### City of Chicago Department of Planning and Development Special Service Area (SSA) Program

Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: Special Service Area Number 13

SSA Provider Name: Back of Yards Neighborhood Council

Submission Date: Submission Date: April 27, 2023

Starting PDF Page Number	Audit Report Package Components
	Comparative Financial Statements
3	Statement of Net Position and Governmental Fund Balance     Sheet – Current Year
3	Statement of Net Position and Governmental Fund Balance     Sheet – Prior Year
4	Statement of Activities and Governmental Fund Revenues,     Expenditures and Changes in Fund Balance – Current Year
4	<ol> <li>Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance – Prior Year</li> </ol>
8	5. Statement of Revenues and Expenditures – Budget and Actual
1-2	Auditor's Opinion on Financial Statements
9	Schedule of Findings – Current and Prior Year, if applicable
9	Corrective Action Plan – Current and Prior Year, if applicable (if findings)*
10	Audit Firm CPA License
11	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)
Separate PDF file attached – Yes/No	SSA Detailed SSA Commission Approved Budget
YES	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.

<sup>\*</sup>required if findings exist

(Back of the Yards Neighborhood Council, Contractor)

Financial Statements and
Supplemental Information
For the Years Ended December 31, 2022 and 2021

#### **TABLE OF CONTENTS**

	PAGE
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statements of Net Position and Governmental Funds Balance Sheet December 31, 2022 and 2021	3
Statements of Activities and Governmental Funds, Revenues, Expenditures and Changes in Fund Balance December 31, 2022 and 2021	4
Notes to Financial Statements	5 - 8
SUPPLEMENTARY INFORMATION	
Schedules of Revenues and Expenditures - Budget and Actual December 31, 2022 and 2021	9
Summary Schedule of Findings For the Years Ended December 31, 2022 and 2021	10
Audit Firm CPA License	11
Budget Summary	12
Service Area Provider Disclosure	13

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Certified Public Accountants & Consultants

#### **Independent Auditor's Report**

To the Board of Directors - Commissioners of Special Service Area 13 Back of the Yards Neighborhood Council, Contractor Chicago, IL

We have audited the financial statements of the governmental activities and each major fund of CITY OF CHICAGO SPECIAL SERVICE AREA 13 (SSA 13) (a taxing district authorized by the City of Chicago), as of and for the years December 31, 2022 and 2021 and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in the Special Service Area Program Guide, issued by the City of Chicago Department of Planning and Development. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to SSA 13's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the SSA 13's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinion

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of governmental activities and each major fund of CITY OF CHICAGO SPECIAL SERVICE AREA 13 as of December 31, 2022 and 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the years and its statements of activities and governmental funds, revenues, expenditures and changes in fund balances for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements of SSA 13 are intended to present the financial position and the changes in financial position of only that portion of the governmental activities and major fund of SSA 13 that is attributable to the transactions of SSA 13. They do not purport to, and do not present fairly the financial position of the City of Chicago as of December 31, 2022 and 2021 and the changes in its activities for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### **Other Matters**

Required Supplementary Information

Management has omitted the management's discussion and analysis (MD&A) that accounting principles generally accepted in the United Statements of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of the financial reporting for placing the basic financial statements is an appropriate operations, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the statements of revenues and expenditures - budget and actual be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Cary J. Hall & Associates, LLC

April 26, 2023 Chicago, Illinois

(Back of the Yards Neighborhood Council, Contractor) SPECIAL SERVICE AREA 13

Statements of Net Position and Governmental Funds Balance Sheets December 31, 2022 and 2021

