Dept. of Administrative Hearings

Mission is to provide fair and impartial administrative hearings for those cited with violations of the Municipal Code of Chicago

Forty-two (42) budgeted positions

DIRECTOR

Office of the Director

Provides Administrative Support for the Director

Information Services

Provides technical support for full time staff and administrative law judges; liaison with DOIT, Motorola and IBM; prepares DoAH statistical reports

FINANCE/CONTRACTS

Administration of requisitions and payments for purchases and services for the Department; monitors expenditures of all department non personnel accounts; Assists in preparing Department's operating Budget.

HUMAN RESOURCES

Provides personnel and administrative functions for Department relative to timekeeping, payroll, training, hiring, labor relations, benefits, etc…..; Assists in the budget preparation

Deputy Director
Legal Counsel

SUPPORT SERVICES

Provides Administrative Support for Deputy Director's office; monitors timely filings of all records for all DoAH appeals

CUSTOMER SERVICE

Provides front line customer services for all divisions, answers public inquiries at the Central Hearing Facility. Oversee the community service program, attends community meetings and aldermanic service fairs and monitors the processing of FOIA requests

BUILDINGS

Division responsible for adjudicating violations relative to zoning code, fire code, building code including targeting drug and gang houses, vacant buildings, and lead paint in buildings with minors.

CONSUMER AFFAIRS / ENVIRONMENTAL SAFETY

Division adjudicates hearings involving public passenger vehicles, false advertising/deceptive practices, unlicensed businesses, outdated food products, home repair and motor vehicle repair fraud, unstamped cigarette sales, tobacco sales to minors, overweight trucks, sanitation and health code violations including overflowing dumpsters, unsanitary restaurants or stores, transportation violations and towed vehicles.

MUNICIPAL

Division responsible for adjudicating police issued tickets, non-payment of business taxes, wage garnishments, false burglar alarms, animal care and control, vehicle impoundments, debt determination including water debt, vacant and unsecured property, denials of parade and gun registration permits, CHA tenant grievances, and cannabis possession up to fifteen (15) grams.

VEHICLE

Division responsible for conducting hearings by mail or in person for parking tickets, red light violations, booted vehicles, speed cameras and driver's license suspensions.