CITY OF CHICAGO DEPARTMENT OF BUILDINGS

Code Modernization Class Fee For Existing RSPR

Attention Cashiers: Please process as Defined Special Collections (DSC). Please capture the Applicant's Name in the Customer Name Field*.

067-Self-Certification Training Class Fee

Attention Applicant: Complete the fields below and follow the instructions.

*Applicant's Name: _____   Class Date: January 28, 2020

Company's Name: _____   Phone: _____

1. The Registered Structural Peer Reviewer must complete this form. This class will be held at Malcolm X College on January 28, 2019 from 8:00 am to 1:00 pm.

2. Check one box for the enrollment type that applies. No refund will be provided for overpayment or non-attendance by the applicant.

☐ **I am an existing Registered Structural Peer Reviewer enrolling in the Code Modernization Class to learn how the Chicago Building Code changes affect the structural code.**

The class fee is $200. This class is for **existing Registered Structural Peer Reviewers**. Professionals who complete the class will receive a certificate of completion stating 3 HSW contact hours.

3. Payment of the Structural Peer Review Code Modernization Class fee must be made at the Cashier Window in City Hall - Room 900 prior to the class. Submit (2) copies of this completed form for validation.
4. The Cashier Window accepts cash, credit cards, and checks (excluding temporary check). Make check out to the **City of Chicago.**
5. The two copies of this form will be validated with a stamp at the Cashier Window. The Cashier Window will keep one of the validated copies.
6. The applicant shall keep one validated copy of this form and the receipt for their record.
7. **The applicant shall email a copy of their validated form and a copy of the payment receipt to permitfees@cityofchicago.org. Write "Structural Peer Review Code Modernization Class Proof of Payment" in the subject line. This will serve as proof of payment.**
8. No refund will be provided for overpayment or non-attendance by the applicant.
9. Contact hal.hutchinson@cityofchicago.org with any questions.