

Department of Cultural Affairs and Special Events (“DCASE”)

October 17, 2024

Addendum No. 1

TO

REQUEST FOR PROPOSALS (“RFP”)

FOR

GROUND TRANSPORTATION SERVICES (TARGET MARKET)

Specification No.: 113023

For which proposals are scheduled to be received no later than 3:00 p.m. Central Standard Time on Thursday, October 31, 2024. (pursuant to the Request for Proposals advertised on Monday, October 07, 2024) through the Department of Cultural Affairs and Special Events (Room 400, Chicago Cultural Center).

Respondents must acknowledge receipt of this Addendum No. 1 in the Cover Letter of the Proposal.

Complete and return attached Acknowledgement via email to joshua.schwimer@cityofchicago.org – Attn: JT Schwimer, Contracts Coordinator

This document contains:

- 1. Response to questions received during Pre-Proposal Conference**
- 2. Addendum Receipt Acknowledgement.**

This information contained in this addendum No. 1 is incorporated by reference into the original Request For Proposal (RFP) issued on Monday, October 07, 2024.

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The following questions /answers will be incorporated in the above referenced Request For Proposal. All other provisions and requirements as originally set forth remain in force and are binding.

SECTION 1: Questions Received during Pre-Proposal Conference

QUESTION 1	Will DCASE accept a 14-Passenger Van in lieu of a 15-Passenger Ven?
RESPONSE 1	<i>Yes, a 14-Passenger Van shall be acceptable in lieu of a 15-Passenger Van, given that all other requirements are met.</i>
QUESTION 2	In the event of a vehicle break down, if the Contractor does not have a replacement vehicle available can the Contractor utilize another company to complete the transport.
RESPONSE 2	<i>Yes, this will be acceptable. When collaborating on the transportation schedule, the Contractor will provide any contingency plans.</i>
QUESTION 3	Will there be an opportunity to adjust pricing during the initial two-year contact term?
RESPONSE 3	<i>No, there will not be a price adjustment allowed during the initial two-year term.</i>

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Consisting of Sections 1 and 2 including this Acknowledgement.

SECTION 2: ADDENDUM RECEIPT ACKNOWLEDGEMENT

I hereby acknowledge receipt of Addendum No. 1 to the RFP named above and further state that I am authorized to execute the Acknowledgement on behalf of the company listed below.

_____	_____
Signature of Authorized Individual	Title
_____	_____
Name of Authorized Individual (Print)	Company Name

	Business Phone

Complete and return attached Acknowledgement by email to joshua.schwimer@cityofchicago.org – Attn: JT Schwimer, Contracts Coordinator