			2	2022					2021		
ASSETS	ဗိ	Governmental Funds	Adjus	Adjustments	Star	Statement of Net Position	Gov	Governmental Funds	Adjustments	σz	Statement of Net Position
Cash and cash equivalents	₩	241,475	₩	,	↔	241,475	↔	443,702	. ↔	₩	443,702
Real estate taxes receivable, less allowance for uncollectible taxes of \$372,509 and \$140,000 for 2022 and 2021, respectively		1,382,554				1,382,554		1,456,576			1,456,576
Total Assets	↔	1,624,029	↔	-	69	1,624,029	↔	1,900,278	· •	4	1,900,278
LIABILITIES Accounts payable	↔	25,865	↔		↔	25,865	€	20,839	€	↔	20,839
Total Liabilities		25,865		1		25,865		20,839	•		20,839
DEFERRED INFLOWS  Deferred property tax revenue		1,121,093	5	(1,121,093)		1		1,112,246	(1,112,246)	_	•
FUND BALANCE/NET POSITION Unassigned		477,071		(477,071)		-		767,193	(767,193)		
Total Fund Balance		477,071		(477,071)				767,193	(767,193)		•
Total Liabilities, Deferred Inflows and Fund Balance	↔	1,624,029					↔	1,900,278			
Net Position - Unrestricted			\$	(1,598,164)	€9	1,598,164			\$ (1,879,439)	φ   ·	1,879,439
Amount reported for governmental activities in the statement of	tement	of net position are different because.	ı are diff	erent beca	use:						
Total fund balance - governmental funds Property tax revenue is recognized in the period it is levied rather than	evied ra	ather than			↔	477,071				↔	767,193
when "available". A portion of the property tax is deferred as it is not available in the governmental funds.	red funds.					1,121,093					1,112,246
Total Net Position - governmental activiti	ıtal acti	vities			ω	1,598,164				$\Theta$	1,879,439

The accompanying notes are an integral part of the financial statements.

Statements of Activities and Governmental Funds/Revenues, Expenditures and Changes in Fund Balance For the Years Ended December 31, 2022 and 2021

			2022				2021		ı
	Governmental	ental		Staten	Statement of	Governmental	:	Statement of	
REVENUES	Funds		Adjustments		Activities	Funds	Adjustments	Activities	ì
Description of the second	\$ 696,380	380 \$	8.847	↔	705,227	\$ 1,009,540	\$ 20,805	\$ 1,030,345	
Flobelly levelides and interest	191,159	159			191,159	197,366	-	197,366	1
Total Revenues	887,539	239	8,847		896,386	1,206,906	20,805	1,227,711	ī
EXPENDITURES/EXPENSES									
Customer attraction	23,	23,399	1		23,399	38,270	t	38,270	
Dublio way postbotice	406,512	512		4	406,512	442,665	,	442,665	
Public way acsurates	4	4 979	1		4,979	5,826	1	5,826	
Sustantiability and public places	69	69 647	1		69,647	68,309	,1	68,309	
ECONOMIC / DUSTILESS DEVELOPITIENT	460	460 449	1	4	460,449	383,947	1	383,947	
Safety Programs	162	162,357	1	_	162,357	163,606	1	163,606	
Personnel CSA Management	50	50,318	1		50,318	52,258	í	52,258	اہ
SON Managerine in		 			17.004	1 154 881	,	1 154 881	_
Total Expenditures/ Expenses	1,177,661	661	'	[·   - 	1,177,001	1,134,001			J.
Excess of Revenues over (under) Expenses	(290	(290,122)	8,847	12	(281, 275)	52,025	20,805	72,830	اے
Change in Net Position	(290	(290,122)	8,847		(281,275)	52,025	20,805	72,830	0
FUND BALANCE/NET POSITION									
Beginning of Year	167	767,193	1,112,246		1,879,439	715,168	1,091,441	1,806,609	اص
Tray of coar	\$ 477	477,071	\$ 1,121,093		\$ 1,598,164	\$ 767,193	\$ 1,112,246	\$ 1,879,439	ം
		-	-						

Amount reported for governmental activities in the statement of activities are different because:

↔	I	₩
\$ (290,122)	8,847	\$ (281,275)
Net change in fund balance - governmental funds	Property tax revenue is recognized in the year it is available rather than when it is levied for governmental funds	Change in Net Position

52,025

8

20,805

The accompanying notes are an integral part of the financial statements.

Notes to Financial Statements December 31, 2022 and 2021

#### NOTE 1 - NATURE OF ACTIVITIES AND REPORTING ENTITY

Special Service Area ("SSA") 13 is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund various activities to improve and enhance the Stockyards Industrial Park. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasure, and then distributed by the City of Chicago, to the SSA.

Special Service Area 13 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with the Back of the Yards Neighborhood Council to perform administrative duties as the service provider for this SSA during the reporting period. Back of the Yard's Neighborhood Council is Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501c(3) of the Internal Revenue Code.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units, hereinafter referred to as GAAP9generally accepted accounting principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board) The SSA accounts for its activities in one fund, its general fund.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied.

The governmental fund financial statements are prepared on the modified accrual basis of accounting, with only current assets and liabilities included on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the current period.

Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

Notes to Financial Statements December 31, 2022 and 2021

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

The presentation of financial statements in conformity with accounting principles general accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Accordingly, actual results could differ from those estimates.

<u>Cash and Cash Equivalents</u> - Cash and cash equivalents is defined as short-term liquid investments such as cash in banks, money markets and other financial instruments that can be reduced to cash in thirty days or less. The Organization maintains its cash in bank accounts, which, at times, may exceed the federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. The Organization has established a separate checking account and all tax revenue funds are automatically deposited into this checking account. The Contractor did not commingle Service Tax funds with funds from any other source.

<u>Fund Equity/Net Position</u> - Governmental fund equity is classified as fund balance. Fund balance is further classified as non-spendable, restricted, committed, assigned or unassigned. Non-spendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by enabling legislation or an outside party. Committed fund balance is a limitation imposed by the SSA board through approval of resolutions. Assigned fund balances is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories.

When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balances first, then unrestricted fund balances. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

For the government-wide financial statements, net position is reported as invested in capital assets net of related debt, restricted or unrestricted. Invested in capital assets, net of related debt, if applicable, is comprised of the net capital asset balance less any related debt. Restricted net position is when restrictions are placed on net assets from 1) externally imposed by creditors, grantors, contributors or laws or regulations of other governments or 2) imposed by law through constitutional provisions or enabling legislation. The remaining net position is classified as unrestricted.

Notes to Financial Statements
December 31, 2022 and 2021

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Special Service Area Agreement - The City of Chicago has established a special service area known and designated as "Special Service Area 13" to provide special services in addition to those services generally provided by the City.

Back of the Yards Neighborhood Council has been designated as "Contractor" under terms of the agreement. The City has authorized a levy not to exceed 2.5% of the equalized assessed value of all property within the area to produce sufficient revenues to provide those special services.

<u>Date of Management's Review</u> - Management has evaluated subsequent events through April 26, 2023, the date on which the financial statements were available to be issued.

#### **NOTE 3 - CONCENTRATIONS**

The Special Service Area receives 100% of its operating support from revenues collected from taxes levied or imposed upon property within the area.

#### **NOTE 4 - PROPERTY TAXES**

Property taxes become an enforceable line on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the year billed levy (55%) and is due in march. The second installment is due on August 1, or 30 days from the mailing of the tax bills if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who then remits the monies to the SSA.

#### NOTE 5 - FUND / NET POSITION

The SSA is required to present information regarding its financial position and activities according to the Agreement for Special Service Area 13 between the City of Chicago and Back of the Yards Neighborhood Council. As of December 31, 2022, and 2021, the SSA had total fund balances as of \$477,071 and \$767,193 respectively. These funds will be utilized in this special service area during future years.

#### NOTE 6 - DEFERRED INFLOWS OF REVENUE

A deferred inflow of property tax revenue represents an acquisition of fund balance that applies to a future period and therefore will not be recognized as an inflow of revenue until that future time.

