



DEPUTY CORPORATION COUNSEL – PUBLIC SAFETY REFORM

SUMMARY

The City of Chicago Office of the Corporation Counsel is seeking highly qualified applicants for the position of Deputy Corporation Counsel – Public Safety Reform. The successful candidate will serve as a senior member of the law department under the direction of the Corporation Counsel, as the primary point of contact to the Mayor’s Office and the Chicago Police Department (CPD) in ensuring that the City continues its ongoing work on the implementation of and compliance with the policing Consent Decree.

ESSENTIAL DUTIES

- Advise and assist the Chicago Police Department on the drafting of the public safety reform initiatives required under the Consent Decree.
- Provide advice and counsel to all City departments and agencies subject to Consent Decree requirements with legal and compliance guidance on implementation requirements.
- Conduct legal research and provide written legal opinions on interpretations of Consent Decree related requirements.
- Manage all document, data, and information requests and productions for all City agencies and departments subject to the Consent Decree.
- Coordinate and track the compliance status of all public safety reform initiatives.
- Represent the City in all court appearances pertaining to Consent Decree compliance.
- Work collaboratively with the Independent Monitor responsible for overview of the Consent Decree.

REQUIREMENTS & QUALIFICATIONS

- Bachelor’s degree from an accredited institution
- Graduation from an American Bar Association accredited law school
- Admission to the Illinois Bar and active Illinois license to practice law in good standing with the Illinois Attorney Registration & Disciplinary Commission
- 10+ years legal and management/executive level experience
- Proven track record of effectively interacting with senior management
- Ability to work strategically and collaboratively across departments

PREFERRED KNOWLEDGE, SKILLS, ABILITIES

- Federal, state, and local litigation experience
- Federal and state legislation and its impact on City ordinances
- Supervisory and management methods, practices, and procedures
- Administrative adjudication practices and procedures
- Knowledge of best practices in risk management and compliance
- Ability to exercise sound judgement and discretion

- General knowledge of City policies, procedures, rules, and regulations
- Skill to plan, organize and implement processes
- Attentive to detail and deadlines
- Ability to communicate information and ideas in writing in a clear and concise manner
- Ability to handle multiple projects and tasks and properly prioritize workflow
- Ability to listen, read, and understand complex information in a short amount of time

APPLICATION PROCESS

Interested candidates may apply by submitting a **resume and cover letter** by electronic mail to the following address: [**lawhiring@cityofchicago.org**](mailto:lawhiring@cityofchicago.org) by no later than 11:59 p.m. on Monday, February 3, 2025.

Applications received via email will be the **ONLY** applications considered. Phone calls, or other contacts will NOT be considered. Applications will be considered on a rolling basis.

Salary: \$148,548 - 209,880 annually (salary is commensurate with experience)

All employees of the City of Chicago must be **residents** of the City of Chicago as outlined in Chicago Municipal Code Section 2-152-050. Proof of residency will be required.

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, City ordinances and rules, City Ethics standards, and other City policies and procedures.

City of Chicago is an Equal Employment Opportunity and Military Friendly Employer.

This posting is for internal and external applicants.

Application Closing Date – February 3, 2025.

*Materials received after the closing date will not be considered.
Early submission is strongly encouraged as applicants will be considered on a rolling basis.*