

**Special Use (Freestanding Wireless Communication Facility) (v.1 2021)**

PROPOSED FINDINGS OF FACT  
SUBMITTED TO THE ZONING BOARD OF APPEALS

In the Matter of a Special Use Application

for Address: \_\_\_\_\_

Submitted by: \_\_\_\_\_,

[*check one*]  Applicant or  Applicant's Attorney

**Special Use (Freestanding Wireless Communication Facility) (v.1 2021)**

ZONING BOARD OF APPEALS OF THE CITY OF CHICAGO

FINDINGS OF THE ZONING BOARD OF APPEALS OF THE CITY OF CHICAGO

IN THE MATTER OF A SPECIAL USE APPLICATION

FOR ADDRESS: \_\_\_\_\_

BY APPLICANT \_\_\_\_\_

I. THE APPLICANT

The Applicant is a(n) [check one]  individual  limited liability company  corporation  
 trust  other (*please specify:*\_\_\_\_\_).

[*If the Applicant is a legal entity, please fill out this section. Otherwise skip to Section II.*]  
The Applicant's [*insert title*] \_\_\_\_\_, [*insert name*] \_\_\_\_\_ (the  
"Applicant's Representative") was present at the hearing.

[*NOTE: The Applicant or (if applicable) the Applicant's Representative **MUST** be present at the hearing.*]

II. BRIEF SUMMARY OF REQUEST

The Applicant seeks a special use to \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. BACKGROUND OF THE SUBJECT PROPERTY

The subject property is currently zoned \_\_\_\_\_ and is [*check one*]  vacant  
 improved. Additionally [*provide any additional pertinent facts about the property*],  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IV. PUBLIC HEARING

A. The Hearing

The ZONING BOARD OF APPEALS held a public hearing on the Applicant's special use application at its regular meeting held on \_\_\_\_\_, 20\_\_, after due notice thereof as provided

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under Sections 17-13-0107-A(9) and 17-13-0107-B of the Chicago Zoning Ordinance and by publication in the *Chicago Tribune*.

The [*check one*]  Applicant  Applicant's Representative was present at the hearing. The Applicant/Applicant's Representative (as applicable) testified that their testimony was consistent with the affidavit attached to these proposed Findings of Fact as Exhibit A.

The Applicant's expert witness(es) [*insert name(s)*] \_\_\_\_\_ was present at the hearing. The Applicant's expert witness(es) testified that their testimony was consistent with the Report(s) on the subject property attached these proposed Findings of Fact as Exhibit B. A copy of their CV(s) is attached to the aforementioned Report(s).

*[If additional witnesses are necessary to explain the Applicant's application, please attach their affidavits to these proposed Findings of Fact as Exhibit C. The affiant of any affidavit submitted as part of Exhibit C must be present at the hearing on the application.]*

***[All affidavits submitted as part of Exhibits A through C must be: (1) notarized; (2) fact-based; (3) based solely on an affiant's personal knowledge; (4) non-conclusory; and (5) made on the form attached to these proposed Findings of Fact. Please note that these requirements do not and are not intended to provide legal advice. If you have questions regarding the drafting of affidavits, please consult an attorney. The ZONING BOARD OF APPEALS and its staff cannot provide legal advice.]***

The Applicant also submitted into the record the following documents: [*List all documents the Applicant intends to submit; add additional sheets as necessary*]

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\_\_\_\_\_. Copies of these submitted documents are attached to these proposed Findings of Fact as Exhibit D. [*Note: **Plans must be attached.***]

### B. Criteria for a Special Use for Freestanding Wireless Communication Facilities

Pursuant to Section 17-13-0905-A of the Chicago Zoning Ordinance, no special use application may be approved unless the ZONING BOARD OF APPEALS finds that the proposed use in its proposed location meets all of the following: (1) complies with all applicable standards of the Chicago Zoning Ordinance; (2) is in the interest of the public convenience and will not have a significant adverse impact on the general welfare of the neighborhood or community; (3) is compatible with the character of the surrounding area in terms of site planning and building scale and project design; (4) is compatible with the character of the surrounding area in terms of operating characteristics, such as hours of operation, outdoor lighting, noise and traffic generation; and (5) is designed to promote pedestrian safety and comfort.

