



City of Chicago
Department of Transportation

**Intercity Coach Bus Application
for Use of Bus Stands, Bus Stops, or Passenger Loading/Unloading Zones**

This application is intended to comply with Section 9-48-050(f) of the Municipal Code of Chicago regarding authorization of intercity bus owner or operator use of bus stands, bus stops, or passenger loading/unloading zones.

A: Applicant Information

Company Name [Redacted]

HQ Address [Redacted]

HQ City [Redacted]

HQ State & Zip [Redacted]

Primary Contact [Redacted]

Position [Redacted]

Phone Number [Redacted]

Email [Redacted]

Secondary Contact [Redacted]

Position [Redacted]

Phone Number [Redacted]

Email [Redacted]

Location of Planned Operation [Redacted]

Planned Operational Start Date [Redacted]

(If company listed above is owned by a parent company, please fill out the section below.)

Parent Company [Redacted]

HQ Address [Redacted]

HQ City [Redacted]

HQ State & Zip [Redacted]

(If buses are operated by contractors, please complete this section.)

Please list names of all companies through which bus operation are expected to be contracted

[Redacted area for listing contractor names]

B: Physical Presence

	Bus Type	Bus Length	Passenger Capacity
For each bus type, please provide the following vehicle dimensions:			

What is the greatest number of buses that will be scheduled to occupy the curb space at any one time?

C: Schedule Information

Describe curbside location for which thus application is intended:

D: Detailed Schedule

For each time period, in each timeslot, please include the:
 1) Maximum number of buses that will occupy the space at once &
 2) The maximum amount of time a given bus will spend in the space

	Early Morning (before 7am)	Morning Peak (7am-9am)	Mid-Day (9am-4pm)	Evening Peak (4pm-6pm)	Late Evening (after 6pm)
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

D: Detailed Schedule Continued...

Please describe any expected times of year when your regular schedule may be supplemented with additional buses

E: Additional Information & Attachments

Will the loading & unloading of buses be supervised? Please explain:

Use this space to provide any additional information that may be useful to evaluate the applicant's use of the public right of way curbside:

In addition to the written application, please provide the following attachments:

- 1) Curb side diagram
- 2) Planned schedule of operations at this site

F: Applicant Signature

Please sign & date below

Applicant signature _____

Date of application _____