

NOTARIZED LETTER

Name of Shared Kitchen/Restaurant: _____
Address: _____
City, State Zip Code: _____
Business phone number: _____
Business License number: _____

DATE: _____

I, _____, owner/person in charge of
_____, grant full permission to
_____ to use my food establishment for food preparation,
storage, and dishwashing. I understand that they will have full access to our kitchen
facilities for cooking and food preparation needs. They will be held liable for the safety
of any products or services they provide to the public. I will provide them with a copy of
our city business license and our most recent health inspection report. This letter
clarifies our agreement from _____.

If any further information is required, I can be reached at (____) _____ - _____.

Print name of owner/person in charge:

Signature of owner/person in charge:

Print First Name and Last Name of Special Event Food Vendor:

Print name of Business of Special Event Food Vendor:

Signature of Special Event Food Vendor:

Notary Public signature, stamp, and date: