



Code: 4605

Family: Construction, Maintenance, and Skilled Labor

Service: Operation and Construction

Group: Building Maintenance and Operation

Series: Painting Trade

CLASS TITLE: AUTOMOTIVE PAINTER

CHARACTERISTICS OF THE CLASS

Under supervision, performs journey level work in the preparation and painting of automobiles, trucks, vans and related vehicular equipment; and performs related duties as required

ESSENTIAL DUTIES

- Reads specifications and work orders to assess work required and to determine most appropriate preparation and application methods to use
- Operates power equipment to sand and remove paint and rust spots from vehicles
- Fills small dents and scratches with body filler and cleans and prepares surfaces to ensure paint and other finishes will adhere properly
- Removes or masks parts of vehicle surfaces not intended to be painted (e.g., chrome trim, headlights, windows, mirrors)
- Mixes and blends paints to match the original color of vehicles
- Uses spray guns to apply successive coats of paint, primer, lacquer and enamel to vehicles
- Affixes decals and stencils letters, numbers, insignias and other identification symbols onto vehicle surfaces
- Checks the quality of work on refinished vehicles to ensure appropriate consistency and color
- Cleans and stores related tools, materials, supplies and equipment upon completion of assigned jobs
- Prepares work activity reports
- May prepare cost estimates of labor and materials for pending automotive paint jobs

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- Successful completion of a U.S. Department of Labor registered painting apprenticeship training program and journeyman status; or an equivalent combination of training and experience

Licensure, Certification, or Other Qualifications

- A valid State of Illinois driver's license is required
- Positions are required to be clean shaven in order to meet OSHA respirator fit test requirements
- Some positions may require an OSHA 10 Card

WORKING CONDITIONS

- Exposure to paint fumes
- Work performed in cramped or confined locations
- May perform work using scaffolds and ladders

EQUIPMENT

- Standard power and hand tools and equipment of the automotive painting trade (e.g., gas powered paint sprayer, gravity-fed paint machine, sanding block, air compressor, taping knives)
- Personal protective equipment (e.g., hard hat, shoes, glasses, gloves)
- Measuring tools (e.g., tape measure, ruler, measuring wheel)

PHYSICAL REQUIREMENTS

- Heavy lifting (up to 50 pounds) is required (e.g., ladders, scaffolding, paint cans)
- Ability to stand for extended periods of time
- Ability to bend, stretch, twist, or reach out with one's body, arms, and/or legs
- Ability to access difficult to enter spaces (e.g., cramped quarters)
- Ability to operate applicable hand tools, power tools, and equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Moderate knowledge of:

- *tools, materials, processes and techniques of automotive painting trade
- *applicable hand and power tools
- safety procedures for using automotive painting tools and equipment
- proper disposal methods for paints, chemicals and cleaning supplies
- proper care of related automotive painting tools and equipment
- *use of safety equipment and protective gear
- applicable safety and code standards specific to the automotive painting trade, including OSHA standards

Knowledge of applicable City and department, policies, procedures, rules, and regulations

Skills

- ACTIVE LEARNING – Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING – Give full attention to what other people are saying, taking time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- EQUIPMENT MAINTENANCE - Perform routine maintenance on equipment and determine when and what kind of maintenance is needed
- EQUIPMENT SELECTION - Determine the kind of tools and equipment needed to do a job

Abilities

- COMPREHEND ORAL INFORMATION – Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK – Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION – Read and understand information and ideas presented in writing

Other Work Requirements

- STAMINA – Demonstrate energy and stamina to accomplish work tasks
 - DEPENDABILITY – Demonstrate reliability, responsibility, and dependability and fulfill obligations
 - ATTENTION TO DETAIL – Pay careful attention to detail and thoroughness in completing work tasks
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All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources
November, 2016