from the Illinois Environmental Protection Agency (IEPA) and Chicago Department of Environment (CDOE), and conducted an informal phone survey of facilities in the Chicagoland area. A list of yard waste handling facilities located in Cook County can be found in **Table 1**.

**Table 1 Yard Waste Handling Facilities of Cook County**

Facility Name	Location
<b>Yard Waste Transfer Stations</b>	
American Wood Recycling Transfer Station	Hoffman Estates
Best Lawns Transfer Station	Streamwood
Cloverleaf Farms Transfer	Elgin
Greenwood Development	Maywood
JKS Ventures Inc.	Melrose Park
Mr. K's Garden and Material Center	Park Ridge
Star Disposal LSW Transfer Station	Park Forest
<b>Composting Facilities</b>	
James Park Leaf Compost	Evanston
Land and Lakes #1 and #2 Compost Facility	Chicago

NOTE: Includes only facilities found within Cook County. Facilities located outside of Chicago that do not accept landscape waste from other municipalities were excluded.

SOURCE: *IEPA Annual Report Nonhazardous Solid Waste Management and Landfill Capacity in Illinois: 2004* and CDM Phone Survey.

### **Wards 1, 5, 16, 37, 46, and 47**

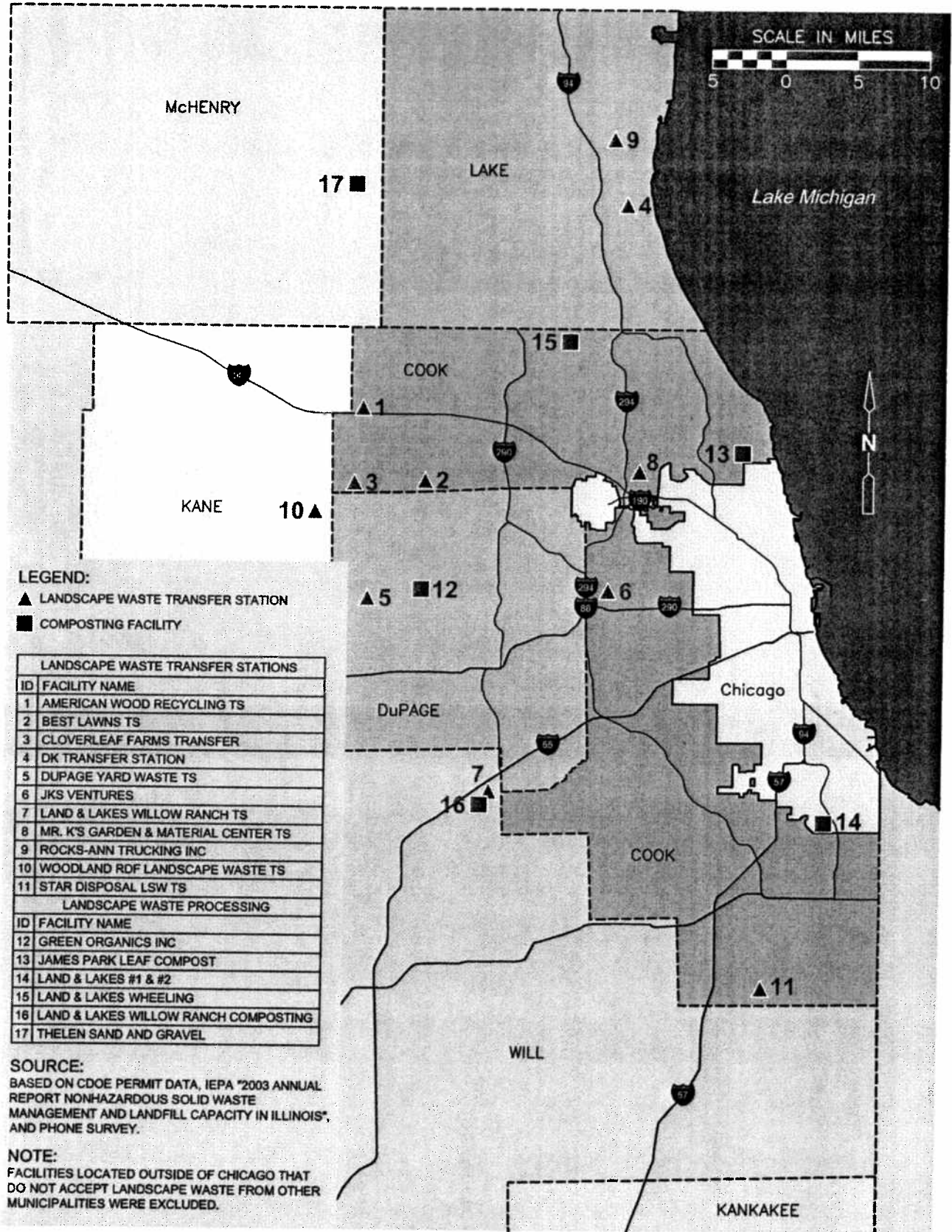
These wards are located within fifteen miles (a reasonable distance for Department of Streets and Sanitation trucks to travel within a shift to drop off a load) of the City owned Medill, Northwest, and Lawndale materials recovery and recycling facilities (MRRF). The locations will be suitable to be used as transfer stations for yard waste collected through the program.

