




City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Montel M. Gayles  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

Date: April 9, 2009  
To: Michi E. Peña  
Commissioner  
Department: General Services  
Attn: Steve Walter  
Email: [stevewalter@cityofchicago.org](mailto:stevewalter@cityofchicago.org)  
From:   
Montel M. Gayles  
Chief Procurement Officer  
Re: Emergency Contract for Energy Management Consulting  
Services for Natural Gas

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Vendor Number: 1071760  
PO Number: 19723

Amount: \$250,000.00  
RX Number: 42209

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Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to obtain services from Nordic Energy Services LLC. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergency.

You are hereby authorized to obtain "Energy Management Consulting Services for Natural Gas" in the amount of \$250,000.00 as requested in your letter dated March 13, 2009. There will be no additional increases authorized due to the \$250,000.00 limit established by statute.

MMG/ar

cc: Judy Martinez  
Gustavo Giraldo  
John O' Brien  
Altha Riley  
Sandra Duffin  
File/Specification Number: 72771





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April 9, 2009

Mr. Jim Deering  
Nordic Energy Services LLC  
625 Plainfield Rd, Suite 226  
Willowbrook, IL 60527

Subject: Notification of Award of Emergency Contract  
Contract No.: 19723  
Specification No.: 72771  
Requisition No.: 42209  
Project Description: Energy Management Consulting Services for Natural Gas

Dear Mr. Deering:

The City of Chicago has awarded your firm an Emergency contract for "Energy Management Consulting Services for Natural Gas" per your proposal dated February 9, 2009, for the Department of General Services in the amount of \$250,000.00.

Attached, please find the final City of Chicago Purchase Order print. Please refer to the Specification and Contract numbers listed above when inquiring about the contract. Please note that contracts are available for viewing and downloading on the City of Chicago's website: [www.cityofchicago.org](http://www.cityofchicago.org).

If you have any questions concerning this matter, please contact Altha Riley, Contract Negotiator, at 312-744-0762 or [altha.riley@cityofchicago.org](mailto:altha.riley@cityofchicago.org).

Sincerely,

Montel M. Gayles  
Chief Procurement Officer

MMG/ar

cc: Judy Martinez  
Gustavo Giraldo  
John O' Brien  
Altha Riley  
Sandra Duffin  
File/Specification Number: 72771



**CITY OF CHICAGO  
STANDARD PURCHASE ORDER**

Copy (Vendor)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPARTMENT NUMBER	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
4/8/2009	38	19723	72771	52692022	A		1

**DELIVER TO:**

038-2110 ENERGY AND UTILITY MANAGEMENT  
50 W WASHINGTON  
Chicago, IL 60601

**ORDERED FROM:**

NORDIC ENERGY SERVICES LLC  
PUBLIC SECTOR COMPANY  
625 PLAINFIELD RD SUITE 226  
WILLOWBROOK, IL 60527

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**BUYER:** 204744 ALTHA RILEY

**PO DESCRIPTION:** Emergency Contract for Energy Management Consulting Services for Natural Gas

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	92534 ENERGY MANAGEMENT SERVICES	45,000	USD	1.00	45,000.00
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				TOTAL COST
		1 009 0100 0382110 0140 220140 0000 00000000 000000 000000 0000				45,000.00
<b>PO LINE and SHIPMENT LINE TOTAL:</b>						<b>45,000.00</b>
2	1	92534 ENERGY MANAGEMENT SERVICES	75,000	USD	1.00	75,000.00
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				TOTAL COST
		1 009 0200 0382110 0140 220140 0000 00000000 000000 000000 0000				75,000.00
<b>PO LINE and SHIPMENT LINE TOTAL:</b>						<b>75,000.00</b>
3	1	92534 ENERGY MANAGEMENT SERVICES	45,000	USD	1.00	45,000.00
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				TOTAL COST
		1 009 0300 0382110 0140 220140 0000 00000000 000000 000000 0000				45,000.00
<b>PO LINE and SHIPMENT LINE TOTAL:</b>						<b>45,000.00</b>
4	1	92534 ENERGY MANAGEMENT SERVICES	1,000	USD	1.00	1,000.00
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				TOTAL COST
		1 009 0314 0382110 0140 220140 0000 00000000 000000 000000 0000				1,000.00
<b>PO LINE and SHIPMENT LINE TOTAL:</b>						<b>1,000.00</b>
5	1	92534 ENERGY MANAGEMENT SERVICES	20,000	USD	1.00	20,000.00
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				TOTAL COST
		1 009 0346 0382110 0140 220140 0000 00000000 000000 000000 0000				20,000.00
<b>PO LINE and SHIPMENT LINE TOTAL:</b>						<b>20,000.00</b>

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

**CITY OF CHICAGO  
STANDARD PURCHASE ORDER**

**Copy (Vendor)**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPARTMENT NUMBER	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
4/8/2009	38	19723	72771	52692022	A		2

**DELIVER TO:**

038-2110 ENERGY AND UTILITY MANAGEMENT  
50 W WASHINGTON  
Chicago, IL 60601

**ORDERED FROM:**

NORDIC ENERGY SERVICES LLC  
PUBLIC SECTOR COMPANY  
625 PLAINFIELD RD SUITE 226  
WILLOWBROOK, IL 60527

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**BUYER:** 204744 ALTHA RILEY

**PO DESCRIPTION:** Emergency Contract for Energy Management Consulting Services for Natural Gas

PO Line	Ship Line	COMMODITY INFORMATION										UNIT COST	TOTAL COST
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR		TOTAL COST	
6	1	92534 ENERGY MANAGEMENT SERVICES										1.00	4,000.00
1	009	0610	0382110	0140	220140	0000	00000000	000000	00000	0000		4,000.00	
<b>PO LINE and SHIPMENT LINE TOTAL:</b>												<b>4,000.00</b>	

PO Line	Ship Line	COMMODITY INFORMATION										UNIT COST	TOTAL COST
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR		TOTAL COST	
7	1	92534 ENERGY MANAGEMENT SERVICES										1.00	60,000.00
1	009	0740	0382110	0140	220140	0000	00000000	000000	00000	0000		60,000.00	
<b>PO LINE and SHIPMENT LINE TOTAL:</b>												<b>60,000.00</b>	

**PURCHASE ORDER TOTAL: 250,000.00**

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.