

Calumet Heights Avalon Commission

SSA # 50

Financial Statements

Year ended December 31, 2013

(With Independent Auditors' Report Thereon)



CALUMET HEIGHTS AVALON COMMISSION SSA # 50

TABLE OF CONTENTS

	<u>Page(s)</u>
Independent Auditors' Report.....	1 - 2
Statement of Financial Position.....	3
Statement of Activities – Budget and Actual.....	4 - 7
Statement of Cash Flows.....	8
Notes to Financial Statements.....	9 - 12
Summary Schedule of Audit Findings.....	13



MO Financial Services, Inc
1411 Williams Street
Flossmoor, Illinois 60422
Tel: 773-406-5870
Fax: 312-268-6520

Independent Auditors' Report

The Board of Commissioners
Southeast Chicago Chamber of Commerce and SSA # 50:

We have audited the accompanying financial statements of Calumet Heights Avalon Commission SSA # 50 (the Commission), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Commission as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

The 2012 and 2013 budget amounts, which were arrived at by the City of Chicago and the Calumet Heights Avalon Commission Special Service Area # 50, are shown in the statement of activities and are presented for comparison purposes only. We have not performed any auditing procedures on the budget amounts and therefore, express no opinion on them. The summary schedule of audit findings is a requirement of the City of Chicago and are not required part of the basic financial statements.

Mo Financial Services INC

Flossmoor, IL
April 30, 2013

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Financial Position

For the year ended December 31, 2013

Assets	
Current assets:	
Cash	\$ 18,790
Levy receivables (note 5)	99,807
<hr/>	
Total assets	\$ 118,597

Liabilities and Net Assets	
Current liabilities:	
Accounts payable	\$ 3,975
<hr/>	
Net assets:	
Unrestricted	114,622
<hr/>	
Total liabilities and net assets	\$ 118,597

The accompanying notes are an integral part of these financial statements.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Activities: Budget and Actual

Year ended December 31, 2013

	Actual	Budget	Variance
Revenues:			
Tax levy revenue (note 4)	\$ 499,360	780,985	(281,625)
Miscellaneous revenue	-	-	-
Interest revenue	16	-	16
Total revenues	499,376	780,985	(281,609)
Expenditures:			
Advertising and promotion services			
Website and/or social media	7,695	6,000	1,695
Public/media relations services	26,135	4,000	22,135
Special events	81,390	35,000	46,390
Display advertising	11,579	8,000	3,579
Print materials	5,824	5,000	824
Service provider direct services	100	-	100
Total advertising and promotion services	132,723	58,000	74,723
Public way maintenance			
Sidewalk cleaning	53,605	130,000	(76,395)
Snow removal	11,976	12,000	(24)
Sidewalk power washing	-	-	-
Acid etching removal and/or prevention	-	-	-
Service provider direct services	88,349	-	88,349
Total public way maintenance	153,930	142,000	11,930
Public way aesthetic			
Streetscape elements purchase	8,850	55,000	(46,150)
Decorative banners/holiday decorations	23,475	30,000	(6,525)
Wayfinding/signage	-	25,000	(25,000)
Public art	-	50,000	(50,000)
Landscaping (plants, watering, etc.)	2,097	15,000	(12,903)
Storage fees	-	2,000	(2,000)
Liability/property insurance	-	200	(200)
Supplies and equipment	-	1,000	(1,000)
Service provider direct services	1,600	-	1,600
Total public way aesthetic	36,022	178,200	(142,178)
Tenant retention/attraction			
Data collection	5,458	5,000	458
Site marketing materials	4,700	5,000	(300)
Property owners tenant relations	2,012	-	2,012
Service provider direct services	-	-	-
Total tenant retention/attraction	12,170	10,000	2,170
Façade improvements			
Façade enhancements program - rebates	5,000	20,000	(15,000)
Awning program - rebates	-	15,000	(15,000)
Signage removal program - rebates	-	10,000	(10,000)
Program costs (applications, etc.)	-	500	(500)
Service provider direct services	-	-	-
Total façade improvements	5,000	45,500	(40,500)

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Activities: Budget and Actual