### **Ward 19**

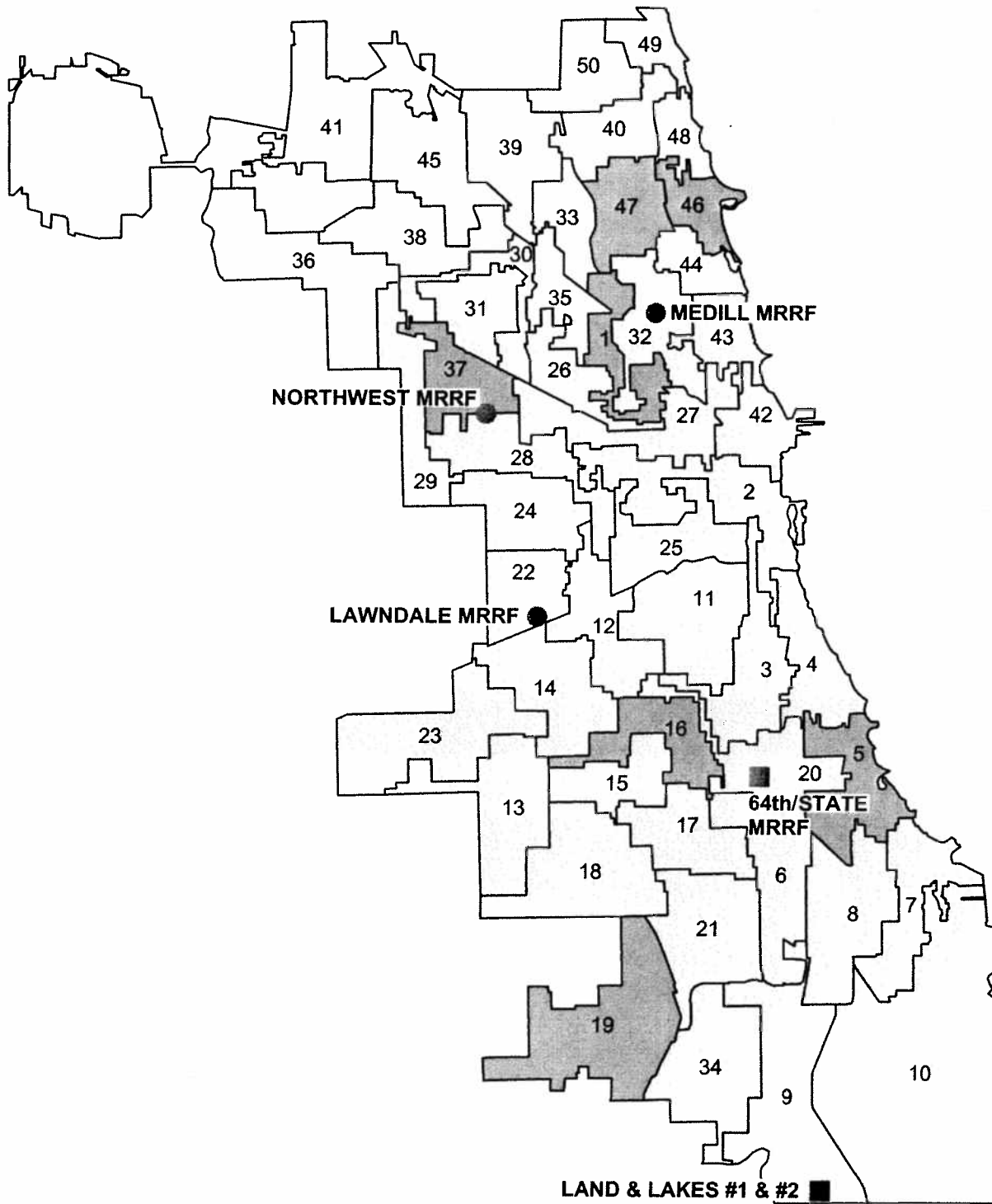
Ward 19 is not within a reasonable travel distance to a City owned MRRF. Therefore, it will be more cost effective to contract a facility, or combination of facilities, to handle the approximately 417 tons of yard waste collected each month during the peak season in Ward 19. Only one facility, Land and Lakes #1 and #2 Compost Facility, is located within fifteen miles of the test ward. Wards 5 and 16 are also within a reasonable travel distance to the Land and Lakes facility, which could increase "buying power" for the compost facility.