Pursuant to Section 17-9-0118-D(2) of the Chicago Zoning Ordinance, a special use application for a freestanding facility may not be granted unless the Applicant demonstrates to the reasonable satisfaction of the ZONING BOARD OF APPEALS that no existing facility or structure can accommodate the Applicant's proposed facility. Evidence submitted to

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demonstrate that no existing facility or structure can accommodate the Applicant’s proposed facility may consist of the any of the following: (a) no existing wireless communications facilities are located within the geographic area required to meet the Applicant’s engineering requirements; (b) existing wireless communication facilities are not of sufficient height to meet the Applicant’s engineering requirements; (c) existing wireless communication facilities do not have sufficient structural strength to support the Applicant’s proposed antenna and associated equipment; (d) the Applicant’s proposed facility would cause electromagnetic interference with an antenna on the existing tower, or vice versa; and (e) the fees, costs, or contractual provisions required by the owner in order to share an existing wireless communication facility, to adapt an existing wireless communication facility for sharing, are unreasonable (costs exceeding new facility development are presumed to be unreasonable).

**V. FINDINGS OF FACT**

*[Any statement set forth below shall only refer to facts and opinions expressed in Exhibits A, B, C and D attached to these proposed Findings of Fact and must use those references to explain why or how the proposed special use meets the standards set forth. In other words, what is written below must be explanatory and must be supported by an exhibit. Add additional sheets as necessary.]*

After careful consideration of the evidence, testimony and the entire record, the ZONING BOARD OF APPEALS hereby makes the following findings with reference to the Applicant’s application for a special use pursuant to Section 17-13-0905-A of the Chicago Zoning Ordinance:

1. The proposed special use complies with all applicable standards of the Chicago Zoning Ordinance because:

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2. The proposed special use is in the interest of the public convenience and will not have a significant adverse impact on the general welfare of the neighborhood or community because:

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3. The proposed special use is compatible with the character of the surrounding area in terms of site planning and building scale and project design because:

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4. The proposed special use is compatible with the character of the surrounding area in terms of operating characteristics, such as hours of operation, outdoor lighting, noise and traffic generation because:

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5. The proposed special use is designed to promote pedestrian safety and comfort because:

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After careful consideration of the evidence, testimony and the entire record, the ZONING BOARD OF APPEALS hereby makes the following findings with reference to the Applicant's application for a special use pursuant to Section 17-9-0118-D of the Chicago Zoning Ordinance:

1. No existing facility or structure can accommodate the Applicant's proposed facility because:

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**VI. CONCLUSION**

For all of these reasons, the ZONING BOARD OF APPEALS finds that the Applicant has proved their/its case by evidence, testimony and the entire record covering the specific criteria for a special use pursuant to Sections 17-13-0905-A and 17-9-0118-D of the Chicago Zoning Ordinance.

The ZONING BOARD OF APPEALS hereby approves the Applicant's application for a special use, and the Zoning Administrator is authorized to permit said special use.

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This is a final decision subject to review under the Illinois Administrative Review Law, 735 ILCS 5/3-101 *et. seq.*

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**EXHIBIT A**

*[ATTACH APPLICANT'S/APPLICANT'S REPRESENTATIVE'S AFFIDAVIT]*

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**EXHIBIT B**

*[ATTACH ALL EXPERT REPORTS]*

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**EXHIBIT C**

*[ATTACH ALL ADDITIONAL AFFIDAVITS NECESSARY TO SUPPORT STATEMENTS MADE IN THESE FINDINGS OF FACT]*

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**EXHIBIT D**

*[ATTACH ALL OTHER DOCUMENTS NECESSARY TO SUPPORT STATEMENTS MADE IN THESE PROPOSED FINDINGS OF FACT]*

*[NOTE: AN ALDERMANIC SUPPORT LETTER IS NOT REQUIRED]*

*[NOTE: PLANS MUST BE ATTACHED]*

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IN THE ZONING BOARD OF APPEALS OF THE CITY OF CHICAGO

for Address: \_\_\_\_\_

**AFFIDAVIT**

[*Insert name*]\_\_\_\_\_, AN INDIVIDUAL, after being first duly sworn on oath, deposes and states that they have personal knowledge of facts set forth in this Affidavit and if called to testify in this matter, they would swear the following facts are true and correct:

- 1.
- 2.
- 3.
4. [*add additional pages to continue*]

Signature: \_\_\_\_\_  
Name: [*INSERT NAME*] \_\_\_\_\_

Signed and sworn to before me on [*insert date*]\_\_\_\_\_ by [*insert name of affiant*]\_\_\_\_\_, at [*insert county name*] \_\_\_\_\_County, [*insert state*] \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Commission expires: \_\_\_\_\_