

I WANT TO HOST AN EVENT IN MY COMMUNITY. WHERE DO I START?

Decide your preferred date and location for your event. Consider factors such as outdoor versus indoor events and capacity. Plan an alternate indoor option for outdoor events, in case of inclement weather.

If you are hosting the event on your block or in a local park, you will likely need a permit. Find guidelines and restrictions for your event at [BIT.LY/EVENTRESTRICTIONS](https://bit.ly/eventrestrictions).

HOSTING A BLOCK PARTY

If you are hosting a block party, make sure to obtain and submit your application to your local alderman's office in a timely manner. Find your alderman at [BIT.LY/MYALDRMN](https://bit.ly/myaldrmn).

After submitting your application, proceed with planning your event and follow up with your alderman's office to ensure your application has been approved!

HOSTING AN EVENT AT YOUR LOCAL PARK

If you are hosting an event at your local park, check guidelines and restrictions at [BIT.LY/PARKEVENTGLR](https://bit.ly/parkeventglr).

Depending on the details and size of your event, you will likely need to connect with the park's manager at your local park facility!

Once you have confirmed details with the park manager, proceed with planning your event!