cc: Kimberly Worthington, P.E. (Chicago DOE)

S:\12709\43628\TASK 2A\ Figure2-3a 03/15/06 14:38 seligarb XREFS: BASEMAP



**LANDSCAPE WASTE TRANSFER STATION AND PROCESSING FACILITY MAP OF SIX COUNTY CHICAGOLAND AREA**





# Yard Waste Composting



LAND AND LAKES



Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

## Land and Lakes Company

### Protecting and Developing Our Environment

Founded in 1966, Land and Lakes began as an excavating contractor. Over the years, the Company has grown and expanded into other areas specializing in environmental and construction services.

From excavation and land development to demolition, hauling, recycling and waste disposal, Land and Lakes offers a wide range of integrated services to meet the varied needs of our customers.



As a family-owned and managed business, Land and Lakes is strongly committed to servicing our customers with quality service at a competitive price. Our staff spans the fields of engineering, construction management, environmental law, health and safety, land development and solid waste management. We focus on making the world the best it can be for all of us, for all of the years to come.





Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

## Yardwaste Composting

### General Information

Progressive thinking and technical expertise led Land and Lakes to become one of the first environmental service companies in Illinois to receive yardwaste recycling permits. Since then, we have developed into the state's largest yardwaste compost operator in terms of volume of material taken in and customers served.

Our five large-scale, state-of-the-art composting facilities, cover 250 acres and serve over 80 Chicago communities with leaf, grass and brush composting capabilities. Individual homeowners, municipalities and business maintenance crews can haul their yardwaste to our composting facilities, or Land and Lakes can bring our service on-site to your location.

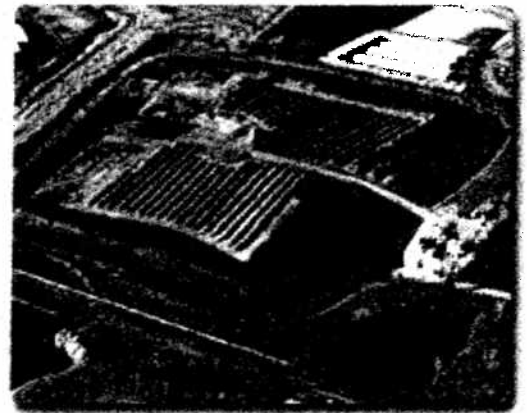
What does Land and Lakes do with all this natural debris? We recycle and convert it into 100 percent organic and contaminant-free compost.

In high demand by landscapers and homeowners, compost is used in gardens for potting, and for beautification of city parks, cemeteries and golf courses. A terrific soil amendment, compost reduces run-off and evaporation, helps control erosion and weeds and enhances appearance.

Each year, Land and Lakes processes hundreds of thousands of cubic yards of natural waste into a premium finished compost product, making our company the largest composter in the state. A consideration of the need for composting dramatizes its escalation in importance and usage over the past several years.

- Illinois landfill space is running out, forcing landfill costs higher and higher.
- Yardwaste accounts for approximately 17 percent of the total waste generated.
- Composting reduces yardwaste to about one-third of its original volume.
- Composting makes environmental and economical sense.

When it comes to composting, what goes around, comes around. It's all about returning it to its roots. Composting of yardwaste makes environmental and economical sense for our communities.





Land and Lakes Company  
 123 North Northwest Highway  
 Park Ridge, IL 60068  
 Phone: 847-825-5000  
 Fax: 847-825-0887

# Yardwaste Composting

## Why, How, and Uses For

### Why Compost?

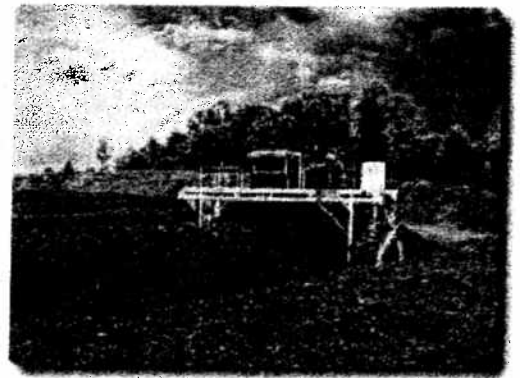
- In 1989, Illinois banned yardwaste from landfills.
- Illinois landfill space is running out.
- Landfill costs continue to rise.
- Yardwaste accounts for 17% of the total wastestream.
- Yardwaste can be turned into a usable product and kept from using up valuable landfill space.
- Composting makes environmental and economical sense.

### How Composting is Done

When material arrives at the site, it is spread out, watered, and stacked into piles called windrows; 7 feet high, 18 feet wide at the base and approximately 200 feet in length.

The compost will reach temperatures in excess of 140 degrees Fahrenheit throughout the inside of the pile. This will assure that all pathogens and weed seeds are destroyed.

The windrows are turned weekly with a machine designed to aerate windrows called a Scarab.



Depending on the temperature of the pile, moisture content, rotation frequency, type of material composting, the process can be complete in as little as three months.

### Uses for Compost

Improves soil structure	Topdressing of existing turf
Improves water retention	Planting of trees and bushes and flower bed preparation
Provides greater soil aeration	Roadside erosion control
Results in better plant growth	Reduce run-off and evaporation
Control weeds	Golf course construction and maintenance



Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

## Yardwaste Composting

### Features and Services Offered

#### Features

- 100% composted yardwaste from grasses, leaves and brush
- 100% organic and totally free of contaminating substances
- Superior for planting and seed growth
- Natural soil amendment
- Excellent for erosion control
- Available screened or unscreened in bulk or in 25lb or 50lb bags of screened material

#### Typical Compost Analysis

Nitrogen	1.97%
Phosphorous	0.15%
Potassium	0.78%
PH (10% solution)	7.7 – 8.3

All calculations are on a dry weight basis.



#### Services Offered

- Composting of leaves, grass and other yardwaste
- Chipping of brush
- Sale of bulk compost and woodchips
- Screened product available in 25 lb. and 50 lb. bags
- We can accept material at our site or provide grinding services at the customers's site
- Hauling of yardwaste
- Delivery of finished product to the customer's site



Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

## Land and Lakes Company

### Benefits of Land and Lakes Yardwaste Composting Services to the City of Chicago

- Enable City of Chicago to meet mandated recycling goals.
- Yardwaste composting is 100% recycling – all material is fully recycled back into a viable end product.
- Land and Lakes Yardwaste facilities are fully permitted by the IEPA and City of Chicago, Department of Environment – with a stellar compliance record.
- Land and Lakes Harbor View Yardwaste facility is located at 122<sup>nd</sup> Street and Stony Island Avenue, Chicago, Illinois. Land and Lakes #1 & #2 Yardwaste facility is located at 138<sup>th</sup> Street and Cottage Grove Avenue, Chicago, Illinois.
- Land and Lakes has additional facilities in Chicago, Cook County, Lake County and Will County, Illinois.
- Land and Lakes is the most experienced composter operating in the State of Illinois.
- Land and Lakes is the largest yardwaste composter in Illinois.
- Land and Lakes finished product is approved by the IEPA and meets national accreditation by the US Composting Council.
- End product is valuable as a soil amendment to the local community including residents, landscapers, local businesses, and park districts (including City of Chicago Park District).



Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

## Land and Lakes Company

### Land and Lakes Yardwaste Facilities Located in the City of Chicago

#### Harbor View Yardwaste Composting Facility

*Address:*

2000 E. 122<sup>nd</sup> Street  
Chicago, Illinois 60633

Site No.: 0316000034  
IEPA Permit No.: 1990-019-DE/OP

*Permitted Operating Hours:*

5:00 a.m. to 5:00 p.m. Monday to Friday  
5:30 a.m. to 3:00 p.m. Saturday

*Normal Operating Hours:*

7:00 a.m. to 3:30 p.m. Monday to Saturday

*Capacity:*

Harbor View is permitted to accept 1,088 cubic yards per day of yardwaste including grass, leaves, woody vegetation, tree stumps, clean unpainted wood material and shrubby. Please note capacity can be increased with permit amendments.

#### Land and Lakes #1 & #2 Yardwaste Composting Facility

*Address:*

1220 East 138<sup>th</sup> Street  
Chicago, Illinois 60827

Site No.: 0316000005  
IEPA Permit No.: 1990-17-DE/OP

*Permitted Operating Hours:*

5:30 a.m. to 5:30 p.m. Monday to Saturday

*Normal Operating Hours:*

7:00 a.m. to 4:00 p.m. Monday to Friday

*Capacity:*

Land and Lakes #1 & #2 yardwaste composting facility is permitted to accept 1,066 yards per day of yardwaste including grass, leaves, woody vegetation, tree stumps, clean unpainted wood material and shrubby. Please note capacity can be increased with permit amendments.



Land and Lakes Company  
123 North Northwest Highway  
Park Ridge, IL 60068  
Phone: 847-825-5000  
Fax: 847-825-0887

# Land and Lakes Company

## Proposal

**Revised June 15, 2006**

- Land and Lakes will accept clean (no plastic bags) yardwaste at our Harbor View Yardwaste Facility, located at 122<sup>nd</sup> Street and Stony Island Avenue, Chicago.
- Land and Lakes proposes a processing fee of \$45.00 per ton for all material. Actual weights (tonnage) verified by truck scale on site.
- Land and Lakes Yardwaste facilities can be utilized by other City departments in order to further achieve recycling goals.



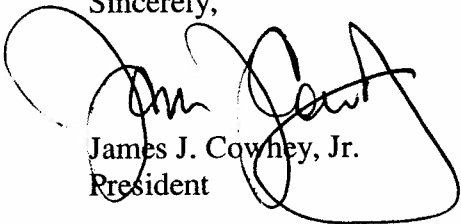
July 19, 2006

Mr. Chris Suave  
City of Chicago  
Department of Streets and Sanitation  
30 North LaSalle Street  
Chicago, Illinois 60602

Dear Chris:

Land and Lakes Company proposes the rate of \$38.00 per ton as a processing fee for yardwaste disposed of at Land and Lakes Harbor View Compost Facility on the basis of 75 tons per day of yardwaste. This price includes the cost of removing any plastic bags from the yardwaste before processing.

Sincerely,



James J. Cowhey, Jr.  
President

JJC:bmj



**FACSIMILE TRANSMISSION**

TO: Christopher Sauve  
 COMPANY City of Chicago  
 FAX # 1-312-744-7915  
 FROM Mike Nolan  
 RE Composting Pilot Program  
 DATE: 08/10/06  
 PAGES 9 page(s) including cover sheet

06 AUG 10 PM 3:21

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Four (4) Schedule C-1's per your request for the Composting Pilot Program you have been discussing with Jim Cowhey.

If you do not receive all the pages of this transmission, please contact us at 847/825-5000.

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the attorney or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone, and return the original message to us at P.O. Box 770, Park Ridge, Illinois 60068 via the United States Postal Service. Thank you.