Year ended December 31, 2013

	Actual	Budget	Variance
Parking/transit/accessibility			
Bicycle transit enhancements	-	8,000	(8,000)
Public transit enhancements	-	5,000	(5,000)
Service provider direct services	32	-	32
Total parking/transit/accessibility	32	13,000	(12,968)
Safety programs			
Public way surveillance cameras/maintenance	-	10,000	(10,000)
Security services	210,768	165,000	45,768
Service provider direct services	8,706	-	8,706
Total safety programs	219,474	175,000	44,474
District planning			
Commission development	3,018	-	3,018
Service provider direct services	-	1,500	(1,500)
Total district planning services	3,018	1,500	(1,500)
Other technical assistance			
Wifi district infrastructure/maintenance	1,398	10,000	(8,602)
Total other technical assistance	1,398	10,000	(8,602)
Operational and administrative support			
Audit/bookkeeping	4,877	11,000	(6,123)
Meeting expense	3,067	2,500	567
Office rent	4,927	4,800	127
Office equipment lease/maintenance	2,645	1,500	1,145
Office supplies	2,349	500	1,849
Office utilities/telephone	8,966	1,500	7,466
Postage	290	2,000	(1,710)
Office printing/annual report	52	3,500	(3,448)
Subscriptions/dues	-	500	(500)
Banking fees	630	360	270
Loss collection	21,862	40,000	(18,138)
Service provider administrative support	100,245	79,625	20,620
Total operational and administrative support	149,910	147,785	2,125
Total expenditures	\$ 713,677	780,985	(70,326)
Excess of expenditures over revenues	(214,301)		
Net assets, January 1, 2013	328,923		
Net assets, December 31, 2013	114,622		

The accompanying notes are an integral part of these financial statements.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Activities: Budget and Actual

Year ended December 31, 2012

	Actual	Budget	Variance
Revenues:			
Tax levy revenue (note 4)	\$ 495,875	788,103	(292,228)
Miscellaneous revenue	-	-	-
Interest revenue	26	-	26
Total revenues	495,901	788,103	(292,202)
Expenditures:			
Advertising and promotion services			
Website and/or social media	46	2,000	(1,954)
Public/media relations services	2,115	3,500	(1,385)
Special events	35,594	35,000	594
Display advertising	18,479	20,000	(1,521)
Print materials	6,871	5,000	1,871
Service provider direct services	4,053	-	4,053
Total advertising and promotion services	67,158	65,500	1,658
Public way maintenance			
Sidewalk cleaning	113,068	132,000	(18,932)
Snow removal	11,602	-	11,602
Sidewalk power washing	1,384	50,400	(49,016)
Acid etching removal and/or prevention	-	10,000	(10,000)
Service provider direct services	11,906	-	11,906
Total public way maintenance	137,960	192,400	(54,440)
Public way aesthetic			
Streetscape elements purchase	15,000	55,000	(40,000)
Decorative banners/holiday decorations	38,034	30,000	8,034
Wayfinding/signage	-	25,000	(25,000)
Public art	-	10,000	(10,000)
Landscaping (plants, watering, etc.)	1,497	15,000	(13,503)
Storage fees	-	2,400	(2,400)
Liability/property insurance	-	200	(200)
Service provider direct services	8,515	-	8,515
Total public way aesthetic	63,046	137,600	(74,554)
Tenant retention/attraction			
Data collection	4,116	5,000	(884)
Site marketing materials	6,814	5,000	1,814
Service provider direct services	619	-	619
Total tenant retention/attraction	11,549	10,000	1,549
Façade improvements			
Façade enhancements program - rebates	33,851	35,000	(1,149)
Awning program - rebates	20,800	30,000	(9,200)
Signage removal program - rebates	8,250	10,000	(1,750)
Program costs (applications, etc.)	-	500	(500)
Service provider direct services	4,672	-	4,672
Total façade improvements	67,573	75,500	(7,927)

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Activities: Budget and Actual

Year ended December 31, 2012

	Actual	Budget	Variance
Parking/transit/accessibility			
Bicycle transit enhancements	-	5,000	(5,000)
Public transit enhancements	-	5,000	(5,000)
Service provider direct services	619	-	619
Total parking/transit/accessibility	619	10,000	(9,381)
Safety programs			
Public way surveillance cameras/maintenance	-	10,000	(10,000)
Security services	140,517	140,000	517
Service provider direct services	9,282	-	9,282
Total safety programs	149,799	150,000	(201)
District planning			
Commission development	879	-	879
Service provider direct services	93	1,500	(1,407)
Total district planning services	972	1,500	(1,407)
Operational and administrative support			
Audit/bookkeeping	9,000	9,000	-
Meeting expense	2,500	2,500	-
Office rent	4,800	4,028	772
Office equipment lease/maintenance	217	1,500	(1,283)
Office supplies	872	500	372
Office utilities/telephone	1,400	1,500	(100)
Postage	2,000	2,000	-
Office printing/annual report	1,500	3,500	(2,000)
Subscriptions/dues	-	500	(500)
Banking fees	720	360	
Loss collection	12,958	40,000	(27,042)
Service provider administrative support	20,815	80,215	(59,400)
Total operational and administrative support	56,782	145,603	(89,181)
Total expenditures	\$ 555,458	788,103	(225,957)
Excess of expenditures over revenues	(59,557)		
Net assets, January 1, 2012	388,480		
Net assets, December 31, 2012	328,923		

The accompanying notes are an integral part of these financial statements.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Statement of Cash Flows

For the year ended December 31, 2013

Cash flows from operating activities:	
Net decrease in net assets	\$ (214,301)
Adjustments to reconcile increase in net assets to cash used in operating activities:	
Increase in levy receivable	(28,792)
Decrease in accounts payable	(1,256)
Net cash used in operating activities	(244,349)
Cash flows provided by investing activities:	-
Cash flows provided by financing activities:	-
Net decrease in cash	(244,349)
Cash as of January 1, 2013	263,139
Cash as of December 31, 2013	\$ 18,790

The accompanying notes are an integral part of these financial statements.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Notes to the Financial Statements

Year ended December 31, 2013

(1) Organization Description

Special Service Areas (SSA), known as Business Improvement Districts or BIDs in other cities, are local tax districts that fund expanded services and programs through a localized property tax levy within contiguous areas. The enhanced services and programs are in addition to those currently provided through the City.

SSA-funded projects typically include but are not limited to: public way maintenance and beautification; district marketing and advertising; business retention/attraction, special events and promotional activities; auto and bike transit; security; façade improvements; and other commercial and economic development initiatives.

The City contracts with local non-profits, called Service Providers, to manage SSAs. SSA Commissioners for each SSA district, which are appointed by the Mayor, oversee and recommend the annual services, budget and Service Provider Agency to the City. There are currently 44 active SSAs in Chicago.

Calumet Heights Avalon Commission (the Commission) Special Service Area No. 50 (SSA # 50) was created December 8, 2010 by ordinance of the Chicago City Council. The Commission began financial operations upon receipt of real estate tax assessment revenues in January 2011. The Commission is funded annually by a special tax assessment. The Commission's operations are overseen by the Southeast Chicago Chamber of Commerce (the Chamber).

(2) Summary of Significant Accounting Policies

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America; revenues are recognized when earned and expenses are recognized when incurred. Tax revenues are accounted for using the accrual basis; revenues are recognized when they are both measurable and available. Available means the current period or soon enough thereafter to pay current liabilities. The Commission considers tax revenue to be available if it is collected within 60 days of the end of the year.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The Commission maintains its accounts in accordance with the principles and practices of fund accounting. Fund accounting is the procedure by which resources for various purposes are

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Notes to the Financial Statements

Year ended December 31, 2013

classified for accounting purposes in accordance with activities or objectives specified by donors.

These financial statements have been prepared to focus on the Commission as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions. This has been accomplished by classification of fund balances and transactions into three classes of net assets – permanently restricted, temporarily restricted or unrestricted, as recommended by the Accounting Codification Standards (ACS) No.958-205, “Not-for-Profit Entities Presentation of Financial Statements”.

Accordingly, net assets and changes therein are classified as follows:

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that they be maintained by the Commission. Generally, the donors to these assets permit the Commission to use all or part of the income earned on related investments for general or specific purposes. The Commission did not maintain any permanently restricted net assets during fiscal year 2013.

Temporarily restricted net assets: Net assets subject to donor-imposed stipulations that may or will be met by actions of the Commission and/or passage of time. The Commission did not maintain any temporarily restricted net assets during fiscal year 2013.

Unrestricted net assets: Net assets not subject to donor-imposed restrictions.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between applicable classes of net assets.

Donated Services

Donated services are recognized as contributions in accordance with FASB ACS 958-605 “Not-for-Profit Entities, Revenue Recognition”, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Commission.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Notes to the Financial Statements

Year ended December 31, 2013

Income Tax

The Commission, as a Special Service Area established by the City of Chicago, is excluded from federal income taxes.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Assets

Unrestricted net assets are \$114,622 as of December 31, 2013.

(3) Concentration of Credit Risk

Financial instruments that potentially subject the organization to concentration of credit risk consist of cash deposits. The Commission maintains bank accounts at one local bank that are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At December 31, 2013, the Commission had no amount in excess of FDIC insured limits.

(4) Real Estate Tax Revenue

The Organization's principle source of revenue is from real estate taxes levied on certain property located in the boundaries listed in Note 1. The taxes are assessed and collected by Cook County, and paid to the City of Chicago, which then remits to the Organization. Taxes are levied in one year, but paid in two installments the following year by the property owners. The Organization recognizes this revenue in the year in which the funds become available.

(5) Levy Receivable

Levy receivable consist of the following at December 31:

	<u>2013</u>
City of Chicago	<u>\$ 99,806</u>

All of the Commission's receivables are due within the next fiscal year.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Notes to the Financial Statements

Year ended December 31, 2013

(6) Loss Collection

The Commission uses the allowance for doubtful account for uncollectible accounts receivable. Accounts receivable are presented net of an allowance for doubtful accounts in the financial statements. At December 31, 2013, the Commission had loss collections included in the budget in the amounts of \$21,862. As of December 31, 2013, the Commission deemed \$0 to be uncollectible.

CALUMET HEIGHTS AVALON COMMISSION SSA # 50

Service Provider Agreement Compliance

Summary Schedule of Audit Findings

Year ended December 31, 2013

We have read the agreement and, after conducting the audit, has determined that no exceptions were noted.