



# BACP PUBLIC VEHICLE INDUSTRY NOTICE

January 3, 2025

Notice No. 25-003

## **PUBLIC VEHICLE INDUSTRY RESOLUTIONS FOR 2025**



**Happy New Year!** The City of Chicago's Department of Business Affairs and Consumer Protection (BACP) is dedicated to ensuring that Chicago's public passenger vehicles remain safe, reliable, and offer residents and visitors accessible, high-quality transportation options. BACP encourages public vehicle operators and chauffeur licensees to embrace the following resolutions for 2025:

1. Add your email address to the [BACP Public Vehicle Industry distribution list](#) to stay informed about processes and laws affecting your City of Chicago license.
2. Email communications will save you the time and effort that an in-person visit takes. Email [BACPPV@citychicago.org](mailto:BACPPV@citychicago.org) questions, to request forms, and to submit forms (including WAV Subsidy Request Forms).
3. Visit [Chicago.gov/PublicVehicles](http://Chicago.gov/PublicVehicles) to access BACP Public Vehicle Licensing information, forms, and resources.
  - ✓ Review [Chicago.gov/PublicVehicles](http://Chicago.gov/PublicVehicles) for information on [customer service hours and appointment scheduling requirements](#) BEFORE driving to the BACP Public Vehicle Facility.
  - ✓ Dates BACP facilities are closed are posted [City of Chicago Holidays](#).
  - ✓ [Even pay](#) Public Vehicle and Public Chauffeur Licensees anytime from anywhere at [ChiPay.Chicago.gov](http://ChiPay.Chicago.gov).
4. Review BACP tool kits to help you manage your license(s).
  - ✓ [Taxi Medallion License Tool Kit](#)
  - ✓ [Public Passenger Vehicle License Tool Kit](#)
5. Ensure that your licenses are ACTIVE and in good standing to legally operate - check the expiration dates printed on your license(s).

**Expired Public Vehicle and Public Chauffeur licenses may not operate for hire.** Public Vehicle and Public Chauffeur licensees without current licenses in good standing must:

- (1) Surrender expired public vehicle license(s) to BACP, OR
  - (2) Secure a current license by completing license renewal.
- ✓ Check the [license status and information](#) ([data.cityofchicago.org](http://data.cityofchicago.org)) of your license. Any Public Vehicle or Public Chauffeur license operating in **EXPIRED** or **VIOLATION** status is subject to enforcement action including citations, suspension, license/medallion confiscation, vehicle impoundment and/or revocation.
  - ✓ If license status is **EXPIRED** or **VIOLATION**, review the license renewal information and checklist at BACP webpage [Chicago.Gov/PublicVehicles](http://Chicago.Gov/PublicVehicles)
    - Renewal applications are available for download.
    - View dates and times of scheduled taxicab, livery, and ambulance vehicle inspections.
  - ✓ Resolve outstanding debt (ground tax, WAV fees) by contacting the Dept. of Finance at [revenuedatabase@cityofchicago.org](mailto:revenuedatabase@cityofchicago.org) or 312-747-4747. The Department of Finance webpage [Chicago.Gov/Finance](http://Chicago.Gov/Finance) can be used to identify and pay outstanding tickets, fees, and taxes.
  - ✓ Visit the Illinois Secretary of State webpage [ilsos.gov](http://ilsos.gov) to verify state compliance.
    - For business licenses: Verify company is in good standing with the IL SOS by performing a Corporation/LLC Search.

- For chauffeur licenses: Obtain your certified IL SOS **“Court Purposes and Supervision”** driving abstracts. BACP does not accept “Public Abstracts”.