**B. SCHEDULE C-1**

Name of Project: Composting Pilot Program

Specification Number:

From: West Fuels, Inc.  
(Name of MBE/WBE Firm)

MBE: Yes \_\_\_ No X  
WBE: Yes X No \_\_\_

To: Land and Lakes Company and the City of Chicago:  
(Name of Prime Contractor)

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification from the City of Chicago effective date of \_\_\_\_\_ to \_\_\_\_\_ for a period of five years

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Diesel fuel to be supplied as needed. NET 30

The above described performance is offered for the following price and described terms of payment:

This contract is based on City of Chicago usage. Our dollar amount participation will be 4.5% of the total contract dollar amount participation, dependent upon the actual usage by the City of Chicago.

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, and will do so within (3) three working days of receipt of a signed contract from the City of Chicago.

Brad Bentert  
(Signature of Owner, President or Authorized Agent of MBE/WBE)

Brad Bentert Business Mgr.  
Name / Title (Print)

8/9/06  
Date

708-246-4800  
Phone



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Barbara A. Lumpkin  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

July 11, 2006

Deborah Stange, President  
West Fuels, Inc.  
7340 W. Harrison Street  
Forest Park, Illinois 60130

Dear Ms. Stange:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your **WBE certification until April 1, 2007**.

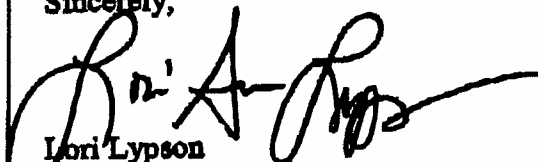
The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firms' participation on contracts will be credited only toward WBE goals in the following specialty areas(s):

**Distributor of Diesel Fuel, Gasoline, Heating Oil, Motor Oil,  
Lubricants and Anti-Freeze**

If you have any questions, please contact our office at (312) 742-0766.

Sincerely,



Lori Lypson  
Deputy Procurement Officer

mok



**8. SCHEDULE C-1**

Name of Project: Composting Pilot Program

Specification Number:

From: Truck Tire Sales, Inc. MBE: Yes  No   
(Name of MBE/WBE Firm) WBE: Yes  No

To: Land and Lakes Company and the City of Chicago:  
(Name of Prime Contractor)

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification from the City of Chicago effective date of \_\_\_\_\_ to \_\_\_\_\_ for a period of five years.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Purchase and repair of tires.  
\_\_\_\_\_  
\_\_\_\_\_

The above described performance is offered for the following price and described terms of payment:

This contract is based on City of Chicago usage. Our dollar amount participation will be 1.9% of the total contract dollar amount participation, dependent upon the actual usage by the City of Chicago.

If more space is needed to fully describe the MBE/WBE firms proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, and will do so within (3) three working days of receipt of a signed contract from the City of Chicago.

  
(Signature of Owner, President or Authorized Agent of MBE/WBE)

Edward Gomez President  
Name/Title (Print)

8-9-06  
Date

773 285-3000  
Phone



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Barbara A. Loupkin  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TLY)  
<http://www.cityofchicago.org>

July 12, 2006

Edward Gomez, President  
Truck Tire Sales, Inc.  
426 West Pershing road  
Chicago, Illinois 60609

Dear Mr. Gomez:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your MBE certification until **April 1, 2007**.


The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firm's participation on contracts will be credited only toward MBE in the following specialty area(s):

**Tire Sales and Service; Weed Cutting Services; Transportation Services**

If you have any questions, please contact our office at 312-742-0766.

Sincerely,

  
Lori Ann Lypson  
Deputy Procurement Officer

mck



8. SCHEDULE C-1

Name of Project: Composting Pilot Program

Specification Number:

From: Petromex, Inc.  
(Name of MBE/WBE Firm)

MBE: Yes X No       
WBE: Yes      No X

To: Land and Lakes Company and the City of Chicago:  
(Name of Prime Contractor)

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification from the City of Chicago effective date of      to      for a period of five years.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Diesel fuel to be supplied as needed  
\_\_\_\_\_  
\_\_\_\_\_

The above described performance is offered for the following price and described terms of payment:

This contract is based on City of Chicago usage. Our dollar amount participation will be 12% of the total contract dollar amount participation, dependent upon the actual usage by the City of Chicago.