Notes to Financial Statements
(Back of the Yards Neighborhood Council, Contractor)
December 31, 2022 and 2021

#### **NOTE 7- RELATED PARTY TRANSACTIONS**

The SSA is an affiliate of the Special Service Area Numbers 7, 10 and 39 and Back of the Yards Neighborhood Council. The SSA contracts with Back of the Yards Neighborhood Council as sole service provider in order to administer and provide direct services on behalf of the SSA which has no employees.

SSA 13 reimbursed the service provider for the following expenditures:

	2022	_	2021
Streetscape elements Website Bookkeeping Office rent Office utilities Office supplies Office equipment Office printing Postage Bank fees Insurance Personnel	\$ 1,767 2,750 15,000 9,000 1,500 875 2,500 2,000 - 8,000 444,418	-	\$ 12,304 - 3,000 1,500 9,000 2,000 3,500 2,430 2,000 333 8,000 470,466
Total expenses	\$ 487,810		\$ 514,533



SPECIAL SERVICE AREA 13 (Back of the Yards Neighborhood Council, Contractor)

Schedules of Revenue and Expenditures - Budget and Actual For the Years Ended December 31, 2022 and 2021

			2022				2021		
	Bu	Budget	Actual		Variance	Budget	Actual	S	Variance
REVENUES Real estate taxes TIF rebate	\$ 1,1	1,148,126 \$ 198,633	696,380	\$ 0.0	451,746 7,474	\$ 1,139,279 198,633	\$ 1,009,540 197,366	↔	129,739
Total Revenues	7,	1,346,759	887,539	   ္ကျ	459,220	1,337,912	1,206,906		131,006
EXPENDITURES									
Customer attraction		74,207	23,399	6	50,808	42,560	38,270		4,290
Public way aesthetics	v	601,420	406,512	2	194,908	566,220	442,665		123,555
Sustainability and public places		9,000	4,979	6,	4,021	8,000	5,826		2,174
Economic / business development		77,917	69,647	17	8,270	79,767	68,309		11,458
Safety programs	4,	505,117	460,449	61	44,668	497,117	383,947		113,170
Personnel		175,848	162,357	22	13,491	175,848	163,606		12,242
SSA management		54,400	50,318	8	4,082	54,400	52,258		2,142
Total Expenses	1,4	1,497,909	1,177,661	12	320,248	1,423,912	1,154,881		269,031
Excess of Revenues over Expenditures	φ	(151,150)	\$ (290,122)	22) \$	138,972	(86,000)	\$ 52,025	↔	(138,025)
Carryover		151,150			151,150	86,000			86,000
Net Revenues in Excess of Expenditures	↔	1	\$ (290,122)	22) \$	290,122	₩	\$ 52,025	8	(52,025)

The accompanying notes are an integral part of the financial statements.

#### (Back of the Yards Neighborhood Council, Contractor)

Summary Schedules of Findings
For the Years Ended December 31, 2022 and 2021

We have read the requirements of the Service Provider Agreement between Special Service Area 13, Contractor, and the City of Chicago. Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions.

Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions. Many contractual items were included in the agreement which dealt with non-accounting and non-financial matters which we had no knowledge.

**CURRENT YEAR FINDINGS:** 

None

**PRIOR YEAR FINDINGS** 

None

#### (Back Of the Yards Neighborhood Council, Contractor)

Audit Firm CPA License

For the Years Ended December 31, 2022 and 2021

Budget Summary Page For the Years Ended December 31, 2022 and 2021

Audit Firm CPA License

For the Years Ended December 31, 2022 and 2021



**Budget Summary Page** 

For the Years Ended December 31, 2022 and 2021

# Exhibit A Budget

Special Service Area # 13

SSA Name:

Stockyards

#### 2022 BUDGET SUMMARY

Budget and Services Period: January 1, 2022 through December 31, 2022

		2021	Levy				
(Funded Cate	EGORY gories Comprise if Services)	Collectable Levy	Estimated Loss Collection	Carryover Funds	TIF Rebate Fund #306	Estimated Late Collections and Interest	Total All Sources
1.00 Custor Attraction	ner	\$14,260	\$2,847	\$28,800	\$28,300	\$0	\$74,207
2.00 Public Aesthetics	Way	\$414,243	\$15,500	\$73,700	\$87,249	\$10,728	\$601,420
3.00 Sustain Public Place	-	\$8,000	\$0	\$1,000	\$0	\$0	\$9,000
4.00 Econor Business D	mic/ evelopment	\$62,462	\$5,000	\$1,650	\$8,805	\$0	\$77,917
5.00 Public Safety Prog		\$356,000	\$12,533	\$46,000	\$74,279	\$16,305	\$505,117
6.00 SSA M	anagement	\$54,400	\$0	\$0	\$0	\$0	\$54,400
7.00 Person	inel	\$175,848	\$0		\$0	\$0	\$175,848
	Sub-total	\$1,085,213	\$35,880				
GRAND TOTALS	Levy Total	\$1,12	1,093	\$151,150	\$198,633	\$27,033	\$1,497,909

- LEVY ANALYSIS	
Estimated 2021 EAV:	\$189,859,250
Authorized Tax Rate Cap:	1.900%
Maximum Potential Levy limited by Rate Cap:	\$3,607,326
Requested 2021 Levy Amount:	\$1,121,093
Estimated Tax Rate to Generate 2020 Levy:	0.5905%

# CITY OF CHICAGO DEPARTMENT OF PLANNING AND DEVELOPMENT 2022 SPECIAL SERVICE AREA SERVICE PROVIDER DISCLOSURE

The City of Chicago, through its Department of Planning and Development ("DPD"), regularly enters into agreements ("Services Contracts") for the provision of special services to City of Chicago Special Service Areas ("SSA") with corporations ("Service Providers") pursuant to authorizing ordinances of the City Council of the City of Chicago.

DPD recognizes that Service Providers may have loans or lines of credit in connection with the operation of their businesses from time to time. Service Providers may establish a loan or line of credit in connection with the provision of special services to a Special Service Area; however, financing may not be secured by any tax revenue, including, but not limited to future tax revenue anticipated to be generated by the levy of Special Service Area taxes, or by any interest in a Services Contract. Documentation of any loan or line of credit to a Service Provider shall not make any references to Special Service Area funds or place any requirements on the deposit of any Special Service Area funds. As a condition of entering into a Services Contract with a Service Provider, DPD reserves the right to review the documentation of any loans or lines of credit utilized by the Service Provider in order to front-fund services on behalf of an SSA to ensure full compliance with DPD policy.

The Service Provider hereby consents to the review by DPD, or by any third party at the direction of DPD, of any and all documentation regarding loans or lines of credit, and hereby agrees to promptly amend any such documentation as necessary to ensure full compliance with DPD policy.

1.	Name o	of Service Provider: BA	CK OF THE YARD	S NEIGHBORHO	od Council
2.	SSA N	umber and Name: #13	STOCKYARDS	INDUSTRIAL	PATEIL
3.		and services on behalf of	an SSA? Yes	No No	rvice Provider in order to
		Title of Agreement			Date of Agreement
	• :	Attach copy of loan or	line of credit agreeme	nt(s) listed above.	
the Serv entering	in that the rice Prove into the re of auth	e information contained h	herein is true and corrections disclosure will be he Service Provider.  Service Provider:	ect as of the date hereof e materially relied upon Date: 4124	· ·
NOTAR	RY:				
Signed a	ind swor	n to before me on (date)_	4-26-23		
at C	wid.	County, TIGIN	(state).  Wotary Public.	Notary P	IES S. GONSKA FFICIAL SEAL Ubric - State of Illinois on Expires Aug 01, 2025