If more space is needed to fully describe the MBE/WBE firms proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, and will do so within (3) three working days of receipt of a signed contract from the City of Chicago.

*Felipe J. Estrada*  
(Signature of Owner, President or Authorized Agent of MBE/WBE)

Felipe J. ESTRADA  
Name / Title (Print)

8-9-06  
Date

708-489-1733  
Phone



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Barbara A. Lumpkin  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

November 17, 2005

Felipe Estrada, President  
**Petromex, Inc.**  
14702 South Hamlin Avenue  
Midlothian, Illinois 60445

Dear Mr. Estrada:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your **DBE/MBE certification until September 1, 2006**.

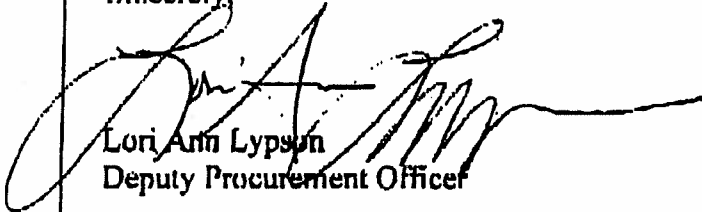
The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firm's participation on contracts will be credited only toward **DBE/WBE** in the following specialty area(s):

**Sales and Distribution of Petroleum Products; Diesel Fuel,  
Gasoline and Special Fuels**

If you have any questions, please contact our office at 312-742-0766.

Sincerely,



Lori Ann Lypson  
Deputy Procurement Officer

gk



**8. SCHEDULE C-1**

Name of Project: Composting Pilot Program

Specification Number:

From: Quimex, Inc. MBE: Yes X No      
(Name of MBE/WBE Firm) WBE: Yes     No X

To: Land and Lakes Company and the City of Chicago:  
(Name of Prime Contractor)

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification from the City of Chicago effective date of            to            for a period of five years.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Purchase of Oil and Grease.  
\_\_\_\_\_  
\_\_\_\_\_

The above described performance is offered for the following price and described terms of payment:

This contract is based on City of Chicago usage. Our dollar amount participation will be 3% of the total contract dollar amount participation, dependent upon the actual usage by the City of Chicago.

If more space is needed to fully describe the MBE/WBE limits proposed scope of work and/or payment schedule, attach additional sheets.

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, and will do so within (3) three working days of receipt of a signed contract from the City of Chicago.

*Felipe J. Estrada*  
(Signature of Owner, President or Authorized Agent of MBE/WBE)

FELIPE J. ESTRADA  
Name / Title (Print)

8-9-06  
Date

708-597-6201  
Phone



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Barbara A. Luyson  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

November 28, 2005

Phil Estrada, President  
Quimex, Inc.  
14702 S. Hamlin Ave.  
Midlothian, Illinois 60445

Dear Mr. Estrada:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your DBE/MBE certification until Sept 1, 2006.

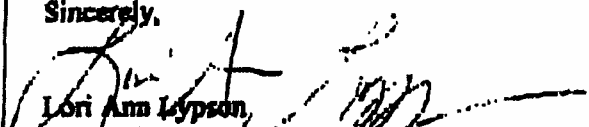
The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firm's participation on contracts will be credited only toward DBE/MBE in the following specialty area(s):

**Supplier and Distributor of Chemicals, Lubricants and Gasoline**

If you have any questions, please contact our office at 312-742-0766.

Sincerely,

  
Lori Ann Luyson,  
Deputy Procurement Officer

18







Mr. Chris Sauve  
City of Chicago  
Department of Streets and Sanitation  
City Hall, 7<sup>th</sup> Floor  
121 N. La Salle Street  
Chicago, Illinois 60602

Dear Chris:

In response to the questions about yard waste pricing for the Sole Source Board:

1. \$45.00 per ton charge to other municipalities for disposal of yard waste at Harbor View.
2. \$56.00 per ton to private vendors to dispose of yard waste at Harbor View.
3. \$130.00 per ton to collect and dispose of yard waste material.

Sincerely,

Phil Donegan  
Land and Lakes  
Special Project Manager  
708-955-0458